



You are summoned to the Meeting of Attleborough Town Council
Planning & Highways Committee
To be held on Monday 8th January 2024 at 6.30pm
This Meeting will be held at the Town Hall
Cllr P Leslie, Cllr R Bond, Cllr A Westby, Cllr V Dale, Cllr S Mackinnon, Cllr Tyrer

Sharon Smyth
2nd January 2024
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome by Chairman

2 Apologies for Absence - To receive and accept apologies for absence.

3 Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Planning & Highways Committee 18th December 2023 - acceptance and approval

6 Planning Matters -

Planning Applications (Not due yet) – for consideration and resolution

3PL/2023/1207/HOU - ATTLEBOROUGH: 88 Ollands Road - proposed conversion of existing roof with Dormer to front and Velux rooflights to front and rear.

3PL/2023/1120/F – Banham Poultry Ltd Station Road – PROPOSAL: Proposed extension & alterations to existing poultry processing plant including:-

- a) extension to form- new lairage & vehicle washdown bays, storage of waste & clean tray loading bay
- b) demolition of existing stores & security buildings
- c) erection of new site reception, security & office building.

3PL/2023/1223/O – ATTLEBOROUGH: Land off Warren's Lane – Residential Development with all matters reserved apart from access.

7 Car Park Strategy – Update - for information

8 Neighbourhood Plan to Set a Meeting to Discuss Future Steps Regarding a Scope & Report to Present to Breckland – for consideration and resolution

9 Second Public Participation (10 Minutes)

10 Items for the next Agenda

Expected length of meeting 30 minutes[



5)

Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 18th December 2023 at 6.30pm
Held at the Town Hall, Queens Square.

Present:

Cllr A Westby – presiding
Cllr Tyrer, Cllr Leslie,
Sharon Smyth – Town Clerk
Anne Willett – Town Clerk Assistant – Minute Taker
Public x 3

024.23) Welcome by Chairman – Cllr Westby welcomes everyone to the meeting

025.23) Apologies for Absence –
Cllr Bond, Cllr Mackinnon.

026.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.
None received

027.23) First Public Participation (10 Minutes)

- Resident stated they wished to object to Charolais Cottage Poplar Road consultation due to concerns regarding increase in traffic. Also concerned about drainage, two gardens were recently flooded, ditches are not being maintained and with increased housing it would get worse.
- Cllr Westby stated that the Town Council's authority is quite limited but we are happy to relay your concerns.
- Resident states the description is very misleading and should be challenged

028.23) Minutes of the Planning & Highways Committee 20th November 2023

On the motion of Cllr Westby, seconded by Cllr Tyrer, it was
RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on 20th November 2023

029.23) Planning Matters

- a) Planning Applications - applications already agreed and responses submitted prior to the meeting
- b) Planning Applications (Not due yet) – for consideration and resolution
3PL/2023/1115/O – ATTLEBOROUGH: Charolais Cottage Poplar Rd – Erection of four new dwellings & garages.
On the motion of Cllr Westby, seconded by Cllr Leslie, it was

RESOLVED – to oppose the consultation due to environmental, highways and drainage grounds and incorrect description.

3PL/2023/1125/LU – 54a Cyprus Road – Stationing of a log cabin mobile home within residential garden for ancillary use- Certificate of lawfulness – proposed use.

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED – No objections

3PL/2023/1152/F - ATTLEBOROUGH: Former Brenntag Site Station Road - Demolition of existing buildings and erection of care home (Class C2), extra care units (Class C2), market housing (Class C3) and retail units (Class E), alongside associated amenity space, parking, highways improvements, installation of plant, landscaping enhancements and other associated works.

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED – as a Council we are unanimous in our support.

030.23) Car Park Strategy – Update –

No further updates at the moment will discuss at next meeting with Megan and ADP

031.23) Attleborough Street Lighting within the SUE Development –

As a Town Council we are not equipped to take on any kind of street lighting. If there are safety issues then NCC Highways should be responsible.

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

RESOLVED – not in favor

032.23) Neighbourhood Plan to Discuss Future Steps Regarding a Scope & Report to Present to Breckland –

Cllr Tyrer will look at this mid- January 2024

033.230 Second Public Participation (10 Minutes)

None present

034.23) Items for the next Agenda

None

Meeting closed 6.55pm

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

01953 456194 enquires@attleboroughtc.org.uk www.attleboroughtc.org.uk

6)

Subject: Planning Consultation PC 3PL/2023/1207/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2023/1207/HOU

PROPOSAL: Proposed Conversion of existing roof with dormer to front and velux rooflights to front and rear.

LOCATION: ATTLEBOROUGH: 88 Ollands Road

APPLICANT: Steph and James Rhodes and Ward

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **13th January 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **13th January 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made about this application will be sent to the Secretary of State, and there will be no further opportunity for you to comment at appeal stage

Subject: DC Consultations for Amendments

002 - CONSULTATION AMENDMENTS - FULL

REFERENCE: 3PL/2023/1120/F

PROPOSAL: Proposed extension and alterations to existing poultry processing plant including:-

- a) extension to form new lairage and vehicle washdown bays, storage of waste and clean tray loading bay**
- b) demolition of existing stores and security buildings**
- c) erection of new site reception, security and office building**

LOCATION: Banham Poultry Ltd Station Road

APPLICANT: Banham Poultry Ltd

CASE OFFICER: Ed Small

AMENDMENT: Revised plans

The Council has received revised details for planning permission as shown above and would be pleased to receive any observations you may wish to make. You can view the application by clicking on the link below and use the 'Comment on this application' button to leave your observations.

[Click here to view the application documents](#)

To help us provide a more efficient service please use the quick consultee response link below

[Quick Consultees Register your comments here](#)

PLEASE NOTE: Representations should be made either online on the Breckland website at:

Alternatively please forward your comments in writing by **19th January 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Please note your comments will also be seen on our website, along with your name, signature, address and any contact details you supply e.g. telephone number and/or e-mail address. If you are concerned about your contact details and signature appearing on our website, please print your name instead of adding your signature and initial this or send your e-mailed comments as an attachment so that only the attachment can be published. Any comments made should be relevant and not defamatory or offensive, as you remain personally and legally responsible for them.

Subject: Planning Consultation PC 3PL/2023/1223/O

CONSULTATION - OUTLINE

REFERENCE: 3PL/2023/1223/O

PROPOSAL: Residential Development' with all matters reserved apart from access

LOCATION: ATTLEBOROUGH: Land off Warren's Lane,

APPLICANT: Righetti Group Limited

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **23rd January 2024**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **23rd January 2024**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

[B]Please note - When receiving the planning application consultation email, please remove the live link (in blue) before replying or forwarding the email to a third party. This link gives anyone you forward it to the ability to submit comments on behalf of your Parish Council. The live link has the Parish Council's details embedded into it, and must remain in your control only.[]