



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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Minutes of the meeting of the Attleborough Town Council

Standing Orders Review Committee

Held on Monday 22nd January 2024 at 6.00 pm

Held at the Town Hall, Queens Square.

Present:

Cllr T Taylor, Cllr P Leslie, Cllr A Westby
In attendance – S Smyth – Town Clerk
A Willett – Clerks Assistant (minute taker)

54.24) Election of Chair

On the motion of Cllr Leslie, seconded by Cllr T Taylor, it was
RESOLVED – to elect Cllr T Taylor to remain as Chair

55.24) Election of Deputy Chair

On the motion of Cllr T Taylor, seconded by Cllr Westby, it was
RESOLVED – to elect Cllr Leslie to remain as Deputy Chair

56.24) Welcome - Cllr T Taylor had already welcomed everyone when the meeting opened

57.24) Apologies for absence

Cllr Mackinnon, Cllr Bond

58.24) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –
None received

59.24) Minutes of the meeting held 13th March 2023

On the motion of Cllr Leslie, seconded by Cllr Westby, it was,
RESOLVED to accept and approve the minutes of 13th March 2023

ACTION: TOWN CLERK

60.24) Public participation – None present

61.24) Standing Orders

Reverse deletion of B6 regarding virtual meetings.

Keep deletion of B9 "shall be determined by the relevant Chairman" reverse addition "an extension or"

Keep deletion B13 "Council's"

Replace B26 and B27 "co-options" with "appointments"

Meeting Protocol

5a) Replace "co-options" with "appointments"

5c) Add "Chairman has casting vote"

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED - to approve the amendments.

ACTION: TOWN CLERK

62.24) Financial Regulations

On the motion of Cllr Westby, seconded by Cllr Leslie, it was

RESOLVED – to accept and approve

ACTION: TOWN CLERK

63.24) Terms of Reference –

Deferred to next meeting

64.24) Co-Option Policy –

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED - to accept with amendment to Item 4 "vacancy shall be filled by a simple majority vote by secret ballot" add " if a draw Chairman, has casting vote"

ACTION: TOWN CLERK

65.24) Public Participation – None present

066.24) Items for Inclusion on the next Agenda

Terms of Reference

067.24) Date of next meeting:

Monday 18th March 2024 6pm

Meeting closed 6.30pm