



You are summoned to the Meeting of Attleborough Town Council  
Planning & Highways Committee  
To be held on Monday 8<sup>th</sup> April 2024 at 6.30pm  
This Meeting will be held at the Town Hall  
Cllr R Bond, Cllr A Westby, Cllr V Dale, Cllr S Mackinnon, Cllr Tyrer

*Sharon Smyth*

3rd April March 2024  
Town Clerk

#### AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome by Chairman

2 Apologies for Absence - To receive and accept apologies for absence.

3 Declarations of Interest

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Planning & Highways Committee 18th March 2024 - acceptance and approval

6 Planning Matters i-

- a) Planning Applications (Not due yet)  
3PL/2024/0237/O – ATTLEBOROUGH: Land Adjacent to 31 Rye Lane – Outline application, with all matters reserved, for the erection of 1no. Self-Build Bungalow  
3PL/2024/0240/LU – ATTLEBOROUGH: 88 Ollands Road – Proposed roof conversion comprising of rear flat roof dormer with rear doors, no external platform & Velux rooflights to front & rear roofs.  
3PL/2024/0268/HOU – ATTLEBOROUGH: 12 Atling Close – Erection of an oak framed two bay car port.
- b) 3OB/2024/0009/DOB – ATTLEBOROUGH: Nos 1 & 3 Gaskin Way – Application to discharge the planning obligations of Schedule 1 (Affordable Housing) Paragraphs 1.2 to 1.5 of the S106 agreement on pp 3PL/2020/1091/F – Obligation to provide 2No dwellings (nos 1 & 3 Gaskin Way) on shared equity basis.

7 Neighbourhood Plan Update - for consideration and resolution

8 Cemetery Land

9 Second Public Participation (10 Minutes)

10 Items for the next Agenda

Expected length of meeting 30 minutes



Minutes of the meeting of the Attleborough Town Council  
Planning & Highways Committee  
held on Monday 18th March 2024 at 6.30pm  
Held at the Town Hall, Queens Square.

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Present:

Cllr A Westby – Presiding  
Cllr Dale, Cllr Mackinnon, Cllr Tyrer  
Sharon Smyth – Town Clerk

085.23) Welcome by Chairman – Cllr Westby opened the meeting and welcomed everyone

086.23) Apologies for Absence – Cllr Bond

087.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)* – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.  
None received.

088.23) First Public Participation (10 Minutes) – None present

089.23) Minutes of the Planning & Highways Committee 4<sup>th</sup> March 2024

On the motion of Cllr Dale, seconded by Cllr Dale, it was.

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 4<sup>th</sup> March 2024

090.23) Planning Matters

a) Planning Applications (Not due yet)

3PL/2024/0203/F – ATTLEBOROUGH: Plotts 11-15 Gaskin Way – Proposed erection of 3no detached two storey dwellings with garages & associated parking plus 2no two storey dwellings (semi-detached) with associated parking – No objections.

091.23) Neighbourhood Plan Update - To consider the formation of a Steering Group  
The Clerk informed scope had been circulated and was awaiting quotations. Cllr Tyrer stated once consultant had been appointed, they could consult together on formation of steering group.

092.23) Cemetery Land - To consider the formation of a Steering Group

On the motion of Cllr Tyrer, seconded by Cllr Westby, it was,  
RESOLVED – there is no need for a steering group.

093.23 Second Public Participation (10 Minutes) – None present

094.23) Items for the next Agenda

Neighbourhood Plan Update. Cemetery Land

Meeting Closed 6.40pm

6 a)

: Planning Consultation PC 3PL/2024/0237/O

## CONSULTATION - OUTLINE

**REFERENCE:** 3PL/2024/0237/O

**PROPOSAL:** Outline application, with all matters reserved, for the erection of 1no. Self-Build Bungalow

**LOCATION:** ATTLEBOROUGH: Land adjacent to 31 Rye Lane

**APPLICANT:** Mr. Ben Watling

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**Representations should be made either online on the Breckland website or by email**

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **11th April 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **11th April 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

[B]Please note - When receiving the planning application consultation email, please remove the live link (in blue) before replying or forwarding the email to a third party. This link gives anyone you forward it to the ability to submit comments on behalf of your Parish Council. The live link has the Parish Council's details embedded into it and must remain in your control only.[]

**CONSULTATION - CERT.LAW.PROP.USE**

**REFERENCE:** 3PL/2024/0240/LU

**PROPOSAL:** Proposed roof conversion comprising of rear flat roof dormer with rear doors, no external platform & Velux rooflights to front and rear roofs.

**LOCATION:** ATTLEBOROUGH: 88 Ollands Road

**APPLICANT:** Steph and James Rhodes and Ward

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**Representations should be made either online on the Breckland website or by email**

Alternatively, if you are unable to submit comments electronically, please forward your comments in writing by **12th April 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by

**12th April 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

**CONSULTATION - HOUSEHOLDER**

**REFERENCE:** 3PL/2024/0268/HOU  
**PROPOSAL:** Erection of an oak framed two bay car port  
**LOCATION:** ATTLEBOROUGH: 12 Atling Close  
**APPLICANT:** Mr Peter Hobbs

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**Representations should be made either online on the Breckland website or by email**

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **19th April 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **19th April 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity for you to comment at appeal stage

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## NOTIFICATION OF APPLICATION

### APPLICATION TO MODIFY OR DISCHARGE A PLANNING OBLIGATION

**REFERENCE:** 3OB/2024/0009/DOB

**PROPOSAL:** Application to discharge the planning obligations of Schedule 1 (Affordable Housing) Paragraphs 1.2 to 1.5 of the S106 agreement on pp 3PL/2020/1091/F - Obligation to provide 2No dwellings (Nos 1 and 3 Gaskin Way) on shared equity basis

**LOCATION:** ATTLEBOROUGH: Nos 1 & 3 Gaskin Way

**APPLICANT:** Anthony & John Gaskin

The above application was accepted on **9th February 2024**.

Please note that this is not a normal planning application but is an application to modify or discharge a legal agreement relating to a planning permission.

I would welcome any observation you may wish to make by **10th April 2024**.

You can view the application details

Should you have any queries about this application, please telephone Business Support on 01362 656870