



**You are summoned to the Meeting of Attleborough Town Council
Environment Committee**

To be held on Monday 18th September 2023 at 7.00pm

This Meeting will be held at the Town Hall

Cllr P Leslie, Cllr J Taylor, Cllr D DeSouza, Cllr R Bond, Cllr P Wenham, Cllr S Taylor, Cllr T Taylor,
Cllr J Ellis, Cllr A Westby, Cllr V Dale, Cllr S Mackinnon

Sharon Smyth
12th September 2023
Locum Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Welcome and Housekeeping

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 First Public Participation (10 Minutes)

5 Minutes of the Environment Committee 21st August 2023 - for acceptance and approval

6 Matters arising (items not on the Agenda)

7 Carvers Lane Attleborough – POS Adoption – for consideration and resolution

8 Queens Road Allotments Signage – for consideration and resolution

9 Grovesnor Park Allotments - to discuss the number of large plots and options to address untidy areas

10 Ball-stop Netting – to discuss the issues of ball play around Cedar Drive/London Road backing onto Kent Close

11 Correspondence – for consideration and resolution

a) Banham Poultry Foul Odour

12 Repair to Tennis Court Fencing Alternative Quote - for consideration and resolution

13 Second Public Participation (10 Minutes)

14 Items for the next Agenda

Expected Meeting Length 1 hour

ATC Environment Committee meeting (18th September 2023)



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**Minutes of the meeting of the Attleborough Town Council
Environment Committee
Held on Monday 21st August 2023 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr T Taylor - presiding
In attendance – Anne Willett – Town Clerk Assistant – Minute Taker
Cllr P Leslie, Cllr D DeSouza, Cllr J Taylor, Cllr R Bond, Cllr P Wenham
Public x 10

023.23) Chairman Welcome – Cllr Taylor opened the meeting and welcomed everyone

024.23 Apologies for absence –

Cllr S Taylor, Cllr J Ellis

025.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –
None received

026.23) Public Participation –

- A resident from Kent Close informed members of an ongoing issue that was impacting on his and his wife's health. Their privacy was constantly being interrupted by children playing near their property and knocking balls into their garden even on a Sunday evening.
- The Councillors are planning a Walk Around different play areas and will look at this situation to see what can be done to help
- A resident queried why no Public Participation had been added at the end of meetings on all agendas
- Administration oversight and would be looked at
- Updates were asked for on several projects including Decoy Common, MUGA lighting, Cinema Queens Square and Jubilee Wood
- It was explained that a list of projects had been given in the handover from the previous Clerk and when the Locum Clerk returned from annual leave these would be looked into

027.23) Minutes of the Environment Committee 17th July 2023

On the motion of Cllr De Souza, seconded by Cllr J Taylor, it was
RESOLVED to approve the minutes of the meeting of the 17th July 2023.

028.23) Repair/Replacement of the bench outside of the Old Post Office – It was reported NCC, Breckland Council, ATC and Post Office did not own benches.
On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED – to find landowner and get their permission to replace benches

029.23) Re-pointing and repairs to the Church wall –
Cllr Westby had produced a very good report and it was decided Option 2 a viable way forward and to include Option 3
On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED – to invite tender for Options 2 & 3 and present to ATC meeting.

030.23 Correspondence

a) Request for replacement area to play cricket at London Road Play Area
It was decided to discuss with Grounds staff during Councillors Walk Around and to perhaps include cricket nets for safety, then present to ATC meeting.

031.23 London Road Dog Walk New Fencing Update

There was a discussion regarding the fence, member of public asked for more information
On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED to suspend Standing Orders to allow public to speak

- A resident said if the MUGA in the play area was moved there would be no need to consult about the fence.
- Cllr Taylor stated she was mindful of these comments but if ATC puts work in place it needs to be of a satisfactory standard and it does need to be made good.
- It was brought to Cllrs attention that the discussion regarding the fence had taken place and members of public didn't know any of the facts and these should be made available.
- Cllr Taylor confirmed the London Road Fence and Church Wall reports would be circulated to Councillors and posted on website.
- Cllr Bond stated we need to use commercial contactors
- What steps could Council take to recover money paid
- Cllr Taylor ask Cllr Leslie to add this to the resolution.

On the motion of Cllr Leslie, seconded by Cllr De Souza, it was
RESOLVED – ATC will not pay any more monies to the contractor due to substandard work, that we seek recovery of funds already paid to contractor and we seek professional contractors to re-install or replace fence and to include any specification following Councillors Walk About.

Meeting Closed 7.40 pm

7)

Attleborough Clerk

From: Attleborough Clerk
Sent: 06 September 2023 16:34
To: 'S106@breckland.gov.uk'
Subject: S106 information requested - Carvers Lane POS adoption request

Hello Charlotte,

Michelle has left Attleborough Town Council and I have been appointed as Locum Town Clerk in the interim.

Regarding the Carvers Lane S106 agreement numbered SE0106 and the request for ATC to take on the Public Open Spaces within, the Town Council has asked me to request a copy of the S106 agreement for this land. Lucas Sims from Places for People has sent us a copy of the plan showing the location but we would like to see a copy of the S106 agreement given that Lucas has now informed us that the planned in children's LEAP play area will now not be provided. It would be very helpful for Town Councillors to know exactly what is supposed to be offered.

If it is more expedient, we can offer to meet with you/him to discuss the matter and are happy to attend a meeting at your office if need be? The relevant application number appears to be 3PL/2022/0812/VAR or 3PL/2022/0852/F.

Many thanks indeed.

Kind regards,
Sharon Smyth

Sharon Smyth
Locum Town Clerk

Attleborough Town Council
Town Hall
Queens Square
Attleborough
Norfolk
NR17 2AF

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From: Lucas Sim <Lucas.Sim@placesforpeople.co.uk>
Sent: 05 September 2023 14:10
To: Anne Willett <anne@attleboroughtc.org.uk>
Subject: RE: SE0106 Carvers Lane Attleborough - POS Adoption

Hi Anne

Due to issues with drainage easements the equipment will no longer be provided and instead will just remain an open grassed area.

Regards

Lucas Sim
Technical Manager



m: 07795447060

From: Anne Willett <anne@attleboroughtc.org.uk>
Sent: 05 September 2023 13:52
To: Lucas Sim <Lucas.Sim@placesforpeople.co.uk>
Subject: [EXTERNAL] RE: SE0106 Carvers Lane Attleborough - POS Adoption
Importance: High

Dear Lucas

Members considered POS adoption at the meeting held last night. There was a discussion regarding the play area would you be able to provide additional information on the play area and what equipment would be provided please?

disclosure.

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From: Lucas Sim <Lucas.Sim@placesforpeople.co.uk>
Sent: 09 August 2023 10:41
To: Anne Willett <anne@attleboroughtc.org.uk>
Subject: RE: SE0106 Carvers Lane Attleborough - POS Adoption

Morning Anne

Yes there is a commuted as detailed in the S106 for the site.

As a summary the contribution is £47,226 [£8.50 per sqmt Policy DC11] this would be indexed linked from 2016 [currently £53,752]

NOTE: This will slightly alter as the S106 agreement references the old areas so the sum will be recalculated on the new areas.

An addition I have saved to the below link our landscaping plans so you can reference what is in the offered up areas. Note there is an equipped area of play that would also come under your responsibility.

<https://we.tl/t-1yvD2fNqzu>

If you need any more assistance just give me a buzz.

Regards

Lucas Sim
Technical Manager



m: 07795447060

From: Anne Willett <anne@attleboroughtc.org.uk>
Sent: 08 August 2023 16:19
To: Lucas Sim <Lucas.Sim@placesforpeople.co.uk>
Subject: [EXTERNAL] RE: SE0106 Carvers Lane Attleborough - POS Adoption

Dear Lucas

Regarding the POS Adoption, this was discussed by committee members at a recent meeting. Members have asked if there would be a commuted sum of money allocated to us for the future maintenance if we wish to take on this area.

Look forward to your response

Regards
Anne

7)

Carvers Lane Attleborough Development [Places for People] - POS Adoption

Hi Lucas,

Thanks indeed. Yes, a bit of confusion in interpreting the present situation! I tried calling but it went to voicemail. Please feel free to call me on [REDACTED] if you prefer?

1. Firstly, one burning question that will save any further grief: Are you definitely going to be providing the play equipment?
Yes, the play area/equipment is something that we have to provide and will be provided in appearance with what is shown on the landscape plan and the details below for each piece of equipment.

(If you are then this makes it a lot easier for the Council to decide on taking on the POS).

2. Also, Is there a set sum to be provided for future maintenance of both the open space and/or play equipment, depending on your answer to Q1t?
Yes, the sum is set as per Breckland council rates and noted within the S106. Note this figure is indexed linked though so as we are 5 years down the line. The figure will be slightly more.

As a summary the contribution is £47,226 [£8.50 per sq. mt. Policy DC11] this would be indexed linked from 2016 [currently £53,752]

NOTE: This will slightly alter as the S106 agreement references the old areas so the sum will be recalculated on the new areas.

3. If there is a set sum for future maintenance can you let me know what that total is please?
As above.

Many thanks,

Sharon.



SB3034 - MEKKAR TWIRL ROUNDABOUT

A revolving 1.2m diameter disc, set close to the ground. Three support tubes at either side can be used to hold onto for children needing support.

[VIEW SPEC SHEET](#)

[DOWNLOAD DWG](#)

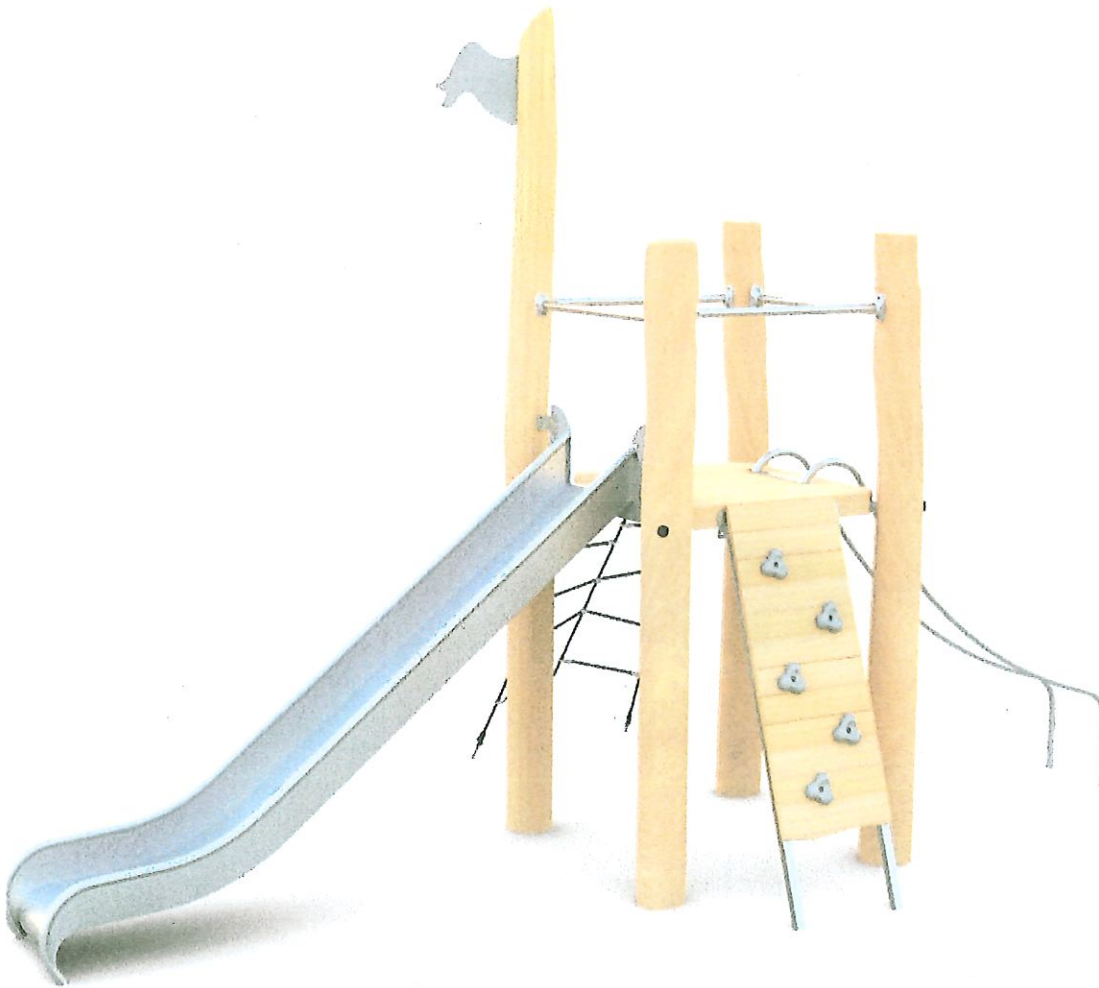


TBR7133 - CHARIZARD ROBINIA BASKET SWING

Our classic 2.4m basket swing supported by a robinia frame.

[VIEW SPEC SHEET](#)

[DOWNLOAD DWG](#)



TBR7157 - MACHOP ROBINIA TODDLER MULTI- PLAY UNIT

A compact multi-play unit consisting of Robinia posts and stainless steel climbing and sliding elements. This unit offers great value for money. The natural aesthetic of our Robinia range complements any landscape or streetscape and blends well with surrounding infrastructure.

[VIEW SPEC SHEET](#)

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TBR7136 - ARCANINE ROBINIA SPRING RIDER

Designed to offer children a springy motor vehicle that is imaginative, exciting and fun.

[VIEW SPEC SHEET](#)

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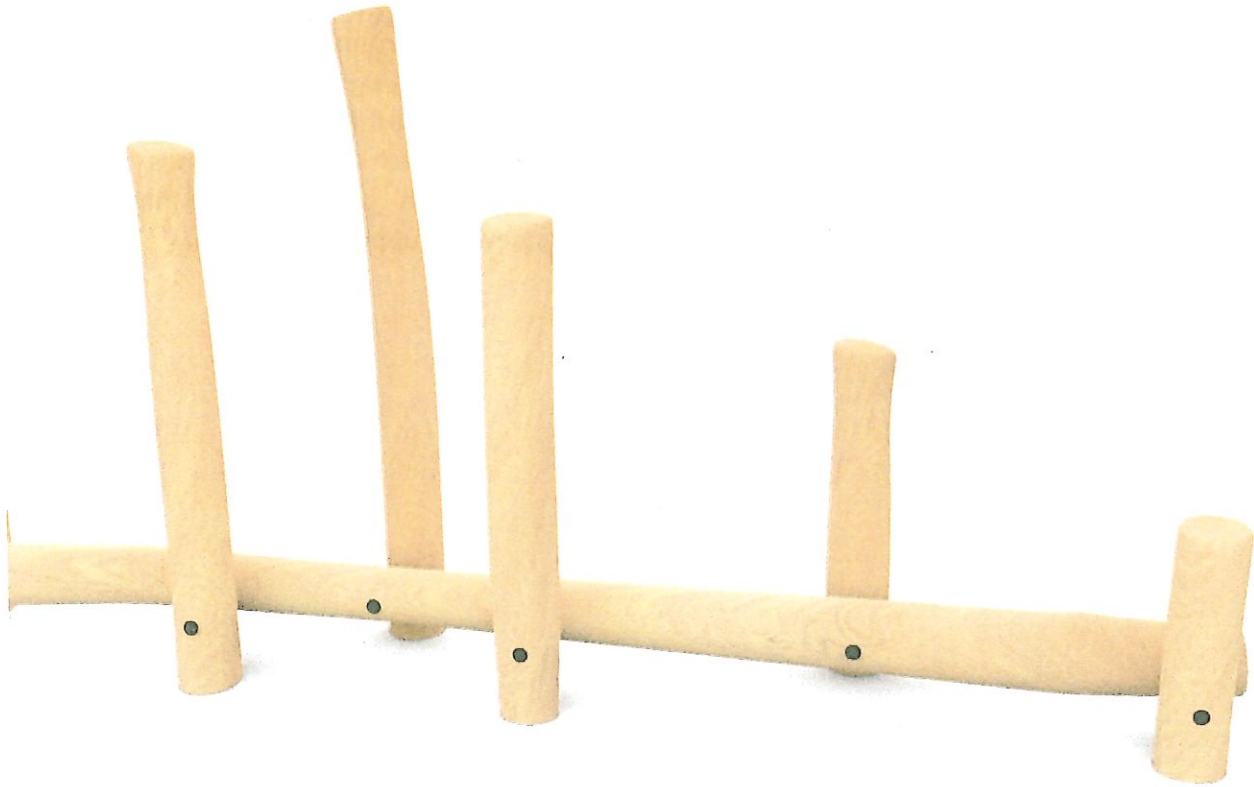


TBR7146 - CATERPIE ROBINIA STEPPING POSTS

With a multitude of options, all of our Robinia trim trail items are designed to create circuits and courses of all sizes. A variety of balancing, climbing, traversing and sport activities will result in a diverse and exciting trail with a degree of challenge to all users regardless of ability.

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TBR7140 - SQUIRTLE ROBINIA BALANCE WEAVE

With a multitude of options, all of our trim trail items are designed to create circuits and courses of all sizes. A variety of balancing, climbing, traversing and sport activities will result in a diverse and exciting trail with a degree of challenge to all users regardless of ability.

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11)

Residents Concerns Banham Poultry

Hello.

Banham Poultry was fined £300,000 last year for breaching its environmental permission re foul odour. I contributed an impact statement which was quoted in court.

There has been little odour since the fine was imposed but in the last few weeks it has returned. Today 1st September it is absolutely foul. The usual stench of rotting flesh is disgusting. I have reported this to the Environment Agency hotline. I would like this matter highlighted and discussed by the Town Council with the view to supporting residents' complaints to the Environment Agency.

██████████

12)

KM SERVICES
HOME IMPROVEMENTS, FENCING & GARDENING SPECIALISTS
57 BESTHORPE ROAD
ATTLEBOROUGH
NR17 2NQ

QUOTATION 3726

TEL NO: 01953 452 894 / 07780 978157

E-MAIL : kms,50@uwclub.net

| CUSTOMER NAME | PAULA WITHAM | DATE | 17/09/2023 |
|---------------|--|-----------------|------------|
| ADDRESS | REF TENNIS COURTS ON LONDON ROAD PARK | | |
| TEL NO | | | |
| | TO TAKE OUT DAMAGED SECTION OF FENCE. TO DO THIS YOU NEED A 2.5M X 3M HIGH ROLL OF GREEN PLASTIC COATED CHAIN LINK. THE ONLY PLACE I COULD FIND THIS IS UP NORTH WHICH HAS A BIG CARRIER CHARGE DUE TO THE LENGTH OF THE ROLL. | | £534.50 |
| | | TOTAL | £534.50 |
| | | LABOUR | £200.00 |
| | | TO REMOVE WASTE | £0.00 |
| | | TOTAL | £734.50 |
| | ALL GOODS REMAIN THE PROPERTY OF KM SERVICES UNTIL PAYMENT IS RECEIVED IN FULL ANY WASTE HAS TO BE TAKEN AWAY THEN I WILL ADD A CHARGE eg. DUMP | | |