



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 13th May 2024 at 6.30pm
Held at the Town Hall, Queens Square.

Present:

Cllr A Westby – Presiding
Cllr Dale, Cllr Tyrer,
Sharon Smyth – Town Clerk
Anne Willett – Clerks Assistant (minute taker)
Public x 1

01.2024) Welcome by Chairman – Cllr Westby welcomed everyone to the meeting.

02.2024) Apologies for Absence – No Apologies received but Cllr Mackinnon had resigned as a Councillor.

03.2024) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received.

04.2024) First Public Participation (10 Minutes) –

- It was raised that a vehicle was constantly parked in a disabled parking bay (Blue Badge) at Edenside Square car park. This is a frequent problem and had been reported to Breckland Council, but they stated this could not be enforced at the present time which after taking advice, could be in breach of the Disability Act.
- The Town Clerk stated the situation would need stronger action such as a TRO and would contact Norfolk County Council.

05.2024) Minutes of the Planning & Highways Committee 22nd April 2024

On the motion of Cllr Dale, seconded by Cllr Tyrer, it was.

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 22nd April 2024.

06.2024) Planning Matters

a) **Planning Applications** (Applications agreed and responses made)

b) **Planning Applications** (Not due yet)

3PL/2024/0351/F – ATTLEBOROUGH: Amber House Station Road – Proposed storage building 10m(w) x 15M (d) to support existing business operations – No comment.

3PL/2024/0385/F – GREAT ELLINGHAM: West Carr Industrial Units West Carr Road – New Industrial Pole Barn Building to Cover Existing Site Plant & Machinery – Agree with comments already made by Norfolk County Council.

3PL/2024/0359/HOU – ATTLEBOROUGH: 1 Alexandra Way – Proposed conversion of existing garage to family annex ancillary to main dwelling – No comment

3PL/2024/0366/HOU – ATTLEBOROUGH: 63 Queens Road – Proposed single storey Rear Extension – No comment

07.2024) Street Naming & Numbering - Deopham Road/Hill Common – No comments given.

08.2024) Neighbourhood Plan Update

Town Clerk informed a meeting had been arranged for Wednesday 15th May 2024 with Collective Community Planning to discuss plan of action.

09.2024) Review of Town Hall and Queens Square Disabled Parking in Attleborough

As part of the overall strategy the Committee will be contacting Norfolk County Council to address this, and it will be discussed at the next ADP meeting.

10.2024) Search for Cemetery Land – Quotations

On the motion of Cllr Dale, seconded by Cllr Tyrer, it was
RESOLVED – to accept quotation from CDS £6,262.50 excluding VAT.

11.2024) Second Public Participation (10 Minutes) – None

12.2024) Items for the next Agenda

Car Parking Strategy

Meeting closed 6.50pm