



Minutes of the meeting of the Attleborough Town Council  
Planning & Highways Committee  
held on Monday 8<sup>th</sup> January 2024 at 6.30pm  
Held at the Town Hall, Queens Square.

Present:

Cllr S Mackinnon – presiding  
Cllr Tyrer, Cllr Leslie, Cllr Dale  
Sharon Smyth – Town Clerk  
Anne Willett – Town Clerk Assistant – Minute Taker  
Public x 4

**035.23) Welcome by Chairman** – Cllr Mackinnon acting as Chair in Cllrs Westby's absence welcomed everyone to the meeting and wished all a Happy New Year

**036.23) Apologies for Absence** –  
Cllr Westby, Cllr Bond

**037.23) Declarations of Interest**

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)* – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.  
None received

**038.23) First Public Participation (10 Minutes)** - None

**039.23) Minutes of the Planning & Highways Committee 18<sup>th</sup> December 2023**

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

**RESOLVED** – to accept and approve the minutes of the Planning & Highways Committee held on 18<sup>th</sup> December 2023  
Cllr Mackinnon abstained

**040.23) Planning Matters**

**Planning Applications** (Not due yet) – for consideration and resolution

**3PL/2023/1207/HOU – ATTLEBOROUGH: 88 Ollands Road** – Proposed conversion of existing roof with Dormer to front and Velux roof lights to front and rear – No objections.

**3PL/2023/1120/F – Banham Poultry Ltd Station Road** – PROPOSAL: Proposed extension & Alterations to existing poultry processing plant including: -

- a) extension to form – new lairage & vehicle washdown bays, storage of waste & clean tray loading bay  
b) demolition of existing stores & security buildings  
c) erection of new site reception, security and office building - Support application

**3PL/2023/1223/O - ATTLEBOROUGH: Land off Warrens Lane** – Residential Development with all matters reserved apart from access.

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

**RESOLVED** – Objection concerns about access, development already adjacent causing safety issues

**041.23) Car Park Strategy – Update –**

Cllr Tyrer informed members he had started scoping this out and would like to suggest taking to the next ADP meeting being held in February to progress

**042.23) Neighbourhood Plan to Set a Meeting to Discuss Future Steps Regarding a Scope & Report to Present to Breckland –**

Cllr Tyrer is progressing but needs to be discussed with ADP

**043.23) Second Public Participation (10 Minutes) - None**

**044.23) Items for the next Agenda**

Neighbourhood Plan

Meeting closed 6.55pm

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