



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 17th June 2024 at 6.30pm
Held at the Town Hall, Queens Square.

Present:

Cllr A Westby – Presiding
Cllr Thwaites, Cllr T Taylor,
Sharon Smyth – Town Clerk
Anne Willett – Clerks Assistant – minute taker
Public x 2

41.2024) Welcome by Chairman – Cllr Westby opened the meeting.

42.2024) Apologies for Absence –

Cllr Dale – Code 2

Cllr Tyrer, Cllr Reynolds, no apologies received.

43.2024) Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received.

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

None received.

44.2024) First Public Participation (10 Minutes) – None

45.2024) Minutes of the Planning & Highways Committee 3rd June 2024

On the motion of Cllr Thwaites, seconded by Cllr Westby, it was.

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 3rd June 2024.

ACTION: CLERK

46.2024) Planning Matters

a) **Planning Applications** (Not due yet) – None received

47.2024) Neighbourhood Plan Update

The Clerk reported new members of Steering Committee would be George Ridgway, on behalf of Social and Heritage, Neil McShane for Education, Jon Dennis for Sport, Daniel Burcham for Business and Dawn Marjoram for Biodiversity. The Locality funding is now available and CCP Community Collective Planning. Cllr T Taylor suggested appointing substitutes for Steering Committee and appoint two Cllrs with a substitute Cllr to sit on the Committee.

On the motion of Cllr T Taylor, seconded by Cllr Westby, it was

RESOLVED – to appoint Cllr A Westby, Cllr T Taylor, and Cllr N Thwaites as substitute

ACTION: CLERK

48.2024) Cemetery Land –

The Clerk suggested readvertising again and post on new website.

ACTION: CLERK

49.2024) Car Parking

The Clerk had liaised with Megan Free, and this would be added as an agenda item for the ADP quarterly meetings.

ACTION: CLERK

50.2024) Benches Survey London Road –

The Clerk had identified eight possible locations, near Newlands, a nearby lane but could not make out name, top of New Road, top of Dodds Road, opposite junction of West Carr Road, layby opposite St Edmunds Gate and near to Andy Free Funeral Director, Dairy Court. It was decided not to pursue Dairy Court, but the Clerk would explore permissions to place benches in the other areas and report back to the next meeting.

ACTION: CLERK

51.2024) Second Public Participation (10 Minutes) –

- The Clerk was thanked for carrying out bench survey.

52.2024) Items for the next Agenda

Standing Items as usual

Meeting closed 6.45pm.