



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 6th November 2023 at 7.00pm

This meeting will be held at the Town Hall and streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Sharon Smyth

31st October 2023

Locum Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 **Mayors Welcome**

2 **Apologies for Absence**

To receive and accept apologies for absence.

3 **Declarations of Interest**

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 **Public Participation (10 Minutes)**

5 **Minutes of the Town Council meeting held on 2nd October 2023** - For acceptance and approval

6 **Matters Arising** - for consideration and resolution

a) ANP Review Update

7 **Financial Matters**

a) **To authorise payments** – for acceptance and approval

b) **To agree direct debits** – for acceptance and approval

c) **To receive Income** – for acceptance and approval

d) **Petty cash** – for information

e) **Income & Expenditure September 2023** – for information

f) **Budget Process and Timetable** – for information

8 **RBL Poppy Appeal Donation** - for consideration and resolution

- 9 Athletic Club Running Track Replacement White Line Marker & Associated Costs – for consideration and resolution
- 10 Michlmayr Specification and Quotation for Church Clock – for consideration and resolution
- 11 Land Transfer - Blackthorn Road, Attleborough - for consideration and resolution
- 12 Purchase of Land St Edmunds Close – Update - for information
- 13 Town Hall Motion Sensor Lighting for Toilet Corridor & Front Door Bell and PA System + Microphone - for consideration and resolution
- 14 IT Services & Support Proposal - for consideration and resolution
- 15 Councillors Reports
Town, District and County Councillors can give a brief report on relevant information
Cllr Mackinnon – Book Sale
- 16 To Adopt General Power of Competence - for consideration and resolution
- 17 Correspondence - for consideration and resolution
- a) Rosecroft Primary School Parking
 - b) Town Hall Lift
 - c) Residents Request for Daughters Sponsorship
- 18 Jubilee Wood Flood Risk Assessment & Ground Conditions Quotations
- 19 4 New Welcome/Gateway to Attleborough Signs for Town Clerk to apply for Parish Partnership 50/50 Funding - for consideration and resolution
- 20 Revised Emergency Plan - for consideration and resolution
- 21 Public Participation (10 Minutes)
- 22 Any items which the Chairman decides are urgent
- 23 Exclusion of Press & Public
To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.
- 24 Staff Matters – To View Personnel Terms of Reference in Conjunction with Recruitment Procedures.

Expected Meeting Length is 2 Hours

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