

Attleborough Neighbourhood Plan Steering Group

Minutes of the above steering group meeting held on
Tuesday 14th October 2014 at 6:30 p.m.

1. INTRODUCTION

Unfortunately Sarah Seaman had been taken ill at the last minute. The Group sent her their best wishes for a speedy recovery.

The main purpose of the meeting was to hear a proposal from Valerie Watson Brown of the Lively Crew for a Communications and Media specialist.

1.1. Present

Adrian Joel - Councillor for Breckland Council, Buckenham Ward.

Tony Bradstreet - Clerk to Besthorpe Parish Council.

Terry Cracknell - Representative from Business Forum.

Colin Kilby - Manager of Breckland Lodge Hotel.

Derek Smalley - Councillor for Old Buckenham Parish.

Edward Tyrer - Councillor for Attleborough Town Council, Queens Ward.

Keith Martin - Councillor for Breckland Council, Burgh/Haverscroft Ward.

Mary Ridgeway – Attleborough Heritage Group

Neil McShane - Head Teacher of Attleborough Academy Norfolk.

Richard Middleton - Chair & Councillor for Attleborough Town Council, Queens Ward.

Lucy McLean - Practice Manager of Attleborough Surgeries.

Stuart Burns – Norfolk Traffic Management

Phil Mileham - Breckland Council Deputy Planning Manager.

Valerie Watson Brown – Director The Lively Crew

1.2. Absent

Jayne Owen - Councillor for Attleborough Town Council, Queens Ward.

2. APOLOGIES

Cliff Amos – Attleborough Heritage Group

Peter Thatcher – Chairman, Connaught Hall Committee

Roger Bond - Councillor for Attleborough Town Council, Burgh / Haverscroft Ward.

Phillip Leslie - Director of Eastern Attachments Limited

Sarah Foulger - Director of Banham Poultry Limited.

Steve Hall - Representative of Attleborough Community Team.

Tony Perkins - Councillor for Attleborough Town Council, Queens Ward.

Vera Dale – Various including Patient Participation & pre-school education

Dr Tom Fry - Doctor and partner at Attleborough Surgeries.

3. MINUTES OF LAST MEETING & MATTERS ARISING

The Minutes were agreed

4. Communication and Media

Valerie Watson Brown made a presentation on the services she would be able to offer. The presentation is attached.

The SG agreed that it would be beneficial to engage Ms Watson Brown but concerns were raised about how her services could be paid for. Mr Cracknell agreed to raise £10000 from local business and Cllr Middleton said that the Vanguard Funding could be used. It was therefore agreed that Ms Watson Brown should be engaged as the communications and media consultant and the funding situation would be reviewed at the next meeting.

A meeting of the Communication/Media WG would be held to decide priorities and the way ahead and Ms Watson Brown would meet with members of the SG as soon as possible.

5. Updates

- a. Employment. There was nothing significant to report.
- b. Sport and Leisure. Things were moving ahead and there would be a meeting with the consultant on 23 Oct. Note this meeting was postponed to 6 Nov due to illness.
- c. Health and Social Care . Nothing to report.
- d. Education. An email had been received from to say that asked NPS would look at London Rd again. Nothing further to report.
- e. Developer Group. There would be a meeting with Paul Clarke from Bidwells to explore how this could be taken forward.
- f. Transport. Mr Mileham gave an update on the Link Rd study and told the meeting that the recommendation that would go to Breckland Cabinet on 22 Oct would be for the southern option. Note this was agreed by Cabinet
- g. LEP. Cllr Tyrer explained that Attleborough would be put forward as a case study for the LEP. The presentation would take place on 7 Nov.
- g. Plan Timetable. This remained to be completed.

6. Liz Wrigley Report

It was decided that Liz Wrigley would not be used again until there was more to work on.

7. Progress with Breckland Local Plan

Assuming the clearance was given at Breckland Cabinet on 22 Oct, it was planned to launch the Local Plan on 17 November. It would be important that a comprehensive response was made which should be coordinated with the Town Council response. Mr Burns agreed to take a first look at the document and prepare a draft for discussion.

8. Memorandum of Agreement

It was agreed that this needed to be resolved as soon as possible. Cllr Tyrer would arrange a meeting with Mr Mileham.

9. Next Steps

Cllr Middleton said that he understood that everyone was busy but he stressed the need to move ahead with work, in particular with the studies and with getting the time table and the Memorandum of Agreement finalised. It would be important to work in conjunction with Breckland Local Plan and in an ideal world the Neighbourhood Plan would effectively be the Attleborough chapter of the Local Plan. However, it would be important for the NP to stay ahead of the LP, otherwise there would be little point continuing.

10. NEXT MEETING

It was decided that the next meeting would be held on Tuesday November at 6:30 p.m. at Attleborough Town Hall.