



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

Minutes of the meeting of the Attleborough Town Council
Open Spaces Committee
Held on Monday 17th June 2024 at 7.00 pm.
Held at the Town Hall, Queens Square.

Present:

Cllr T Taylor – presiding.
Cllr A Westby, Cllr P Wenham, Cllr S Taylor, Cllr Thwaites,
Cllr Fraser, Cllr Dalton,
In attendance – Sharon Smyth - Town Clerk
Anne Willett- Clerks Assistant – Minute Taker

017.24) Welcome and Housekeeping - Cllr T Taylor welcomes everyone to the meeting.

018.24) Apologies for Absence

Cllr J Taylor, Cllr Dale – Code 2

Cllr Tyrer, Cllr Reynolds – no apologies received

019.24) Declarations of Interest

a) To receive and consider declarations of interest in items below – None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –
None received.

020.24) Public Participation – None

021.24) Minutes of the Open Spaces Committee 20th May 2024

On the motion of Cllr Thwaites, seconded by Cllr Wenham, it was,

RESOLVED to approve the minutes of the meeting of the 20th May 2024.

ACTION: CLERK

022.24) Open Spaces Consultation – Feedback from Workshops

The Clerk reported Councillors had decided to go with the majority of opinion which had been Option F to be the basis to enhance Blackthorn Road. Placement of orchard would become more linear, benches including picnic benches could be strategically placed so as not to impede central spaces. So not to limit scope of play it was thought extra goals not necessary at Blackthorn, but a second goal would be placed at Norfolk Drive which had previously asked for. The top field would be left unfenced as better for wildlife and less to maintain. Preferred site for trim trails would be the other side of Blackthorn Road, and for safety reasons children's play area would be on both sides of the road. The linear lineage of the trees would be the preference and engage with the Wildlife Trust to advise on enhancements and biodiversity.

On the motion of Cllr T Taylor, seconded by Cllr Wenham, it was

RESOLVED – to proceed on that basis.

ACTION: CLERK

Jubilee Wood

The Clerk reported already collaborating with Norfolk Wildlife Trust regarding Jubilee Wood and extending this into the Mini Country Park area. The Academy in favour of a pond and it had been recommended to further liaise with the Educational institutions and Youth groups. The pond element would be encouraged but you would need to consider carefully as this would be very specialist. Also, the initial land preparation would involve large machinery and some accessibility for people with mobility issues but must remain sustainable. Play elements were favoured, dogs on leads and the Academy have asked the Council to consider setting up a Community Council for future collaborations. Cllr T Taylor suggested instead of considering areas separately the Town Council has ownership of the whole area the emphasis is for the Town Council to deliver the project. We should engage with the Academy and work together to fulfil all objectives and have a second workshop inviting representation from Academy and to include some students. Cllr Tyrer had previously mentioned the school were considering setting up a Community Council. A discussion took place regarding naming the area Jubilee Wood and Mini Country Park, but this was deferred to another time.

On the motion of Cllr T Taylor, seconded by Cllr Fraser it was

RESOLVED - to go forward with a working group approach to include 2 pupils as a representation from local schools and to note the committee favours a water feature.

Birch Drive

There should be a pathway from the existing walkway to the benches. The fences and gates should be replaced. Oak tree should be included at the front open part of the space. The concrete base needs to be much improved. The sensory elements can be incorporated with seasonal shrubs/grasses and plants that are visually stimulating as well as fragrant.

The open front part could also have extra seating. Chess tables can be set in for residents to enjoy. The Clerk explained budget could come from Open Spaces budget. Cllr S Taylor suggested to do in stages starting with paths. Cllr Westby suggested it could be a Community Project. and look at advertising as a Community Project to keep costs down.

On the motion of Cllr Westby, seconded by Cllr Fraser, it was

RESOLVED - The Clerk advertises as a Community Project but make a start on the pathways.

St Edmunds Close

As the town already has 3 allotment sites that could include raised beds for people with mobility issues, then it was felt by all that this site may not be suitable for allotment use. These existing allotments, particularly Queens Rd and Grosvenor have parking close by. There is scope to consider social housing on this plot and either rent or sell. The proceeds could be used to fund Norfolk Drive play area. There is one tree preservation order for one tree on this land, but all felt this is not an obstacle. The Clerk was asked to prepare to put in a pre-application to Breckland Planning.

On the motion of Cllr T Taylor, seconded by Cllr Thwaites, it was

RESOLVED - Land at St Edmunds Close – The Clerk engage the local Planning authority and undertake all of the investigations and report back. To explore the allotment plots at Grosvenor Park and Queens Road sites and report back.

023.24) Litter Bins & Dog Waste Bins

The Clerk together with Cllr T Taylor and Cllr Fraser had been around the town surveying the dog and litter bins. After discussion bins were requested at the following sites: Outside Academy, Cyprus Road, Norwich Road Bus Stop, Lomond Road, Besthorpe Road, Mill Lane to Atling Way, Thieves Lane, Recreation Ground entrance towards Arlington Gardens, Yew Tree Road to Cyprus Road end. Replace bin outside Spire, Connaught Road. The three bins we have in stock to replace the bins that most need replacing.

On the motion of Cllr S Taylor, seconded by Cllr Thwaites, it was

RESOLVED - The Clerk to look at designs and prices for new bins and report back. To obtain permission for bins to be sited in areas mentioned above on highways land. Grounds Staff to replace bins that need it most with three bins remaining in stock.

ACTION: CLERK

024.24) Correspondence -

a) **Police Request to use Queens Square for ASB Event 23 November 2024**

On the motion of Cllr S Taylor, seconded by Cllr Dalton, it was

RESOLVED – to approve the Police request to use Queens Square for ASB event

b) **Enquiry from a new football club – Breckland United FC**

Councillors agreed with the Clerks recommendation to defer until ATFC lease resolved

025.24) Mini Country Park request from Breckland to accept soil -

On the motion of Cllr S Taylor, seconded by Cllr Dalton, it was

RESOLVED - Councillors request to defer. Town Clerk to raise concerns regarding bund placement and flood water and to explore alternatives with our Landscape Strategy Company.

026.24) Second Public Participation (10 Minutes) –

- Request for bin outside supermarket

027.24) Items for the next Agenda –

To be Confirmed

Meeting Closed 8.05pm