



You are summoned to the Meeting of Attleborough Town Council
General Purposes & Finance Committee
To be held on Monday 15th July 2024 at 6.30 pm
This Meeting will be held at the Town Hall
Cllr T Taylor, Cllr A Westby, Cllr S Taylor, Cllr E Tyrer, Cllr Thwaites, Cllr S Fraser,

Sharon Smyth

08th July 2024

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

- 1 Welcome and Housekeeping
- 2 Apologies for Absence
To receive and accept apologies for absence.
- 3 Declarations of Interest
 - a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
 - b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
- 4 First Public Participation (10 Minutes)
- 5 Minutes of the Meeting dated 17th June 2024 – for consideration and resolution
- 6 Terms of Reference – To review Membership numbers
- 7 Council Risk Register - – for consideration and resolution
- 8 Finance - for consideration and resolution
 - a) Budget vs actual figures to date – to monitor
 - b) Town Hall Project 2024 – update from the Clerk
 - c) Review of Allotment Fees
 - d) Review of Cemetery Fees
- 9 Town Market matters - for consideration and resolution
- 10 Purchase Requests - for consideration and resolution
 - a) Microphones for table
- 11 Member Training – for consideration and resolution
- 12 Bar and Licensing — for consideration and resolution
- 13 Heritage Matters – possible adoption of the Signal Box by the Heritage Group – for information only
- 14 Second Public Participation (10 Minutes)
- 15 Items for the next Agenda

Expected Meeting Length 1 hour