



**You are summoned to the Meeting of Attleborough Town Council
Planning & Highways Committee**

To be held on Monday 22nd January 2024 at 6.30pm

This Meeting will be held at the Town Hall

CLLr P Leslie, CLLr R Bond, CLLr A Westby, CLLr V Dale, CLLr S Mackinnon, CLLr Tyrer

Sharon Smyth

16th January 2024

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome by Chairman

2 Apologies for Absence - To receive and accept apologies for absence.

3 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Planning & Highways Committee 8th January 2024 - acceptance and approval

6 Planning Matters -

Planning Applications (Not due yet) – for consideration and resolution

3PL/2023/1219/F - ATTLEBOROUGH: Wrights Volvo Specialists 1 Maurice Gaymer Road – Change of use from vehicle repair (former B2) & vehicle sales (Sui Generis) with associated offices & welfare to a light industrial use (Class E) offices & welfare facilities.

3PL/2023/1162/F – ATTLEBOROUGH: Land rear of 48/50 Cyprus Road – Proposed 2 new semi-detached dwellings with attached garages.

3OB/2024/0002/VOB – ATTLEBOROUGH: Land at Haverscroft House Farm London Road – Application to modify the Planning Obligation, Schedule 2 (open space), Part 1, Paragraph 1.3 – Provision of Cyan Land of the S106 Agreement on 3PL/2016/035/F – Modification of the occupancy trigger for the Cyan Land POS Note: Southern area of Cyan Land POS has been provided and is available for use.

7 Neighbourhood Plan – for consideration and resolution

8 Second Public Participation (10 Minutes)

9 Items for the next Agenda

Expected length of meeting 30 minutes



5)

Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 8th January 2024 at 6.30pm
Held at the Town Hall, Queens Square.

Present:

Clr S Mackinnon – presiding
Clr Tyrer, Clr Leslie, Clr Dale
Sharon Smyth – Town Clerk
Anne Willett – Town Clerk Assistant – Minute Taker
Public x 4

035.23) Welcome by Chairman – Clr Mackinnon acting as Chair in Clrs Westby's absence welcomed everyone to the meeting and wished all a Happy New Year

036.23) Apologies for Absence –
Clr Westby, Clr Bond

037.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received

038.23) First Public Participation (10 Minutes) - None

039.23) Minutes of the Planning & Highways Committee 18th December 2023

On the motion of Clr Leslie, seconded by Clr Tyrer, it was
RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 18th December 2023
Clr Mackinnon abstained

040.23) Planning Matters

Planning Applications (Not due yet) – for consideration and resolution

3PL/2023/1207/HOU – ATTLEBOROUGH: 88 Ollands Road – Proposed conversion of existing roof with Dormer to front and Velux roof lights to front and rear – No objections.

3PL/2023/1120/F – Banham Poultry Ltd Station Road – PROPOSAL: Proposed extension & Alterations to existing poultry processing plant including: -

- a) extension to form – new lairage & vehicle washdown bays, storage of waste & clean tray loading bay
- b) demolition of existing stores & security buildings
- c) erection of new site reception, security and office building - Support application

3PL/2023/1223/O - ATTLEBOROUGH: Land off Warrens Lane – Residential Development with all matters reserved apart from access.

On the motion of Clr Leslie, seconded by Clr Dale, it was

RESOLVED – Objection concerns about access, development already adjacent causing safety issues

041.23) Car Park Strategy – Update –

Cllr Tyrer informed members he had started scoping this out and would like to suggest taking to the next ADP meeting being held in February to progress

042.23) Neighbourhood Plan to Set a Meeting to Discuss Future Steps Regarding a Scope & Report to Present to Breckland –

Cllr Tyrer is progressing but needs to be discussed with ADP

043.23) Second Public Participation (10 Minutes) - None

044.23) Items for the next Agenda

Neighbourhood Plan

Meeting closed 6.55pm

DRAFT

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

01953 456194 enquires@attleboroughtc.org.uk www.attleboroughtc.org.uk

6)

Planning Consultation PC 3PL/2023/1219/F

CONSULTATION - FULL

REFERENCE: 3PL/2023/1219/F

PROPOSAL: Change of use from vehicle repair (former B2) and vehicle sales (Sui Generis) with associated offices and welfare to a light industrial use (Class E) offices and welfare facilities.

LOCATION: ATTLEBOROUGH: Wrights Volvo Specialists 1 Maurice Gaymer Road

APPLICANT: Norwich Sunblinds Ltd

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **25th January 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **25th January 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

CONSULTATION - FULL

REFERENCE: 3PL/2023/1162/F
PROPOSAL: Proposed 2 New Semi Detached Dwellings with attached Garages
LOCATION: ATTLEBOROUGH: Land Rear of 48/50 Cyprus Road
APPLICANT: Mr & Mrs Stan & Leslie Matthews/Hutchinson

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **30th January 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **30th January 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

NOTIFICATION OF APPLICATION

APPLICATION TO MODIFY OR DISCHARGE A PLANNING OBLIGATION

REFERENCE: 3OB/2024/0002/VOB

PROPOSAL: Application to modify the Planning Obligation, Schedule 2 (Open Space), Part 1, Paragraph 1.3 - Provision of Cyan Land of the S106 Agreement on 3PL/2016/0325/F - Modification of the occupancy trigger for the Cyan Land POS Note: Southern area of Cyan Land POS had been provided and is available for use

LOCATION: ATTLEBOROUGH: Land at Haverscroft House Farm London Road

APPLICANT: Orbit Housing

The above application was accepted on **4th January 2024**.

Please note that this is not a normal planning application, but is an application to modify or discharge a legal agreement relating to a planning permission.

I would welcome any observation you may wish to make by **26th January 2024**.

You can view the application details by clicking on the link below.

[Click here to view the application or leave your comments](#)

Should you have any queries about this application, please telephone Business Support on 01362 656870