



**You are summoned to the Meeting of Attleborough Town Council  
Planning & Highways Committee  
To be held on Monday 20th November 2023 at 6.30pm  
This Meeting will be held at the Town Hall**

CLlr P Leslie, CLlr R Bond, CLlr A Westby, CLlr V Dale, CLlr S Mackinnon, CLlr Tyrer

*Sharon Smyth*

14<sup>th</sup> November 2023  
Locum Town Clerk

**AGENDA**

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

**1 To Elect a Committee Chairman**

**2 To Elect a Committee Vice Chairman**

**3 Welcome by Chairman of All Members**

**4 Apologies for Absence** - To receive and accept apologies for absence.

**5 Declarations of Interest**

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

**6 First Public Participation (10 Minutes)**

**7 Minutes of the Planning & Highways Committee 6<sup>th</sup> November 2023** - acceptance and approval

**8 Planning Matters**

**Planning Applications** (Not due yet) – for consideration and resolution

**3PL/2023/1017/VAR – ATTLEBOROUGH: Queens House Queens Square (Church Street)** – Variation of Conditions 2,3 & 7 on 3PL/2023/0196/F – Condition 2: Changes to flat layouts to provide means of escape (building control compliance requirement) Condition 3: Material change requested for rear windows and doors Condition 7: Opening hours – extension of business opening hours 8am until 11pm weekdays and 9am to 11pm weekends

**9 Car Park Strategy – Update**

**10 Second Public Participation (10 Minutes)**

**11 Items for the next Agenda**

Expected Meeting Length 30 Minutes

ATC Planning & Highways Committee meeting (20<sup>th</sup> November 2023)



**Minutes of the meeting of the Attleborough Town Council  
Planning & Highways Committee  
held on Monday 6<sup>th</sup> November 2023 at 6.30pm  
Held at the Town Hall, Queens Square.**

**Present:**

Cllr E Tyrer – presiding  
Anne Willett – Town Clerk Assistant – Minute Taker  
Cllr V Dale, Cllr A Westby,  
Public x 9

Cllr Tyrer opened the meeting and welcomed everyone and explained that six members had been elected to the Planning & Highways Committee but unfortunately three members had given their apologies and were unable to attend due to illness. In terms of Item 1 and Item 2, Cllr Tyrer stated he would like to defer to next meeting to enable the members that were absent tonight to take part in the nomination. Those present all agreed.

**001.23) To Elect a Committee Chairman** – Deferred to next meeting

**002.23) To Elect a Committee Vice Chairman** – Deferred to next meeting

**003.23) Apologies for Absence**

Cllr Mackinnon, Cllr Leslie, Cllr Bond, Town Clerk S Smyth

**004.23) Declarations of Interest**

- a) To receive and consider declarations of interest in items below:  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received*
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –  
None received

**005.23) First Public Participation (10 Minutes)**

- In answer to residents query Cllr Tyrer explained the Cllr was entitled to sit at the table but would not be entitled to vote or make any comment
- In answer to residents question regarding inaugural P&H meeting, Cllr Tyrer explained the previous P&H had been incorporated into ATC meeting but it was felt it would be better to reinstate in order for Cllrs to give more credence to Planning.
- In answer to residents query regarding if there had been any detailed application for land at Bunns Bank, Cllr Tyrer said he was not aware of any. In answer to resident query regarding Planning appeal made on Norwich Road development, Cllr Dale offered to give resident paper copy of appeal.
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**006.23) Planning Matters**

- a) **Planning Applications** (Applications agreed and responses made) –  
On the motion of Cllr Westby, seconded by Cllr Dale, it was

**RESOLVED** – to approve and accept the recommendations already agreed and submitted prior to meeting.

b) **Planning Applications** (Not due yet) –

**30B/2023/0044/DOB – ATTLEBOROUGH: Land at Haverscroft House Farm London Road –**

Application to discharge the Planning Obligation, Schedule 2, Clause 1.4 of the S106 relating to 3PL/2016/0325/f – Magenta land has been provided & made available to allow occupancy of more than 80% of the dwellings.

On the motion of Cllr Westby, seconded by Cllr Dale, it was

**RESOLVED** – approve no objections as comments for planning responses

**3PL/2023/1009/F – ATTLEBOROUGH: Land off Long Street –** Erection of 1 dwelling

On the motion of Cllr Westby, seconded by Cllr Dale, it was

**RESOLVED** – approve no objections as comments for planning responses

**3PL/2023/1008/A – ATTLEBOROUGH: Nationwide Building Society Church Street. -** Replace

1no. projecting signage with new 500mm externally illuminated signage to front elevation and retain existing brackets. Replace 1no. fascia & 1no. Lozenge logo with 1no. internally illuminated New blue fascia & 1no. New 150mm logo height. Statutory signage to be replaced with new 1no. Lozenge logo to be replaces on side elevation with 1no. New blue internally illuminate fascia & 1no. New 150mm logo height.

On the motion of Cllr Dale, seconded by Cllr Westby, it was

**RESOLVED** – approve no objections as comments for planning responses

#### **007.23) ANP Review –**

Cllr Tyrer had spoken with Simon Wood, Head of Planning at Breckland Council and there would be a meeting with them in terms of scoping out what the terms of the ANP Review should be, it is likely to be minor, but need to ensure it links with Breckland Local Plan.

#### **008.23) Car Park Strategy – to consider the assessment of existing and possible future provision**

In discussion with Breckland Council and an update will be given at the next meeting.

#### **09.23) Highways Matters**

Concerns with flooding and maintenance. The crossing on Connaught Road had been remarked but not the crossing on Surrogate Street. What has been beneficial was when the Town Council made representation to Highways to improve the white road markings these had been done.

#### **010.23) Street Lighting**

On the motion of Cllr Westby, seconded by Cllr Tyrer, it was

**RESOLVED** - ATC do not take on the responsibility of street lighting within the SUE Development or any new development.

#### **011.23) Second Public Participation (10 Minutes)**

- Cllr Tyrer was not able to confirm when resident asked if Link Road was going to happen
- Resident queried car park strategy, Cllr Tyrer answered the plan was to scope out and discuss with Breckland.
- Resident queried were there any plans for White House Lane, Cllrs were not aware of any.

#### **012.23) Items for the next Agenda**

Car Park Strategy

Meeting Closed 7pm

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

01953 456194 [enquires@attleboroughtc.org.uk](mailto:enquires@attleboroughtc.org.uk) [www.attleboroughtc.org.uk](http://www.attleboroughtc.org.uk)

**CONSULTATION - VARIATION OF COND'S**

**REFERENCE:** 3PL/2023/1017/VAR

**PROPOSAL:** Variation of Conditions 2, 3 & 7 on 3PL/2023/0196/F - Condition 2: Changes to flat layouts to provide means of escape (building control compliance requirement)  
Condition 3: Material change requested for rear windows and doors  
Condition 7: Opening hours - extension of business opening hours 8am until 11pm weekdays and 9am to 11pm weekends

**LOCATION:** ATTLEBOROUGH: Queens House Queens Square (Church Street)

**APPLICANT:** Mr Erdem Mutlu

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**Representations should be made either online on the Breckland website at:**