



Minutes of the meeting of the Attleborough Town Council  
Planning & Highways Committee  
held on Monday 22nd April 2024 at 6.30pm  
Held at the Town Hall, Queens Square.

Present:

Cllr A Westby – Presiding  
Cllr Dale, Cllr Mackinnon,  
Sharon Smyth – Town Clerk  
Anne Willett – Clerks Assistant (minute taker)  
Public x 2

**095.23) Welcome by Chairman** – Cllr Westby welcomes everyone to the meeting

**096.23) Apologies for Absence** – Cllr Tyrer

**097.23) Declarations of Interest**

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)* – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.  
None received.

**098.23) First Public Participation (10 Minutes)** – None

**099.23) Minutes of the Planning & Highways Committee 8<sup>th</sup> April 2024**

On the motion of Cllr Dale, seconded by Cllr Mackinnon, it was.

**RESOLVED** – to accept and approve the minutes of the Planning & Highways Committee held on 8<sup>th</sup> April 2024

**100.23) Planning Matters**

- a) **Planning Applications** (Not due yet)  
**3PL/2024/0296/HOU – ATTLEBOROUGH: 22 Cedar Drive** – Proposed Front Extension & Flat Roof Rear Extension. Change of External Materials & raising of Existing garage flat roof – No Comments.  
**3PL/2024/0286/F – ATTLEBOROUGH: Land South of Fowlers Land & West of Leys Lane** – Construction of a Terminal (foul water) Pumping Station & related electricity substation with associated boundary treatment; landscaping; temporary maintenance access; surface water drainage No Comments.
- b) **3PL/2024/0324/EU – ATTLEBOROUGH: Amber House Station Road** – Workshop & storage building for use in support of the existing wider site – certificate of lawfulness – existing use – No Comments
- c) **3PL/2024/0333/LU – ATTLEBOROUGH: Oaks End 54A Cyprus Road** – Lawful Development Certificate for the Stationing of a Log Cabin Mobile Home within the Residential Garden for ancillary Use – No Comments.

**101.23) Neighbourhood Plan Update**

The Clerk has contacted C C Planning and accepted their quotation for consultancy

**102.23) Cemetery Land**

Only one quotation received so deferred to 13<sup>th</sup> May meeting

**103.23 Second Public Participation (10 Minutes) – None**

**104.23) Items for the next Agenda**

Neighbourhood Plan Update

Cemetery Land

Meeting closed 6.40pm