



You are summoned to the Meeting of Attleborough Town Council

Planning & Highways Committee

To be held on Monday 22nd April 2024 at 6.30pm

This Meeting will be held at the Town Hall

Clr A Westby, Clr V Dale, Clr S Mackinnon, Clr Tyrer

Sharon Smyth

16th April 2024

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome by Chairman

2 Apologies for Absence - To receive and accept apologies for absence.

3 Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Planning & Highways Committee 8th April 2024 - acceptance and approval

6 Planning Matters -

- a) Planning Applications (Not due yet)
- 3PL/2024/0296/HOU – ATTLEBOROUGH: 22 Cedar Drive – Proposed Front Extension & Flat Roof Rear Extension. Change of External Materials & raising of Existing garage flat roof.
- 3PL/2024/0286/F – ATTLEBOROUGH: Land South of Fowlers Land & West of Leys Lane – Construction of a Terminal (foul water) Pumping Station & related electricity substation with associated boundary treatment; landscaping; temporary maintenance access; surface water drainage.
- b) 3PL/2024/0324/EU – ATTLEBOROUGH: Amber House Station Road – Workshop & storage building for use in support of the existing wider site – certificate of lawfulness – existing use.
- c) 3PL/2024/0333/LU – ATTLEBOROUGH: Oaks End 54A Cyprus Road – Lawful Development Certificate for the Stationing of a Log Cabin Mobile Home within the Residential Garden for Ancillary Use.

7 Neighbourhood Plan Update - for consideration and resolution

8 Cemetery Land

9 Second Public Participation (10 Minutes)

10 Items for the next Agenda

Expected length of meeting 30 minutes



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 8th April 2024 at 6.30pm
Held at the Town Hall, Queens Square.

5)

Present:

Cllr A Westby – Presiding
Cllr Dale, Cllr Mackinnon, Cllr Tyrer
Sharon Smyth – Town Clerk
Anne Willett – Clerks Assistant (minute taker)
Public x 5

085.23) Welcome by Chairman – Cllr Westby welcomes everyone to the meeting

086.23) Apologies for Absence – Cllr Bond

087.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received.

088.23) First Public Participation (10 Minutes) – None

089.23) Minutes of the Planning & Highways Committee 4th March 2024

On the motion of Cllr Mackinnon, seconded by Cllr Tyrer, it was.

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 4th March 2024

090.23) Planning Matters

a) Planning Applications (Not due yet)

3PL/2024/0237/O – ATTLEBOROUGH: Land Adjacent to 31 Rye Lane – Outline application, with all matters reserved, for the erection of 1no. Self-Build Bungalow – No comment

3PL/2024/0240/LU – ATTLEBOROUGH: 88 Ollands Road – Proposed roof conversion comprising of rear flat roof dormer with rear doors, no external platform & Velux roof lights to front & rear roofs – No comment.

3PL/2024/0268/HOU – ATTLEBOROUGH: 12 Atling Close – Erection of an oak framed two bay car port – No comment.

- a) 3OB/2024/0009/DOB – ATTLEBOROUGH: Nos 1 & 3 Gaskin Way – Application to discharge the planning obligations of Schedule 1 (Affordable Housing) Paragraphs 1.2 to 1.5 of the S106 agreement on pp 3PL/2020/1091/F – Obligation to provide 2No dwellings (nos 1 & 3 Gaskin Way) on shared equity basis – No comment.

Cllr Dale abstained

091.23) Neighbourhood Plan Update

The proposals are on agenda for tonight's ATC meeting

092.23) Cemetery Land

Quotations still being sourced

093.23 Second Public Participation (10 Minutes) –

- It was queried what was happening to what was once 'The Coffee Lounge'
- No plans received to date

094.23) Items for the next Agenda

Neighbourhood Plan Update

Cemetery Land

Meeting closed 6.40pm

6a)

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2024/0296/HOU

PROPOSAL: Proposed Front Extension & Flat Roof Rear Extension. Change of External Materials & raising of Existing garage Flat roof

LOCATION: ATTLEBOROUGH: 22 Cedar Drive

APPLICANT: Mr Darren Colville

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website ,or by email

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **25th April 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **25th April 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity for you to comment at appeal stage

CONSULTATION - FULL

REFERENCE: 3PL/2024/0286/F

PROPOSAL: Construction of a Terminal (foul water) Pumping Station and related electricity substation with associated boundary treatment; landscaping; temporary maintenance access; surface water drainage.

LOCATION: ATTLEBOROUGH: Land South of Fowlers Lane and West of Leys Lane

APPLICANT: Homes England

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website or by email

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6 b)

: EU Consultation Letter - PC/WR

CONSULTATION - CERT. LAW.EXIST.USE

REFERENCE: 3PL/2024/0324/EU

PROPOSAL: Workshop and storage building for use in support of the existing wider site - certificate of lawfulness - existing use

LOCATION: ATTLEBOROUGH: Amber House Station Road

APPLICANT: Fireworks Fire Protection Ltd

With reference to the above application.

This is not an application for planning permission for a building or for a change of use of land. In effect this is a claim that a use has existed for such a length of time, that the use is now the established or legal use.

The purpose of this letter is to request any historic information that you have which will either prove or disprove the statement made by the applicant. With an application of this type, the planning merits of the submission are not relevant, only whether the information supplied is correct or not.

I would welcome any information that you are able to supply by **7th May 2024**.

I trust this is of assistance.

: LU Consultation Letter - PC/WR

6c

CONSULTATION - CERT.LAW.PROP.USE

REFERENCE: 3PL/2024/0333/LU

PROPOSAL: Lawful Development Certificate for the Stationing of a Log Cabin
Mobile Home within the Residential Garden for Ancillary Use

LOCATION: ATTLEBOROUGH: Oaks End 54A Cyprus Road

APPLICANT: Ms Michelle Monck

The Council has received the above application, on this occasion I am **not** seeking your views as the application merely seeks a legal determination based on the scheme submitted. This will be considered solely against the tolerances set out in Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

[Click here to view the application details](#)

I trust this is of assistance.