



**You are summoned to the Meeting of Attleborough Town Council  
Planning & Highways Committee**

**To be held on Monday 18th March 2024 at 6.30pm**

This Meeting will be held at the Town Hall

CLLr R Bond, CLLr A Westby, CLLr V Dale, CLLr S Mackinnon, CLLr Tyrer

*Sharon Smyth*

13<sup>th</sup> March 2024

Town Clerk

**AGENDA**

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

**1 Welcome by Chairman**

**2 Apologies for Absence - To receive and accept apologies for absence.**

**3 Declarations of Interest**

a) To receive and consider declarations of interest in items below:

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

**4 First Public Participation (10 Minutes)**

**5 Minutes of the Planning & Highways Committee 4<sup>th</sup> March 2024 - acceptance and approval**

**6 Planning Matters -**

a) **Planning Applications** (Not due yet)

**3PL/2024/0203/F – ATTLEBOROUGH: Plotts 11-15 Gaskin Way** – Proposed erection of 3no detached two storey dwellings with garages & associated parking plus 2no two storey dwellings (semi-detached) with associated parking.

**7 Neighbourhood Plan Update - for consideration and resolution**

To consider the formation of a Steering Group

**8 Cemetery Land**

To consider the formation of a Steering Group

**9 Second Public Participation (10 Minutes)**

**10 Items for the next Agenda**

Expected length of meeting 30 minutes



Minutes of the meeting of the Attleborough Town Council  
Planning & Highways Committee  
held on Monday 4<sup>th</sup> March 2024 at 6.30pm  
Held at the Town Hall, Queens Square.

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**Present:**

Cllr A Westby – Presiding  
Cllr Dale, Cllr Mackinnon, Cllr Tyrer  
Sharon Smyth – Town Clerk  
Anne Willett – Clerks Assistant (minute taker)

**075.23) Welcome by Chairman** – Cllr Westby opened the meeting and apologised for starting late due to previous meeting over ran.

**076.23) Apologies for Absence** - Cllr Bond

**077.23) Declarations of Interest**

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)* – None received.
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.  
None received.

**078.23) First Public Participation (10 Minutes)** – None present

**079.23) Minutes of the Planning & Highways Committee 19th February 2024**

On the motion of Cllr Dale, seconded by Cllr Mackinnon, it was.

**RESOLVED** – to accept and approve the minutes of the Planning & Highways Committee held on 19th February 2024

**080.23) Planning Matters**

a) **Planning Applications** (Not due yet)

**3PL/2024/0122/HOU – BESTHORPE AND ATTLEBOROUGH: Cherry Tree Barn, Norwich Road**  
– Proposed erection of single storey Lodge Annex as overflow accommodation, solely for use by owners & immediate family & friends - Application withdrawn.

**3PL/2024/0146/HOU – BESTHORPE: 147 Besthorpe Road** – Front single storey garage extension  
No Objections

b) **Planning Appeal** – **3PL/2023/0644/F – ATTLEBOROUGH: Land North of 4 Atling Way** – proposed detached single-storey one- bedroom dwelling with new vehicular & pedestrian accesses – Over development as previously commented.

**081.23) Breckland Local Validation List** - No comments

**082.23) Neighbourhood Plan Update**

Everyone had received a draft scope; the Clerk would send scope to Breckland Planning and then it would be put out to Tender as soon as possible. Also land needs to be found for Cemetery use.

On the motion of Cllr Tyrer, seconded by Cllr Mackinnon, it was **RESOLVED** – Cllr Tyrer will draft a scope to be approved at a future EGM date to be confirmed and a consultant appointed.

**083.23 Second Public Participation (10 Minutes)** – None present

**084.23) Items for the next Agenda**

ANP  
Cemetery Land  
Homes England Update  
Update on Leisure Centre project & 3G Pitch

Meeting closed 6.55pm

6a)

## CONSULTATION - FULL

**REFERENCE:** 3PL/2024/0203/F

**PROPOSAL:** Proposed erection of 3no detached two storey dwellings with garages and associated parking plus 2no two storey dwellings (Semi-Detached) with associated parking

**LOCATION:** ATTLEBOROUGH: Plots 11 - 15 Gaskin Way

**APPLICANT:** Messrs Anthony & John Gaskin

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**Representations should be made either online on the Breckland website at:**

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **4th April 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **4th April 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.