



# Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**You are summoned to the Meeting of Attleborough Town Council**

**To be held on Monday 2<sup>nd</sup> October 2023 at 7.00pm**

This meeting will be held at the Town Hall and streamed via YouTube  
(the YouTube link will be posted on [www.attleboroughtc.org.uk](http://www.attleboroughtc.org.uk)) and is opened to the public

*Sharon Smyth*

26<sup>th</sup> September 2023

Locum Clerk

## AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

### **1 Mayors Welcome**

### **2 Apologies for Absence**

To receive and accept apologies for absence.

### **3 Declarations of Interest**

- a) **To receive and consider declarations of interest in items below:**  
*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*
- b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

### **4 Public Participation (10 Minutes)**

### **5 Minutes of the Town Council meeting held on 4<sup>th</sup> September 2023** - For acceptance and approval.

#### **a) Minutes of the Extraordinary meeting held on 18<sup>th</sup> September 2023**

### **6 Planning Matters**

- a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members
- b) **Planning Applications** (Not due yet) – for consideration and resolution  
**3PL/2023/0911/F – ATTLEBOROUGH: Corner Farm West Carr Road** – Change of use of land to domestic use for installation of 30 no. ground mounted array sited 415w PV panels. 5kw batteries to store excess energy sited & installed in garage roof space.  
**3PL/2023/0914/VAR – ATTLEBOROUGH: Cakes Hill Barn Ellingham Road** – Variation of Condition No 6 on 3PL/2016/0166/F - Removal of agricultural occupancy condition  
**3PL/2023/0886/HOU – ATTLEBOROUGH: 3 Speckled Wood Close** – Front entrance porch with cloakroom & single storey side lounge extension  
**3PL/2023/0930/LU – ATTLEBOROUGH: Oaks End, 54A Cyprus Road** – Stationing of a log cabin mobile home within residential garden for ancillary use- certificate of lawfulness – proposed use

### **7 Financial Matters**

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty cash** – for information
- e) **Income & Expenditure August 2023** – for information
- f) **Completion of Audit 2021-22 & External Auditors Report & Reconsider Opt-Out of SAAA Option** – for acceptance and approval

- 8 Planning & Highways Committee** – for consideration and resolution
- a) Terms of Reference
  - b) Elect Committee Members
- 9 Land at London Road, Attleborough** – for information
- 10 Attleborough SUE Street Lighting Arrangements** - for consideration and resolution
- 11 Jubilee Wood Update on Investigation as to the Development of Project** – for information
- 12 Request from A Little More Kindness** - for consideration and resolution
- 13 Councillors Reports**  
Town, District and County Councillors can give a brief report on relevant information
- 14 Correspondence** - for consideration and resolution
- a) **Norfolk Playing Fields Association** -
  - b) **Residents Safety Concerns Blackthorn Road**
  - c) **Building Development on Carvers Lane, Attleborough**
  - d) **Concerns Regarding Wheel Park**
  - e) **Former Library Connaught Rd – Registered as an Asset of Community Value ACV**
  - f) **Requests From ATFC**
    - **Request regarding Dead Man’s Hut/laying the membrane**
  - g) **Request to install wooden bench in Attleborough Cemetery**
- 15 Play Areas -Walk-About** – for discussion
- 16 Play Area Improvement and the associated application for S106 monies Ref: 3PL/2011/0398 £46,694.84**  
for consideration and resolution
- 17 Car Parking Strategy** – for consideration and resolution
- 18 Carvers Lane, Attleborough POS Adoption** – for consideration and resolution
- 19 Attleborough Development Partnership** - for consideration and resolution
- a) Agenda
  - b) Terms of Reference
  - c) Appointment of two Councillors for membership
- 20 St Edmunds Close Sale of Land £10,000** - for consideration and resolution
- 21 Matters Arising** - for consideration and resolution
- a) ANP Review Action
- 22 Public Participation (10 Minutes)**
- 23 Any items which the Chairman decides are urgent**  
For discussion only.

Expected Meeting Length is 2 Hours