



You are summoned to the Meeting of Attleborough Town Council
Planning & Highways Committee
To be held on Monday 5th February 2024 at 6.30pm
This Meeting will be held at the Town Hall
Cllr R Bond, Cllr A Westby, Cllr V Dale, Cllr S Mackinnon, Cllr Tyrer

Sharon Smyth

30th January 2024
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

- 1 Welcome by Chairman
- 2 Apologies for Absence - To receive and accept apologies for absence.
- 3 Declarations of Interest
 - a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
 - b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
- 4 First Public Participation (10 Minutes)
- 5 Minutes of the Planning & Highways Committee 22nd January 2024 - acceptance and approval
- 6 Planning Matters -
 - a) Planning Applications (Not due yet) – for consideration and resolution
3PL/2024/0049/F – ATTLEBOROUGH: Attleborough Methodist Church, London Road – Change of use from F1 (place of worship) to mixed use of F2 (community Hall) & E(c)(ii)(Professional services – Undertakers/Funeral Home) including relocation of the toilets & larger kitchen (no additional floorspace Being created) only internal work.
3PL/2024/0076/HOU – ATTLEBOROUGH And BESTHORPE: Resthaven 146 Besthorpe Road – Single storey Extension to rear of property & rendering to external walls of proposed extension (resubmission of pp 3PL/2019/0337/HOU)
 - b) Planning Appeal Ref APP/F2605/W/23/3332575 – 3PL/2022/0742/O – ATTLEBOROUGH: Kingsmere Carvers Lane – for consideration
- 7 Attleborough Queens Road Cyprus Road PedX – signed report - for consideration and resolution
- 8 Norfolk Minerals & Waste Local Plan- Notification of Submission - for information
- 9 Neighbourhood Plan Review – for consideration and resolution
- 10 Second Public Participation (10 Minutes)
- 11 Items for the next Agenda

Expected length of meeting 30 minutes



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 22nd January 2024 at 6.30pm
Held at the Town Hall, Queens Square.

5)

Present:

Cllr A Westby – presiding
Cllr Leslie, Cllr Dale
Sharon Smyth – Town Clerk
Anne Willett – Clerks Assistant (minute taker)

045.23) Welcome by Chairman - Cllr Westby welcomed everyone to the meeting

046.23) Apologies for Absence –
Cllr Mackinnon, Cllr Bond, Cllr Tyrer,

047.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received

048.23) First Public Participation (10 Minutes) – None present

049.23) Minutes of the Planning & Highways Committee 8th January 2024

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 8th January 2024

050.23) Planning Matters

Planning Applications (Not due yet) – for consideration and resolution

3PL/2023/1219/F - ATTLEBOROUGH: Wrights Volvo Specialists 1 Maurice Gaymer Road –

Change of use from vehicle repair (former B2) & vehicle sales (Sui Generis) with associated offices & welfare to a light industrial use (Class E) offices & welfare facilities – No objections.

3PL/2023/1162/F – ATTLEBOROUGH: Land rear of 48/50 Cyprus Road – Proposed 2 new semi-detached dwellings with attached garages – Objection - over development of site

3OB/2024/0002/VOB – ATTLEBOROUGH: Land at Haverscroft House Farm London Road –

Application to modify the Planning Obligation, Schedule 2 (open space), Part 1, Paragraph 1.3

– Provision of Cyan Land of the S106 Agreement on 3PL/2016/035/F – Modification of the occupancy trigger for the Cyan Land POS Note: Southern area of Cyan Land POS has been provided and is available for use – No objections on the proviso there is no change to the use of the land.

051.23) Neighbourhood Plan –

On the motion of Cllr Westby, seconded by Cllr Dale, it was
RESOLVED - the Clerk to engage a Planning Consultant
ACTION: TOWN CLERK

052.23) Second Public Participation (10 Minutes) - None present

053.23) Items for the next Agenda

Consultant for ANP Update

Meeting closed 6 40pm

DRAFT

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

01953 456194 enquires@attleboroughtc.org.uk www.attleboroughtc.org.uk

6a)

Planning Consultation PC 3PL/2024/0049/F

CONSULTATION - FULL

REFERENCE: 3PL/2024/0049/F

PROPOSAL: Change of use from F1 (place of worship) to mixed use of F2 (community Hall) and E(c)(ii) (Professional services - Undertakers/Funeral Home) including relocation of the toilets and larger kitchen (no additional floorspace being created) only internal work

LOCATION: ATTLEBOROUGH: Attleborough Methodist Church London Road

APPLICANT: Andy Free Independent Family Funeral Director

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **14th February 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **14th February 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2024/0076/HOU

PROPOSAL: Single storey extension to rear of property and rendering to external walls of proposed extension (resubmission of pp 3PL/2019/0337/HOU)

LOCATION: ATTLEBOROUGH: AND BESTHORPE Resthaven 146 Besthorpe Road

APPLICANT: Mr Alan Piers John Downton

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **16th February 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **16th February 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

6b)



Breckland
COUNCIL

Attleborough Town Council
Attleborough Town Clerk
Town Hall
Queens Square
Attleborough
NR17 2AF

Our Ref: 3PL/2022/0742/O / 2020
Contact: Planning Technical Support Team
Tel:
Email: planningappeals@breckland.gov.uk
Date: 24th January 2024

TOWN AND COUNTRY PLANNING ACT 1990
APPEAL UNDER SECTION 78

Dear Sir/Madam

Site Address: ATTLEBOROUGH - Kingsmere Carvers Lane
Description of development: Outline application for residential development
Application reference: 3PL/2022/0742/O
Appeal reference: APP/F2605/W/23/3332575
Appeal start date: 23rd January 2024

I refer to the above details. An appeal has been made to the Secretary of State against the decision of Breckland District Council .

The appeal will be determined on the basis of **Written Representations**. The procedure to be followed is set out in Part 2 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to:

Jenni Ball
The Planning Inspectorate
Room 3C

contactus@breckland.gov.uk
Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE
Telephone 01362 656870 www.breckland.gov.uk

Temple Quay House
2 The Square
Bristol
BS1 6PN
Email: west2@planninginspectorate.gov.uk

All representations must be received by 27th February 2024. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents are available for inspection online (please note that you will need the 4 digit number that follows the planning reference number found at the top of this letter in order to search this appeal) <http://planning.breckland.gov.uk/OcellaWeb/appealSearch> or at Breckland Council, Elizabeth House, Walpole Loke, Dereham, NR19 1EE between 9am & 4.30pm.

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal> or from us.

When made, the decision will be published online at <http://www.breckland.gov.uk/planningsearch>

Yours faithfully

Planning Technical Support Team

7)

Attleborough Queens Road Cyprus Road PedX - signed report

Good morning all,

Please find the completed and signed report attached for the Attleborough Cyprus Road Queens Road PedX study.

Funding streams are to be explored once Attleborough town council have reviewed and decided on the options presented in the report.

A copy of the report is available in this file location:
CES_Highways Maintenance\PROGRAMME MGT\STUDIES\Ped crossing assessments\PLA285 - Attleborough Cyprus Road Queens Road PedX

I've cc'd Matt as I've been made aware the Town council were chasing this up whilst it was awaiting sign off from network management.

If you have any queries, please get in touch with myself or Kevin Allen.

Many thanks,
Project Technician
Network and Safety, Highways
Community and Environmental Services

Good morning,
Please find attached the completed pedestrian crossing assessment, requested by the Town Council. Unfortunately, there are no immediately available NCC funding streams for delivery however it will be added to the Local Walking & Cycling Infrastructure Plan (LCWIP) for possible bidding opportunities through Active Travel England, Development funding (S106, CIL etc)

Kind Regards,

Programme Engineer (Improvements)
Programme Management

Subject: Norfolk Minerals and Waste Local Plan - Notification of Submission

Dear Parish Clerk,

**Norfolk Minerals and Waste Local Plan
Notification of Submission and availability of documents for inspection**

I am writing to inform you that Norfolk County Council formally submitted the Norfolk Minerals and Waste Local Plan (NM&WLP) to the Planning Inspectorate (on behalf of the Secretary of State) on 20 December 2023 for independent examination. I am writing to you in line with the requirements of regulation 22(3) of the Town and Country Planning (Local Planning) (England) Regulations 2012.

The NM&WLP contains policies which will be used to determine planning applications for minerals extraction and associated development and waste management facilities in Norfolk and will cover the period up to 2038. It also allocates specific sites for minerals extraction. When adopted, it will replace the existing Norfolk Minerals and Waste Core Strategy and Development Management Policies and the existing Minerals and Waste Specific Site Allocations documents.

We carried out two public consultation stages on the NM&WLP in 2018 and 2019. We carried out a formal (Regulation 19) representations period on the Publication version of the NM&WLP during September to December 2022. The representations received about the Publication version of the NM&WLP in 2022 are available to view in documents A4 and A5 of the examination library on Norfolk County Council's website at:

<https://norfolk.oc2.uk/document/59>

Information on the examination process, the appointed Planning Inspector and the Programme Officer can be found online at: [Norfolk Minerals and Waste Local Plan Examination - Norfolk County Council](#).

Submitted Documents for Examination

A requirement of the Regulations is that a number of documents should be made available for viewing by the public following submission. These documents are:

- A1. Norfolk Minerals and Waste Local Plan (2022)
- A2. Policies Map (2022)
- A3. Sustainability Appraisal Report (2022) (assesses the environmental, social and economic impacts of the NM&WLP)
- A4 and A5. Representations received on the Publication Version of the NM&WLP from 28 September to 19 December 2022
- A8. Habitats Regulations Assessment (HRA) (2022) and A8.1 HRA Addendum (2023)
- A9. Equality Impact Assessment (2022)
- A10. and A11. Statements of Consultation (includes how we consulted on the NM&WLP, who we consulted, the number of representations received, a summary of the main issues raised and how they have been taken into account)
- A13. Duty to Cooperate Statement of Compliance (2023)
- A16 to A21. Statements of Common Ground (2023)
- A25 and A26. Proposed additional and main modifications to the NM&WLP (2023)

Availability of Documents

The submission documents and the full examination library are available for public inspection via the Council's examination website at: <https://norfolk.oc2.uk>. The main submission documents (part A of the examination library) are alternatively available to view for public inspection, free of charge, within normal opening hours during the examination period, at:

- Norfolk County Council, County Hall, Martineau Lane, Norwich, NR1 2DH (email LDF@norfolk.gov.uk to arrange an appointment)
- Breckland District Council, Elizabeth House, Walpole Loke, East Dereham, NR19 1EE (email planning.policyteam@breckland.gov.uk to arrange an appointment)
- Broadland District Council and South Norfolk Council, The Horizon Centre, Broadland Business Park, Peachman Way, Norwich, NR7 0WF (email localplan.bdc@southnorfolkandbroadland.gov.uk for an appointment)
- Great Yarmouth Borough Council, Town Hall, Great Yarmouth, NR30 2QF (email localplan@great-yarmouth.gov.uk to arrange an appointment)
- Borough Council of King's Lynn and West Norfolk, King's Court, Chapel Street, King's Lynn, PE30 1EX (email receptionkingscourt@west-norfolk.gov.uk or planning@west-norfolk.gov.uk to arrange an appointment)
- North Norfolk District Council, Holt Road, Cromer, NR27 9EL (prior notice should be given by email to planningpolicy@northnorfolk.gov.uk or 01263 516318)
- Norwich City Council, City Hall, Bethel Street, Norwich, NR2 1NH (email planning@norwich.gov.uk to arrange an appointment)
- The Broads Authority, Yare House, 62-64 Thorpe Road, Norwich, NR1 1RY (email planningpolicy@broads-authority.gov.uk to arrange an appointment)

Kind regards

Principal Planner (Minerals and Waste Policy)

Community and Environmental Services

Tel: 01603 222193 | Dept: 0344 800 8020 |

Planning Services, County Hall, Martineau Lane, Norwich, NR1 2DH



Norfolk County Council

