



Maxine O'Mahony, Returning Officer  
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S Smyth  
Locum Clerk to Attleborough Town  
Council  
Town Hall  
Queens Square  
Attleborough  
Norfolk  
NR17 2AF

Our Ref: ATQ17112023  
Date: Wednesday, 13 December 2023

Dear Sharon,

**Casual Vacancy - Town Councillor: Attleborough Town Council – Queens Ward**

The period during which electors might request an election to fill the casual vacancy on your Council has now elapsed. No requests were received.

Accordingly, your Council may now proceed to fill the vacancy by co-option to take place *as soon as practicable*. **Please advise us of the name and address of the person co-opted** either by post to the above address or by email to [elections@breckland.gov.uk](mailto:elections@breckland.gov.uk).

The qualifications and disqualifications for election and holding office as a member of a local authority, including reference to Parish Councils, are set out in Sections 79 (1) (2), 80 and 81 of the Local Government Act 1972. These apply equally, of course, to co-option and election.

As set out in The Local Elections (Declaration of Acceptance of Office) Order 2012 any new member must make a declaration of acceptance of office and complete a disclosure of their interests as set out in Sections 29 & 30 of the Localism Act 2011 which will be held by the Monitoring Officer and be available for public inspection.

Yours sincerely,

*AL Elliott*

**Electoral Services Officer**