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FEE SCHEDULE: 01- LA -Stage 0-3 Landscape Layout

Project: Jubilee Wood Openspace, Attleborough
 Client: Attleborough Town Council
 Date: 22 January 2024
 Ref: PE24004



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Item.	Description	£
Section 1: Stage 1 - Briefing, Inception and Initial Ideas		
1.1	Briefing meeting - teams/video meeting to discuss project start up, roles, responsibilities and reporting prior to project start up and client meeting.to agree scope and discuss site layout strategy, project aims and objectives, priorities etc. Review briefing documents (provided by client).	
1.2	Collate and review background data , current/previous application reports, landscape policy and planning documents, plans, investigations and surveys. (Assumes surveys, background information, planning constraints and designations available and provided by client/team).	
1.3	Site visit to review and assess landscape of the site and surrounding area.	
subtotal		£391.00
Section 2: Stage 2 - Review & Develop Concept - Landscape msterplan		
2.1	Develop Initial Landscape masterplan concept sketch , indicating primary landscape elements and features, and considering: spatial arrangement, connectivity, access and movement; character zones and views; and key locations for structure planting, attenuation (provided by engineer) paths and play area. Objectives and principles to cover:- landscape character - tree/structure planting strategy (planting types and typical species) - movement and links to wider accessibility strategy (linking people and wildlife) - open space strategy - management of views - Drainage/attenuation strategy (input to engineer's design) - lighting strategy (input to engineer's design) - materials strategy in principle	
2.2	Issue to the team/client for comment and liaise/input regarding site layout, and drainage strategy.	
2.3	Minor revisions to concept following client and team feedback and seek client approval/sign-off of draft landscape concept.	
subtotal		£780.00
Section 3: LI/RIBA Stage 3 - Developed Design- For		
3.1	Develop draft landscape layout - Prepare landscape strategy (2D drawing in AutoCAD based on Stage 2 landscape concept) for external soft landscape areas for amenity spaces/play area and path layout, incorporating engineers attenuation basin.	
3.2	Planting strategy - layout and types e.g. tree and shrub woodland planting, hedges, grassed areas. Includes typical species lists with sizes and densities, and selected reference images for indication of style / character of proposed planting areas.	
3.3	Site wide hardworks strategy and typical images to show proposed materials and layout for boundary treatments, footpaths and other pedestrian paved areas	
3.4	Prepare for and take part in 1No. Design Team Meetings (video call)	
3.5	Develop play area plan showing equipment types, layout and safety/fall zones, following initial sketch layout.	
3.6	Prepare final landscape layout plans to support a planning application submission including landscape layout plan, planting strategy and reference images. Issue to client for comment and allow for minor amendments.	
3.7	Minor revisions following client and team feedback and issue for planning submission by others.	
subtotal		£2,095.00
Assumptions & Clarifications		
1.1	<i>We have based our fee and scope on the information in initial email from S. Smythe & drg Proposed 'Jubilee Woodland' ATC.JW.001. Initial assumptions are as follows:</i>	
1.2	<i>Fee Covers development of landscape area associated with housing only and within the red line boundary.</i>	
1.3	<i>The client will hold and upkeep all copyright licenses, etc. relevant to the use of digital mapping data provided</i>	

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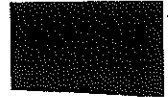


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1.4	Topographical survey and proposals will be provided in .dwg file format, showing the location and spread of all existing trees, hedgerows and shrubby vegetation	
1.5	Assumes 3D modelling is not required, 2D information will be provided.	
1.6	Ecology and arboricultural consultancy not require but can be price if necessary .	
1.7	No allowance for negotiations with the local planning authority or other authorities, responses to statutory/other consultees or re-submission of planning application / reserved matters. All submissions to the LPA to be co-ordinated by others.	
1.8	Excludes preparation of detailed finished levels and / or groundworks. Allowance for principles of outline levels and falls for paved areas and input car park areas by others if required.	
1.9	Fee covers work up to planning submission only.	
1.10	No allowance for LVIA, landscape appraisal EIA or other landscape planning assessments.	
1.11	Party Wall and land ownership/legal issues - no allowance for input	
1.12	Public or stakeholder consultation - No allowance for input to or attendance - to be priced if required	
1.13	Excludes attendance or additional materials for design review panels (GLA / CABE etc.) Can be priced separately if required.	
1.14	Reference images and material palettes - no allowance other than as stated above	
1.15	Visualizations and input to CGIs - no allowance	
1.16	Excludes significant value engineering. No allowance for significant design changes between or during stages	
1.17	Input to contamination issues and disposal of waste excluded.	
1.18	BREEAM - No allowance	
1.19	BNG calculations - No allowance	
1.20	Excludes management plan or LEMP - to be priced if required	
1.21	Meetings - no allowance - if required, to be charged at hourly rates or as agreed	
1.22	No allowance for garden features/ structures e.g. pergolas, water features, artworks	
1.23	Boundary treatments : layout and strategy for boundaries will be in discussion with the client and incorporate to landscape layout. Details of walls, if required, would be undertaken by architect/engineers. Allowance for strategy proposals for boundary treatments to open space areas.	
1.24	Lighting design not required/ by others	
1.25	Construction details not required at this stage	
1.26	Drainage design by others. Assume swales semi dry attenuation to be wild flower seeded. No allowance for lengthy design liaison re-attenuation design.	
1.27	All documents and drawings to be issued electronically.	
1.28	Assumes no client/design team meetings will be required; additional meetings to be charged on an hourly rates basis if required.	
subtotal		
Total Fees		£3,266.00
Expenses are included in the fee above		
TOTAL COST		£3,266.00
This quote is valid for 3 months. Please contact us if 3 months have elapsed and you are considering instructing us.		Excludes VAT
<p>NB: This fee schedule incorporates the services we foresee as being necessary for the completion of the project. Work will be carried out in accordance with The Landscape Institute Code of Standards of Conduct and Practice for Landscape Professionals (May 2012 - or later updated version). The fees quoted include the expenses itemised. A charge may be made to cover other expenses. Any disbursements incurred on your behalf will be recharged to you. VAT at the prevailing rate will be added to all invoices. Invoices will normally be submitted monthly for payment within 28 days. The practice reserves the right to charge interest at 8% above bank base rate for invoices that remain unpaid for more than 8 weeks.</p>		
Should any further work be required the following hourly rates will apply which exclude VAT and expenses:		
Director (non public inquiry)		£116
Consultant		£116
Technical Director		£110
Associate Director / Principal Arboriculturist		£98
Associate/Senior Environmental Planner/Arboricultural Consultant		£84
Principal		£80
Senior: Landscape Architect/Urban Designer/Arboriculturist/Environmental Planner/Ecologist		£74
Landscape Architect/Urban Designer/Environmental Planner/Ecologist		£64
Assistant: Landscape Architect/Urban Designer/Environmental Planner/Ecologist		£54

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Item.	Description	£
	Landscape/Environmental/Graphics Assistant	£50