



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council
To be held on Monday 5th February 2024 at 7.00pm
This meeting will be held at the Town Hall and streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Sharon Smyth

30th January 2024

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

The Council will observe a minute's silence in memory of The Late Cllr Joe Ellis.

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) *To receive and consider declarations of interest in items below:*

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.

Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

Members may disclose any other interests they may have in the interests of transparency)

b) *To receive and consider dispensations in respect of Disclosable Pecuniary Interests.*

4 Public Participation (10 Minutes)

5 Minutes of the Town Council meeting held on 8th January 2024 - For acceptance and approval

6 Financial Matters

- a) To authorise payments – for acceptance and approval
- b) To agree direct debits – for acceptance and approval
- c) To receive Income – for acceptance and approval
- d) Petty cash – for information
- e) Income & Expenditure December 2023 – for information
- f) Purchase Mower & Trailer for Grounds Staff – for consideration and resolution
- g) To Consider Two New Chain Saws - for consideration and resolution
- h) Repair to Tennis Court fencing Quotations - for consideration and resolution
- i) London Rd Dog Area Fencing Quotations - for consideration and resolution

- 7 To Replace two signatories on Bank Account - for consideration and resolution
- 8 Attleborough Neighbourhood Plan Proposals – Follow Ups From Shared Priorities Workshop
for information
- 9 A Little More Kindness – for consideration and resolution
- 10 AttCare Recruitment Volunteers & Trustees - for consideration and resolution
- 11 S106 Bus Shelter Norwich Road - for consideration and resolution
- 12 D-Day 80 Grants - for consideration and resolution
- 13 To Consider Quotes for a Landscape Architect to Carry Out Project Design & Costings for Jubilee Wood - for consideration and resolution
- 14 Standing Orders/Meetings Protocol - for consideration and resolution
- 15 Financial Regulations - for consideration and resolution
- 16 Co-option Procedure - for consideration and resolution
- 17 Councillors Reports
Town, District and County Councillors can give a brief report on relevant information
- 18 Request to Use Town Hall for Fund Raising – for consideration and resolution
- 19 Correspondence - for consideration and resolution
 - a) Requests to use open spaces for various Events
 - b) Year 12 Work Experience Enquiry
 - c) UK Power Networks – Whitehouse Lane, Attleborough
- 20 Public Participation (10 Minutes)
- 21 Items for next Agenda
- 22 Date of Next Meeting
- 23 Exclusion of Press & Public
To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.
- 24 Consultation for S106 Release of Funds from LAM Ref 111 & 244 – Attleborough Leisure 3G Project - for consideration and resolution
- 25 To Consider Matters Relating to a Lease - for consideration and resolution

Expected Meeting Length is 2 Hours