



You are summoned to the Meeting of Attleborough Town Council  
General Purposes & Finance Committee  
To be held on Monday 17<sup>th</sup> June 2024 at 8.00pm  
This Meeting will be held at the Town Hall  
Cllr T Taylor, Cllr A Westby, Cllr S Taylor, Cllr E Tyrer, Cllr Thwaites, Cllr S Fraser,

*Sharon Smyth*

10<sup>th</sup> June 2024

Town Clerk

## AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

- 1 To Elect a Committee Chairman
- 2 To Elect a Committee Vice Chairman
- 3 Welcome and Housekeeping
- 4 Apologies for Absence  
To receive and accept apologies for absence.
- 5 Declarations of Interest
  - a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*
  - b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
- 6 First Public Participation (10 Minutes)
- 7 Finance - for consideration and resolution
  - a) Budget vs actual figures to date – to monitor
  - b) To monitor the Council's reserves - to monitor
  - c) Town Council's Asset Register – to monitor
  - d) Town Hall Project 2024 – update from the Clerk
- 8 Town Market matters - for consideration and resolution
- 9 Sub- Contractor Caretaker-to review - for consideration and resolution
- 10 Purchase Requests - for consideration and resolution
  - a) Additional vehicle for Grounds Staff

- b) Two monitors for the Clerk and Assistant Clerk
- c) Laptop for Caretakers use

**11 Second Public Participation (10 Minutes)**

**12 Items for the next Agenda**

Expected Meeting Length 1 hour