



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**Minutes of the meeting of the Attleborough Town Council
Environment Committee
Held on Monday 18th December 2023 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr T Taylor – presiding
In attendance – Sharon Smyth -Locum Town Clerk
Anne Willett – Town Clerk Assistant – Minute Taker
Cllr A Westby, Cllr P Wenham, Cllr S Taylor, Cllr P Leslie, Cllr De Souza
Public x 2

072.23) Chairman Welcome – Cllr T Taylor welcomed everyone to the meeting

073.23 Apologies for absence –

Cllr Bond, Cllr Ellis, Cllr Mackinnon, Cllr J Taylor

074.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –
None received

075.23) Public Participation – None

076.23) Minutes of the Environment Committee 20th November 2023

On the motion of Cllr Westby, seconded by Cllr S Taylor, it was
RESOLVED to approve the minutes of the meeting of the 20th November 2023.
ACTION: CLERK

077.23) Actions Arising From Outstanding Actions –

- Min 012.21** Locations for cycle racks and picnic benches at Gaymers to be confirmed – cycle racks to be confirmed and Clerk looking at picnic benches this week with Senior Groundsman.
Min 035.22 4 New Welcome/Gateway to Attleborough Signs Quotations – Clerk had submitted Parish Partnership application with deadline and should hear something during February 2024.
Min 017.23 Cemetery Hedges Update – feedback received via email which had been responded to confirming hedge would be staying for now and no more adverse comments had been received.
Min 019.23 Queens Square Cinema Update – Clerk looking at costings and it was suggested to look at this again as a fresh project.

Min 021.23 Provision for Youth Club storage + venue Update – Clerk had visited the Library and enquired whether the site would be suitable, there are rooms available and this was being looked into.

Min 028.23 Benches at Old Post Office Update – Clerk has received no objections from owner and could now look into benches, perhaps just replacing wooden slats to retain character and would discuss with Grounds staff.

Min 029.23 Church Wall Update structural engineers report and other matters – Clerk looking into evidence of any agreement between the Town Council and Dioceses.

078.23) Correspondence –

Complaint regarding use of Wheel Park after 9pm –

Clerk had requested a meeting with Enforcement Officer, Cllr Tryer and Cllr T Taylor to visit the site for a possible solution.

079.23) Jubilee Wood Update –

Clerk chasing surveys, FRA has been received, Ground Conditions and Topographical surveys have been chased. The Norfolk Wildlife Trust are waiting for surveys before letting us have their report. Clerk will also look at land variation.

080.23 Decoy Common Update on Progress –

Still looking into fencing and checking boundaries

081.23) Town Hall Accessibility -

Clerk now employed full time and can spend more time on this. Norfolk Fire Service had visited and assessed the building. Cllr S Taylor requested new curtains be considered. Clerk going to look at changing chairs but still in keeping with the surroundings. Hirers may be asked to set up the room and look into online hall bookings. Investigate a new lift. Cllr T Taylor suggested small workshop to discuss ideas.

082.23) Land at St Edmunds Close possible development opportunities

A solicitor had been engaged. Cllr T Taylor stated she thought the land would make an accessible allotment site as we didn't have one at the moment. Again, a small work shop where ideas could be discussed would be a good idea.

083.23) Lomond Road Play Area Update

Clerk told members no S106 money available anymore so will devote time to find alternative funding. A contractor for play equipment was being helpful and could possibly supply details for grant funding.

084.23) Blackthorn Road possible Development opportunities

Cllr T Taylor explained there are funds available currently £73,000 at present Breckland owns the land, it is a very nice large open space and could be used partly as a small community orchard. There are funding opportunities from Breckland applications deadline 5 January 2024. We would have to express an interest and again form a small workshop to discuss ideas.

085.23 Birch Drive Update on Progress

Cllr T Taylor gave feedback from resident who made original request for a tree that her preference would be a small oak tree instead of a birch tree and there are already two benches installed but would not object to another one. The Clerk would investigate and bring back to small work shop.

086.23) Second Public Participation (10 Minutes)

- Resident asked regarding Land at St Edmunds if there would be an option to give space to a community allotment.
- Cllr T Taylor said this could be discussed at the workshop.

Cllr S Taylor informed members the work on the emergency access road for updates to the Leisure Centre starts from 4th January 2024 and backs onto the cemetery, this is when the project starts work.

087.23) Items for the next Agenda

None at the moment

Meeting Closed 7.45pm

DRAFT