



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council
To be held on Monday 4th March 2024 at 7.00pm
This meeting will be held at the Town Hall and streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Sharon Smyth
28th February 2024
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) *To receive and consider declarations of interest in items below:*

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.

Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

Members may disclose any other interests they may have in the interests of transparency)

b) *To receive and consider dispensations in respect of Disclosable Pecuniary Interests.*

4 Public Participation (10 Minutes)

5 Minutes of the Town Council meeting held on 5th February 2024 - for acceptance and approval

a) Minutes of the Town Council Extra-ordinary meeting held on 12th February 2024 –

for acceptance and approval

6 Financial Matters

a) To authorise payments – for acceptance and approval

b) To agree direct debits – for acceptance and approval

c) To receive Income – for acceptance and approval

d) Petty cash – for information

e) Income & Expenditure January 2024 – for information

f) Subscription to Peninsula service proposal for monthly fee of £185.00 for ratification

- 7 **To Consider An Emergency Access Road Through The Jubilee Wood Site For The Purposes Of The 3G Pitch Construction** - for consideration and resolution
- 8 **Councillors Reports**
Town, District and County Councillors can give a brief report on relevant information
- 9 **Clerks Report** – for information
- 10 **Correspondence** - for consideration and resolution
 - a) Request from Banham Poultry to use Gaymers Meadow on Saturday 27th July 2024
 - b) Attleborough Dinosaur Hunt 2024
- 11 **Public Participation (10 Minutes)**
- 12 **Items for next Agenda**
- 13 **Date of Next Meeting**
- 14 **Exclusion of Press & Public**
To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.
- 15 **Bar Lease Update** - for consideration and resolution
- 16 **Rent increase to be considered for existing Gaymers Bowls Lease** -- for consideration and resolution
- 17 **Recommendations to be made to Full Council on the Permanent Appointment of Town Clerk and review of salary -** for consideration and resolution
- 18 **Caretaker Role Update By The Clerk And Consideration Of Proposals** – for consideration and resolution

Expected Meeting Length is 2 Hours