



Minutes of the meeting of the Attleborough Town Council
Planning & Highways Committee
held on Monday 20th November 2023 at 6.30pm
Held at the Town Hall, Queens Square.

Present:

Cllr A Westby – presiding
Sharon Smyth – Locum Town Clerk
Anne Willett – Town Clerk Assistant – Minute Taker
Cllr V Dale, Cllr S Mackinnon,
Public x 3

013.23) To Elect a Committee Chairman –

On the motion of Cllr Dale, seconded by Cllr Mackinnon, it was
RESOLVED – to elect Cllr Westby as Committee Chairman

014.23) To Elect a Committee Vice Chairman –

On the motion of Cllr Dale, seconded by Cllr Westby, it was
RESOLVED – to elect Cllr Mackinnon as Committee Vice Chairman
Cllr Mackinnon wanted it noted she would not be available in person until the New Year but
contactable via email

015.23) Welcome by Chairman of All Members

Cllr Westby welcomed members and public to the meeting

016.23) Apologies for Absence

Cllr Tyrer, Cllr Leslie, Cllr Bond

017.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below:
(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency) – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –
None received

018.23) First Public Participation (10 Minutes)

None

019.23) Minutes of the Planning & Highways Committee 6th November 2023 –

On the motion of Cllr Westby, seconded by Cllr Dale, it was
RESOLVED – to accept and approve the minutes of the Planning & Highways Committee held on
6th November 2023

020.23) Planning Matters

Planning Applications (Not due yet) –

3PL/2023/1017/VAR – ATTLEBOROUGH: Queens House Queens Square (Church Street) – Variation of Conditions 2,3 & 7 on 3PL/2023/0196/F – Condition 2: Changes to flat layouts to provide means of escape (building control compliance requirement) Condition 3: Material change requested for rear windows and doors Condition 7: Opening hours – extension of business opening hours 8am until 11pm weekdays and 9am to 11pm weekends-

No objections - Condition 2 Noted. Condition 3 Noted that Breckland Conservation Officer would like timber joinery retained - agreed - Condition 7 noted opening hours in line with other establishments

021.23) Car Park Strategy – Update

No update at present, Cllr Tyrer taking the lead on this, will add to next agenda

022.23) Second Public Participation (10 Minutes)

- Resident commented on planning application item 8 regarding opening hours one establishment already opens at 8am Mon-Frid which is handy for those going to work
- Closing consistent with other take-aways & restaurants.

023.23) Items for the next Agenda

Car Park Strategy

ANP Review Update

Meeting Closed 6.40pm

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

01953 456194 enquires@attleboroughtc.org.uk www.attleboroughtc.org.uk