



You are summoned to the Meeting of Attleborough Town Council
Planning & Highways Committee

To be held on Monday 13th May 2024 at 6.30pm

This Meeting will be held at the Town Hall
Cllr A Westby, Cllr V Dale, Cllr S Mackinnon, Cllr Tyrer

Sharon Smyth

7th May 2024

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome

2 Apologies for Absence - To receive and accept apologies for absence.

3 Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Planning & Highways Committee 22nd April 2024 - acceptance and approval

6 Planning Matters –

- a) Planning Applications (Applications agreed and responses made) – for confirmation by members
- b) Planning Applications (Not due yet)
- 3PL/2024/0351/F – ATTLEBOROUGH: Amber House Station Road – Proposed storage building 10m(w) x 15M (d) to support existing business operations.
- 3PL/2024/0385/F – GREAT ELLINGHAM: West Carr Industrial Units West Carr Road – New Industrial Pole Barn Building to Cover Existing Site Plant & Machinery
- 3PL/2024/0359/HOU – ATTLEBOROUGH: 1 Alexandra Way – Proposed conversion of existing garage to family annexe ancillary to main dwelling
- 3PL/2024/0366/HOU – ATTLEBOROUGH: 63 Queens Road – Proposed single storey Rear Extension

7 Street Naming & Numbering - Deopham Road/Hill common - for consideration and resolution.

8 Neighbourhood Plan Update - for consideration and resolution

9 Review of Town Hall and Queens Square Disabled Parking in Attleborough -
for consideration and resolution

10 Search for Cemetery Land - Quotations - for recommendation

11 Second Public Participation (10 Minutes)

12 Items for the next Agenda

Expected length of meeting 30 minutes



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 22nd April 2024 at 6.30pm
Held at the Town Hall, Queens Square.

5)

Present:

Cllr A Westby – Presiding
Cllr Dale, Cllr Mackinnon,
Sharon Smyth – Town Clerk
Anne Willett – Clerks Assistant (minute taker)
Public x 2

095.23) Welcome by Chairman – Cllr Westby welcomes everyone to the meeting

096.23) Apologies for Absence – Cllr Tyrer

097.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received.

098.23) First Public Participation (10 Minutes) – None

099.23) Minutes of the Planning & Highways Committee 8th April 2024

On the motion of Cllr Dale, seconded by Cllr Mackinnon, it was.

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 8th April 2024

100.23) Planning Matters

a) Planning Applications (Not due yet)

3PL/2024/0296/HOU – ATTLEBOROUGH: 22 Cedar Drive – Proposed Front Extension & Flat Roof Rear Extension. Change of External Materials & raising of Existing garage flat roof – No Comments.

3PL/2024/0286/F – ATTLEBOROUGH: Land South of Fowlers Land & West of Leys Lane – Construction of a Terminal (foul water) Pumping Station & related electricity substation with associated boundary treatment; landscaping; temporary maintenance access; surface water drainage No Comments.

b) 3PL/2024/0324/EU – ATTLEBOROUGH: Amber House Station Road – Workshop & storage building for use in support of the existing wider site – certificate of lawfulness – existing use – No Comments

c) 3PL/2024/0333/LU – ATTLEBOROUGH: Oaks End 54A Cyprus Road – Lawful Development Certificate for the Stationing of a Log Cabin Mobile Home within the Residential Garden for ancillary Use – No Comments.

101.23) Neighbourhood Plan Update

The Clerk has contacted C C Planning and accepted their quotation for consultancy

102.23) Cemetery Land

Only one quotation received so deferred to 13th May meeting

103.23 Second Public Participation (10 Minutes) – None

104.23) Items for the next Agenda

Neighbourhood Plan Update

Cemetery Land

Meeting closed 6.40pm

6a)

Anne Willett

From: Anne Willett
Sent: 22 April 2024 10:58
To: Alan Reynolds; Andy Westby (CllrAWestby@attleboroughtc.org.uk); Dominic De Souza; Eddie Tyrer (ettyrer@hotmail.co.uk); Edward Tyrer; Gerard Dalton; John Taylor; Nigel Thwaites; Peter Wenham; Samantha Taylor; Stephen Fraser; Sue Mackinnon; Taila Taylor; Tristan Ashby; Vera Dale
Cc: Attleborough Clerk
Subject: Planning Consultations

Dear Cllrs
Please see below awaiting comments

The next P&H meeting will not be in time for the deadline on the below planning consultations

3PL/2024/0338/HOU- ATTLEBOROUGH: 1 Leigh Close –Proposed single storey rear extension
(replacing existing conservatory)

3PL/2024/0318/F- ATTLEBOROUGH: Land West of Hills Road Hill Common – Retrospective change
of use of land from agriculture to a private dirt track with ramps for the use of electric bikes.

Please review these at <http://planning.breckland.gov.uk/OcelleWeb/planningSearch>

**Please reply to my email to enquiries@attleboroughtc.org.uk with any comments by midday
29th April 2024**

Regards
Anne

Anne Willett
CEO's Assistant
Attleborough Town Council
Town Hall
Queens Square
Attleborough
Norfolk
NR17 2AF

anne@attleboroughtc.org.uk
www.attleboroughtc.org.uk
Main: 01953 456194
DDI: 01953 687586

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If you are not the intended recipient, please contact the author/sender and delete this message and any attachment.

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2024/0338/HOU

PROPOSAL: Proposed Single Storey Rear Extension (Replacing Existing Conservatory)

LOCATION: ATTLEBOROUGH: 1 Leigh Close

APPLICANT: Mr & Mrs Tim & Elaine Snowling

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **10th May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **10th May 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity for you to comment at appeal stage

CONSULTATION - FULL

REFERENCE: 3PL/2024/0318/F

PROPOSAL: Retrospective change of use of land from agriculture to a private dirt track with ramps for the use of electric bikes

LOCATION: ATTLEBOROUGH: Land West of Hills Road Hill Common

APPLICANT: Mr Ross Youngman

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **11th May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **11th May 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

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6b)

: Planning Consultation PC 3PL/2024/0351/F

CONSULTATION - FULL

REFERENCE: 3PL/2024/0351/F

PROPOSAL: Proposed storage building 10m(w) x15m(d) to support existing business operations.

LOCATION: ATTLEBOROUGH: Amber House Station Road

APPLICANT: Fireworks Fire Protection Ltd

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website or email

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **15th May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **15th May 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

CONSULTATION - FULL

REFERENCE: 3PL/2024/0385/F

PROPOSAL: New Industrial Pole Barn Building to Cover Existing Site Plant & Machinery

LOCATION: GREAT ELLINGHAM: West Carr Industrial Units West Carr Road

APPLICANT: C/O PSB Services (Norfolk) Limited

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

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Alternatively, if you are unable to submit comments electronically please forward your comments in writing by **25th May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **25th May 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

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CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2024/0359/HOU

PROPOSAL: Proposed conversion of existing garage to family annexe ancillary to main dwelling.

LOCATION: ATTLEBOROUGH: 1 Alexandra Way

APPLICANT: Mrs Christine Kihiko

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

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Alternatively, if you are unable to submit comments electronically please forward your comments in writing by **23rd May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

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CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2024/0366/HOU
PROPOSAL: Proposed Single storey Rear Extension
LOCATION: ATTLEBOROUGH: 63 Queens Road
APPLICANT: Louise & Chris Hurlimann

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website or by email

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **29th May 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

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3)

Good morning,

We have been approached by a member of the public regarding a stretch of road currently known as Deopham Road in Attleborough, due to the residents having problems being found. A resident has requested that we consider renaming the stretch of road marked in red on the attached plan, and it has been proposed that we extent the name of Hill Common down to the junction with Deopham Road.

I would be grateful if you could give the Parish's comments on this proposal and if the road has previously been known as something else locally.

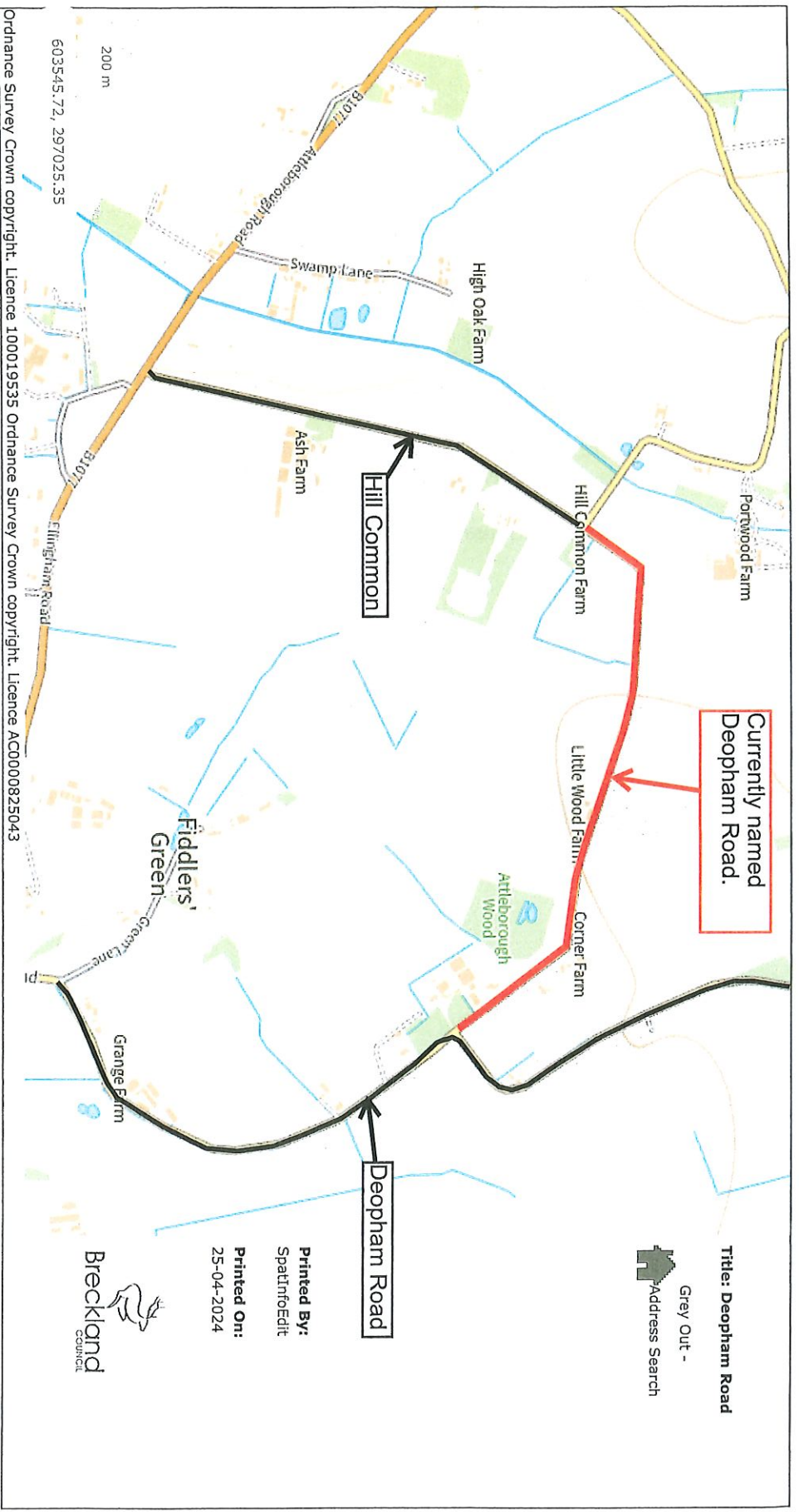
I look forward to hearing from you.

Kind regards,

[Redacted signature]

Technical Support Officer (Spatial)
Breckland Council

[Redacted contact information]



Currently named
Deopham Road.

Title: Deopham Road



Hill Common

Deopham Road

Printed By:
SpatInfoEdit

Printed On:
25-04-2024



Ordnance Survey Crown copyright. Licence 100019535 Ordnance Survey Crown copyright. Licence AC0000825043

603545.72, 297025.35

9)

Disabled parking in Attleborough

Dear councillors

I raised the issue of disabled parking at Monday's Environment Committee meeting. It is fantastic that councillors, specifically S Taylor and T Taylor said that they are already looking into disabled parking within Attleborough. The idea of using the mostly unused taxi rank as additional disabled parking is very good. I would appreciate an update on this, as S Taylor and T Taylor said that they had a meeting with the Deputy Leader of BDC about this, this week.

I think my question got a little lost as councillors proceeded to talk about their ideas on disabled parking, and my actual point was overlooked.

To reiterate, there were three disabled parking spaces with no time restrictions outside the public toilets. Of these, one remains with no time restriction. The two that have been lost have been relocated into Queen's Square carpark with the addition of one extra disabled space.

However, these car-park spaces are time-restricted. For some disabled people, doing general chores in Attleborough takes longer, e.g. reduced mobility, a requirement for rest breaks etc. Could the disabled spaces in Queen's Square car park lose their time restrictions? Another acceptable solution would be to make the taxi rank into disabled car parking without time restriction, as suggested at the meeting.

I look forward to hearing from you.

Regards

██████████

Dear Mr ██████████,

The matter of repurposing the disabled bays was deferred to the Planning and Highways Committee. Should they wish to make representations requesting such, Cllr S Taylor and I have asked that the district support, although it is a NCC decision.

When I, Cllr S Taylor and Cllr Ashby met with Cllr Suggitt on Tuesday, your concerns regarding the time restrictions (which had not been lost during the discussion) were raised.

The feedback given to Cllr Suggitt on Tuesday will form part of a wider car parking strategy, as part of a district wide review, and therefore it is likely that an update could take some time.

I have cc'd Cllr Oliver so that he is aware of the suggestion to change the use of the Queens Square taxi bays, as well the councillors that you had missed.

I hope this clarifies that your concerns were listened to and in return I would ask that you give patience to due process.

Regards

Cllr T Taylor