

Attleborough Town Centre Junctions

Good evening

At this evenings Environment Meeting, Monday 17th July, I suggested that two junctions in Attleborough be altered from "Give-Way" to "Filter In Turn" junctions to improve the flow of traffic throughout the town. These two junctions are:

(1) Connaught Plain (Connaught Road/High Street/ Exchange Street)

(2) Queens Road/Queens Square/ Exchange Street Can you please send this suggestion to the relevant department within Highways or Norfolk County Council?

Many thanks

[REDACTED]

13b)

Car parked in approach road

Good afternoon,

Paula has asked me to put in writing the situation concerning the car which parks right at the entrance to the unadopted track which leads into the Town Hall parking area.

It is a Mercedes registration MC08YTU. Because it parks right in the entrance of the track it makes turning into the track from Queen's Road quite tricky; on two occasions the bin lorry has not been able to get in to empty our bins and has had to return at a later time.

Assuming that the owner of the car lives in one of the Victoria House flats, is it possible that you know who the owner of the flats is and might contact him/her to request that this car parks elsewhere?

The residents of Queen's Close would be very grateful.

Thank you for your consideration of this matter.

[REDACTED]



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

13c)

Attleborough Town Council

Grants for the benefit of Attleborough

Please read the Grant Awards Policy before completing this form

SMALL GRANTS – Up to £999

LARGE GRANTS – from £1000 to £5000

On completion please send this form to: The Town Clerk, Attleborough Town Council,
Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

For further information please contact the Town Clerk on 01953 456194

Section 1: Organisation

Name of Organisation:		The Attleborough Christmas Lights	
Primary contact name:		Nina Ellis	
Position (within organisation):		Secretary	
Contact Address:		Ellerslie, Deepham Rd, Gt Ellingham	
Telephone	Daytime:	Evening:	
	07788726400	07788726400	
E-mail address:		ninaellis3@icloud.com	
Date of Application:		19/07/23	

Section 2: Details of Organisation

Brief description of your organisation's aims:			
To bring Christmas illuminations to the town of Attleborough as we have for the last forty years.			
Year Formed:	1984	Run by committee (Y/N)?	YES
Is membership open to all (Y/N)? If No, what are the restrictions?	YES		
How often do you meet and where are meetings held?	7 - 10 times		
How many members are there?	7		
Approximately how many (%) members live/work in Attleborough?	4		

Section 3: Purpose of Organisation

Please give a summary of the activities of your organisation during the last year. If you are a new organisation please give an idea of activities you plan to undertake:

Planning for Christmas lights 2024, fundraising, regular meetings. etc.

Describe how the local community, in particular the residents of Attleborough, benefit from your organisation

The town of Attleborough enjoy the christmas lights display and it has become a festive tradition that is particularly loved by children. It also brings footfall to Attleborough.

Section 4: Grant Request

I/We are requesting a (tick as appropriate)	<input type="checkbox"/> Small Grant	<input type="checkbox"/> Large Grant	<input checked="" type="checkbox"/>
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Amount requested from the Town Council: £5,000

Please give details of what you wish to use the proposed grant award for: How does your grant application align with the priorities listed within the Grant Policy?

The funds will go towards the electrician costs.

Have you received or applied for funding from any other source for this project/purpose? If so, give details:

No.

Section 5: Financial Details

Do you receive funding from other sources and if so where?

We receive funding from sponsors as in previous years.

If you have previously received a grant from Attleborough Town Council in the past three years please give details:

Attleborough Town Council have supported us with donations since formation.

Section 6: Supporting Information

Please tick the following:

I have read and agreed your policy and terms of grant awards.



I have enclosed the following supporting documentation:



A constitution or set of rules by which my organisation runs



Copies of Organisation Bank Reconciliation



The latest set of current annual accounts



Any other supporting information



If you are a new organisation please include evidence of a planned budget

Section 7: Policy & Declaration

I declare that to the best of my knowledge and belief, the information given on this application and in any supporting information is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signature

N. Ellis

Name of Signatory

NINA ELLIS

Position in organisation:

Secretary

Date:

19/07/23

Whoever signs this declaration and takes overall responsibility for this funding on behalf of the group must be 18 years or over. Please note that completion of this form does not necessarily mean that a grant application will be successful in part or whole. All applications will be considered by Full Council.

**Christmas Lights Committee
Year End 31 March 2023**

	<u>2023</u>
Income	
Donations	£8,500.00
ATC Donation	£11,000.00
Insurance refund?	£0.00
Cost of sales	
Purchases	£4,808.59
	£4,808.59
GROSS PROFIT	<u>£14,691.41</u>
Expenditure	
Insurance	£370.09
Bank Charges	£76.24
Post and Stationery	£16.99
Electrical Contractors	£12,605.00
Tree surgeon	£400.00
crane/cherry picker hire hire	£680.00
Sundry Expenses	£30.00
Advertising	£115.27
	<u>£14,293.59</u>
	£397.82
NET PROFIT/(LOSS)	<u><u>£397.82</u></u>

Your Statement

Mr J Ellis
 Attleborough Christmas Lights
 35 Halford Close
 Attleborough
 Norfolk
 NR17 2HY



Account Summary

Opening Balance	7,690.47
Payments In	0.00
Payments Out	5.00
Closing Balance	7,685.47

28 May to 27 June 2023

International Bank Account Number
 GB80HBUK40085301076272

Branch Identifier Code
 HBUKGB4117D

Account Name
 Attleborough Christmas Lights

Sortcode Account Number Sheet Number
 40-08-53 01076272 368

Your Charitable Bank Account details				Paid out	Paid in	Balance
Date	Payment type and details					
27 May 23	BALANCE BROUGHT FORWARD					7,690.47
17 Jun 23	DR	TOTAL CHARGES TO 26MAY2023	5.00			7,685.47
27 Jun 23	BALANCE CARRIED FORWARD					7,685.47

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

Constitution

NAME

The name of the organisation shall be **ATTLEBOROUGH CHRISTMAS LIGHTS**

AIMS

The aims of the Group shall be to ensure the Christmas lights are installed each year and will be on display from the end of November to early January. The Christmas lights are for the benefit of all the residents of Attleborough to enjoy the festive season.

POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b) Associate local authorities, voluntary organisations and the residents of Attleborough in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to anyone over the age of 16 who supports the aims of the group.
- (b) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.
- (b) The committee shall consist of a chair, secretary, treasurer.
- (c) The committee may co-opt up to a further two voting members who shall resign at the next Annual General Meeting.
- (d) The committee shall meet at least four times each year.
- (e) At least 3 committee members must be present at a committee meeting to be able to make decisions.
- (f) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.

(b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.

(c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.

(d) One third of membership or three members being present, whichever is the greater, shall enable a General Meeting to take place.

(e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

(a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.

(b) The funds belonging to the group shall be applied only to further the aims of the group.

(c) A current record of all income, funding and expenditure will be kept.

DISSOLUTION

(a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.

(b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

(c) Signed by Chair.......... Date 12-10-20

Signed by Secretary.......... Date 12-10-21

Signed by Treasurer.......... Date 12-10-21

13d)

To: Attleborough Enquiries <enquiries@attleboroughtc.org.uk>

Cc: Edward Tyrer <CllrETyrer@attleboroughtc.org.uk>

Subject: Besthorpe A11 Junction

Dear Town Council / Mayor,

I hope the Council and councillors have been keeping an eye on all the posts on the local Facebook Groups over the past few days following the burst water pipe and the chaos it has caused in the town.

Of course, it's no one's fault, and we have to adapt to circumstances as they occur, but what it has highlighted is the desperate need for the Besthorpe Road end of Town's A11 junction to be vastly improved, allowing access and exit for both North bound and South bound traffic.

The situation in the town centre is only going to get worse, especially as the Besthorpe Road housing projects are completed. Imagine another 150 or so cars which need to go to Thetford, Cambridge, London etc all having to go past the High School, along Surrogate Street, through Connaught Road, along Norwich Road, passing another school, to finally join the A11 at the Breckland Lodge roundabout. Then having to do the exact same coming home, but having to go through the Town centre on the return journey.

I understand provisions were made for the Besthorpe Road A11 junction to be resolved back in 2002, but the scheme appears to have been long forgotten, despite plans being made 20 years ago.

What is the council doing to push and lobby Highways for this junction or an alternative to be put in place please?

Many thanks.

██████████

Resident and Business owner in Attleborough

13e)

Resident concerns regarding removal of hedge in Garden of Remembrance

Having just read some environmental committee minutes I am very disappointed to see that councillors are wanting to remove the recently planted hedging from around the garden of remembrance.

I could see the need to enlarge the area which was recently carried out and I was really pleased when the new hedge was planted as it gave the area back the intimate feel that makes that area so special.

It seems that this is being done just to save buying some replacement hedging for a few failed areas, surely the council can afford to purchase replacements.

Having my Sons ashes interred there I really feel for the loss of the privacy that the hedging is once again starting to provide along with the wildlife it attracts. Now it seems it is to be ripped out. I am sure if any councillor has a dearest interred there they would feel the same. I am also certain that many do not know of this intention and I strongly urge that this is reconsidered and put before full council.

Why is it necessary to remove the hedging to this very special place?

I cannot convey in words the anger and stress I feel that this is even being considered.

Yours sincerely,



13f)

Request to consider Public Participation be part of any Agenda for EGM Meetings

For future reference should Public Participation be part of any Agenda for EGM meetings?
Please could this subject be added to August's Full Council meeting for discussion and resolution.

Kind regards,

Debbie

13 g)

Possibility of a funeral ceremony to be held in Attleborough Town Hall.

To whom it may concern,

I am working with a local resident who is planning ahead for their funeral and as such I have been asked to approach you with the request as stated below.

The resident does not wish for a religious service to be held in the local churches, but they would like their ceremony to take place in the town, as many friends are not able to easily travel to Breckland Crematorium or get to other crematoriums in the local area.

I have been made aware that many elderly residents in residential developments in the town, such as Holly Court, are often unable to attend the funeral services of their friends as there is no convenient way for them to easily get to the crematorium.

In exploring options, we would like to ask if it would be possible to hire the Town Hall for this purpose, as and when the time comes.

I understand there is ample access for a funeral vehicle to access the rear entrance to the Town Hall and the coffin could then be brought in the back doors (fire exit of the hall) and possibly be in situ ready for the service to start and leave the same way.

This also offers the potential for the Town Hall to be used for the wake too, which would be very convenient for all.

If the chapel in the cemetery is in use this too could be another option in circumstances such as these.

It would be wonderful to be able to support our community in this respect, not just for this person but perhaps for many others too.

I look forward to your response.

Warm regards



13h)

Subject: Car Boot

Hi

I would like to propose the idea of organising a car boot on the land of Gaymers recreational field or the Recreation Ground.

After the recent success rate of the garage sales I feel the town would thrive from a monthly car boot.

Bringing the local community together and a way for all to grab a bargain in the current crisis we live in!!

Many thanks



13i)

Gaymers Meadow horse and traps.

Good morning,

Yesterday evening three horses and traps managed to get onto the meadow again. They were seen by neighbours to be racing.

Whilst speaking to other dog walkers this morning they showed me where they got in. Please see attached photos. As can be seen they have removed one of the posts. Also horse manure was left on the field.

I had heard them going pass my house in Blenheim Drive and saw them going into the car park where they normally get in. Obviously thanks to ATC they were unable to do so, so they came out and went down the road and removed the post.

Submitted for your information.

Many thanks,











13j)

D-Day 80 beacons / June 2024

A nationwide Commemoration of the 80th Anniversary of the D-day landings will take place next June culminating in the simultaneous lighting of beacons throughout the country - see d-day80beacons.co.uk

Town Criers across the world have also been invited to participate by reading a proclamation written by Christian Ashdown, Chairman of my Guild.

I have been tasked with drawing up a list of all participating Criers for inclusion in the official Guide. On the assumption that Attleborough will embrace the occasion I have added the town's Crier, Alan Austin, to the list.

Can I ask that you let me know by the end of August if that is NOT the case so that I can remove Alan's name pre-publication?

Regards



Secretary to the Ancient and Honourable Guild of Town Criers

PS has Alan ever thought of joining the Guild? - there are advantages and the cost is nominal

13k)



Attleborough Town Council

Grants for the benefit of Attleborough
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 LARGE GRANTS – from £1000 to £5000

On completion please send this form to: The Town Clerk, Attleborough Town Council,
Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

For further information please contact the Town Clerk on 01953 456194

Section 1: Organisation

Name of Organisation:		St. Mary's Church, Attleborough, SHARING TABLE	
Primary contact name:		JACQUELINE ' CHERRY' SAUNDERS	
Position (within organisation):		CHURCH WARDEN/ SHARING TABLE TEAM LEADER	
Contact Address:		34 LARK DRIVE, ATTLEBOROUGH, NR17 1NZ	
Telephone	Daytime: 07581612412	Evening: SAME	
E-mail address:		cherrysaunders624@gmail.com	
Date of Application:		31st JULY 2023	

Section 2: Details of Organisation

Brief description of your organisation's aims:
<p> We aim to help people in the community who are struggling financially with the cost of living crisis. Alongside practical help with food donations we aim to provide emotional support by listening to people in distress and guidance to other charities that can help with fuel poverty, debt issues and housing problems. </p> <p> We man the table with a team of volunteers and our work comes under the umbrella of St. Mary's Church. </p>

Year Formed:	2022	Run by committee (Y/N)?	YES
Is membership open to all (Y/N)? If No, what are the restrictions?		YES	
How often do you meet and where are meetings held?		TABLE OPEN THURSDAYS 11am - 12noon. SATURDAYS 10AM - 11.15 am	
How many members are there?		INFORMAL DROP IN. UNABLE TO QUANTIFY AS SOME ARE INDIVIDUALS, MANY HAVE A FAMILY.	
Approximately how many (%) members live/work in Attleborough?		ALL	

Section 3: Purpose of Organisation

Please give a summary of the activities of your organisation during the last year. If you are a new organisation please give an idea of activities you plan to undertake:
During the last year we have provided 8 sessions every 4 weeks where food items can be obtained according to needs. For our single guests we encourage just a few items to be taken so that all needs can be met. We have also provided some basic toiletries and nappies. As we cannot provide 3 days worth of food, we became a referral centre for the Trussell Trust foodbank in late Autumn 2022 and have issued foodbank vouchers regularly. Guests come to us because their pension /benefits are inadequate, debt issues, rents/ mortgages have increased faster than wages and money running out before next payments are due
Describe how the local community, in particular the residents of Attleborough, benefit from your organisation
<ol style="list-style-type: none"> 1. Direct help with food budgets but provision of nutritionally sound food. 2. Moral/emotional support to those struggling financially to support mental health. 3. Sign posting to other charities which can help with fuel poverty (a big issue over the winter and spring) and debt advice. 4. Provision of TRUSSELL TRUST foodbank vouchers to those who qualify and have need. 5. Prevention of food waste by encouraging donations of unwanted items before they go out of date.

Section 4: Grant Request

WE are requesting	Small Grant	X	Large Grant	
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Amount requested from the Town Council:	£300
Please give details of what you wish to use the proposed grant award for: How does your grant application align with the priorities listed within the Grant Policy?	
<p>We wish to use the grant to supplement congregational donations to buy food items for our Sharing Table which is open twice a week, 52 weeks a year. This will align with the helping vulnerable people as listed within the grant policy.</p>	
Have you received or applied for funding from any other source for this project/ purpose? If so, give details:	
<p>NO</p>	

Section 5: Financial Details

<p>Do you receive funding from other sources and if so where?</p>
<p>NO</p>
<p>If you have previously received a grant from Attleborough Town Council in the past three years please give details:</p>

In the Autumn of 2022 we were awarded £250 to help purchase food items

Section 6: Supporting Information

Please tick the following:	
I have read and agreed your policy and terms of grant awards.	X
I have enclosed the following supporting documentation:	
A constitution or set of rules by which my organisation runs	
Copies of Organisation Bank Reconciliation	
The latest set of current annual accounts	
Any other supporting information	
If you are a new organisation please include evidence of a planned budget	

Section 7: Policy & Declaration

<i>I declare that to the best of my knowledge and belief, the information given on this application and in any supporting information is true and correct. I understand that you may ask for additional information at any stage of the application process.</i>	
<i>Signature</i> <i>Jacqueline Cherry Saunders</i>	<i>Name of Signatory</i> JACQUELINE CHERRY SAUNDERS
CHURCH WARDEN	<i>Date:</i> 31st JULY 2023
<i>Whoever signs this declaration and takes overall responsibility for this funding on behalf of the group must be 18 years or over. Please note that completion of this form does not necessarily mean that a grant application will be successful in part or whole. All applications will be considered by Full Council.</i>	

Other Restricted Funds	30.06.23	31.12.22
	£	£
INCOMING RESOURCES		
Flowers donations	0	208
Choir Fund	255	650
Community Lunch	443	2,143
Messy Church Fund	66	0
Friday Fun Club	14	139
Grant for Friday Fun Club	0	0
Drop In & Play	127	625
Drop In & Share Sharing Table	0	250
Mother's Union	1,014	142
Organ Fund	655	1,938
Attleborough Music Project	3,503	13,603
Grant for Music Outreach Worker	0	15,000
Interest (deposit a/c's) Bells	18	25
TOTAL INCOMING RESOURCES	6,095	34,722
NET INCOMING RESOURCES	(2,096)	24,470
BALANCES B/FWD 1 JANUARY	32,921	
BALANCES C/FWD 30 JUNE	30,825	

	30.06.23	31.12.22
	£	£
RESOURCES EXPENDED		
Flowers	0	189
Choir	78	113
Community Lunch	768	1,748
Messy Church Fund	127	0
Friday Fun Club	52	235
Drop In & Play	332	591
Drop In & Share Sharing Table	176	10
Mother's Union	844	33
Organ Fund	0	0
Attleborough Music Project	745	3,265
Music Outreach Worker costs	5,070	4,068
Bells expenses	0	0
TOTAL RESOURCES EXPENDED	8,191	10,252

Analysis of 'Other' restricted funds	Bells	Flower Fund	Community Lunch	Choir	Messy Church Fund	Youth Work/ Friday Fun Club	Drop in & Play	Drop In & Share	Mother's Union	Organ Fund	Attleboro Music Project	Music Outreach Worker	TOTAL Other
FUND Year													
30.06.2023	1,878	605	354	1,015	590	624	215	64	279	4,088	15,252	5,862	30,825
31.12.2022	1,860	605	679	838	651	662	420	240	109	3,433	12,494	10,932	32,921

131)

[REDACTED]
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: RE: Bus Shelter

Hello Michelle

Sorry to trouble you again.

Can I ask why my letter hasn't been included under 'Correspondence'?

I am aware that a councillor was unhappy that it was anonymous so I can only assume that is the reason!

As I said to the Councillors "At your meeting on 3rd July 2023, an anonymous email/letter was discussed. As a council you were happy to discuss this matter, setting a precedent for discussing anonymous correspondence. It was also discussed whether or not anonymous correspondence should be included/discussed or not. It was concluded that the subject of anonymous correspondence was to be put on the next agenda as an item for discussion. As you have not yet had that meeting, no decision has been agreed on the inclusion of anonymous correspondence. However, as I have already pointed out, my email is not anonymous. I am simply restricting the people who know my name." They can't have one rule for one and another rule for someone else!!! As the bus stop is being revisited I would like the letter anonymously included in the meeting papers for Mondays Meeting.

Could you please issue a revised agenda?

Kind regards

[REDACTED]

Dear Attleborough Town Council

I am writing to you with regards to the Bus Stop in Queens Square, Attleborough. I am aware that you have an EGM on Tuesday 25th July 2023, regarding the bus stop. Please could this letter be read out at the meeting, as there is no opportunity for public participation. As there has been no public consultation on the bus shelter, there have been limited opportunities for the public to comment.

It is my understanding that Norfolk County Council have offered to fund a state-of-the-art, modern bus shelter to be situated in Queens Square.

When considering the design and location of the new shelter, please could you take into consideration the real, lived experience of an Attleborough resident when using Queens Square's current bus stop.

My adult son has Down's Syndrome. As a non-driver he frequently uses the bus from Attleborough to get to Norwich. He needs to be seated while waiting. There is limited seating next to where the bus loads, and none of this is covered. If the weather is fine, then he can sit on the bench, with his needs met. However, if it is raining, snowing, windy or cold he would need proper shelter. Currently, that shelter comes in the form of a three-sided brick building. This is not a pleasant place to sit, as more often than not, it is full of litter, cigarette ends, and smells of urine. It is often frequented by groups of youths 'hanging out'. This in itself makes it an unwelcoming and intimidating place for my son (along with another vulnerable people such as the older generation and females traveling alone).

When sat in the current bus shelter, unless you are sat at one end, you cannot see the bus approaching until it is right on top of you. This causes an issue for people such as my son who needs time to process and react. In addition, he is not fast on his feet and the current bus shelter is not next to where the buses load. This is not just an issue for learning disabled people, but also some older people and for parents traveling alone with a buggy, a couple of children and shopping. Although a good feature, real time information would not help my son in preparation for when the bus is arriving as he does not read. He therefore needs to be able to see the bus approaching. He will not be only person in this situation. The current bus shelter does not allow for those waiting in it to see arriving buses.

The current shelter is not close to the bus loading area. People with limited or no sight have a fair distance to navigate with little notice when catching a bus. I understand that the NCC offer is for the new shelter to be positioned directly adjacent to the bus loading area. I cannot understand why some councillors are actively choosing to put any minority at a disadvantage when they have the power to make a positive change and in doing so make this town facility fully accessible. There is a reason why thousands of bus shelters around the UK are next to where the buses load!

From the discussions that I have heard from ATC, it is very apparent that some councillors are putting more emphasis on the aesthetics than on the most vulnerable being able to access the main bus route out of Attleborough. I could understand it if it was something out of the ordinary or we lived in a quaint historical village but what we are talking about is a standard looking bus shelter to be put in Attleborough. There are thousands around the country.

The talk of the new bus stop obstructing passing trade for the businesses is absolute nonsense. It is my understanding that it is to be made of glass, a material famous for its transparency, with the ability for people to see straight through it! In the current bus shelter, you cannot see the businesses

that councillors have spoken about. However, if waiting in a glass bus shelter in front of the bakers, you might just be tempted to pop in for a cake!

At the recent meeting the following comments were made:

Cllr T Taylor: *"We could retain our existing asset and bring that to a gold standard without having a second additional bus shelter"* **If ATC actively choose to pick this option, you would fail to take into account the distance from the brick shelter to where the bus loads. This discriminates against elderly and disabled people.**

Cllr T Taylor: *"They could remove the current seating and use the funding to replace that seating with seating that is compliant"*. **This does not take into account that the current shelter is made of brick and offers limited views of approaching buses. It also doesn't take into account the distance from the current bus shelter to where the bus loads.**

Cllr E Tyrer: *"With the location where it is you are then going to block the shops behind it"*. **NCC's proposed design is glass. I was always of the understanding that glass could be seen through.**

Cllr S Taylor: *"If there's a screen inside our existing bus stop then when the bus is due to come people actually can move onto the bus stop"*. **This will not help those people who cannot read. However, if they were sat in a glass bus shelter near the bus loading area, they would be able to see the bus coming.**

Cllr T Taylor: *"It might look nice for the first 6 months then it's going to look awful."* **The current shelter always looks awful! It could look nice, but due to being enclosed and dark, youths hang out in there, leaving their litter. It never feels like a fresh clean place to sit and wait for a bus. Even if lighting was installed it's doesn't deflect from the fact that it's an ideal place to hang out in and abuse. I doubt that a glass bus shelter has the same effect.**

Cllr T Taylor spoke of vandalism concerns. At present it is very easy to vandalise the bus shelter as it has three brick walls and no lighting. A glass bus shelter in a more prominent place would make it much harder to vandalise and get away with it.

As an attempt to please everyone, but would end up suiting nobody, it was proposed to have two separate shelters; the old one and a new one, what would be open to the elements. For my son, this does not make Attleborough's main bus stop accessible. He would have to choose either a fully covered bus-shelter away from the loading area, where it is difficult to see buses arriving until the last minute OR he could sit near the loading area under canopy seating, offering limited protection from rain and wind.

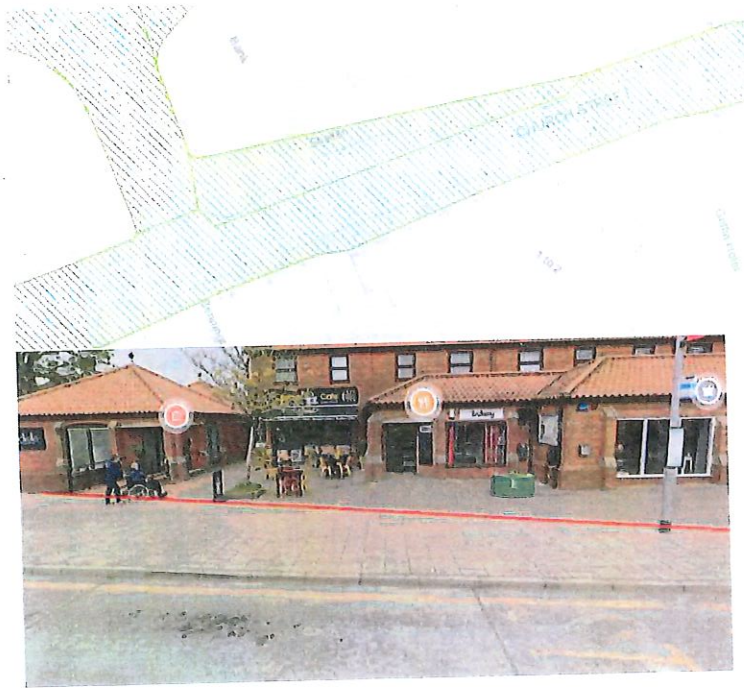
For those councillors who are continuing to fight for inclusive public facilities that will meet the needs of everyone, thank you. For those fighting hard to oppose something that should be obviously accepted as an asset to enhance the town, I urge you to re-think. Please remember that you have been elected to represent **all** Attleborough residents. Choosing to keep an outdated and non-inclusive facility, simply because you do not like the design of a modern shelter is wrong and shows that you value appearance over inclusivity and functionality. Norfolk have offered Attleborough a new facility. ATC simply have to accept, rather than argue and delay, wasting time until the project is given to a town that values its residents and embraces progress. I urge you to stop your arguments and time-wasting and consider the needs of all of Attleborough's residents.

Kind regards

Hi Michelle,

NCC would not, and legally cannot, install structures that would restrict the footway below 1.2 metres. Ideally we would aspire to 1.5m to accommodate other requirements such as buggies. As the highway authority, all schemes are meticulously surveyed and evaluated to ensure this principle is achieved and it's disappointing some councillors believe NCC would not consider this.

To confirm the highway boundary (green hashed area) finishes where the paving changes. This can be seen below -



It's important to note that bus shelters are entirely customisable, therefore structures can be tailored to fit a particularly area. If a shelter selected by the town council compromised the footway width (although with the available space this is highly unlikely) we would either (a) change the shelter width to comply with the regulation or if this wasn't possible (b) look at alternative shelter designs. Until a shelter has been chosen we simply cannot have this discussion.

Some weeks ago, I commissioned a shelter supplier to investigate the feasibility of providing a shelter in Queens Square and they confirmed a 5300mm (l) x 2000mm (w) structure could be provided without compromising footway width. Obviously once I have a shelter proposal from the town council, a new survey would be conducted and any shelter customised to ensure it fits.

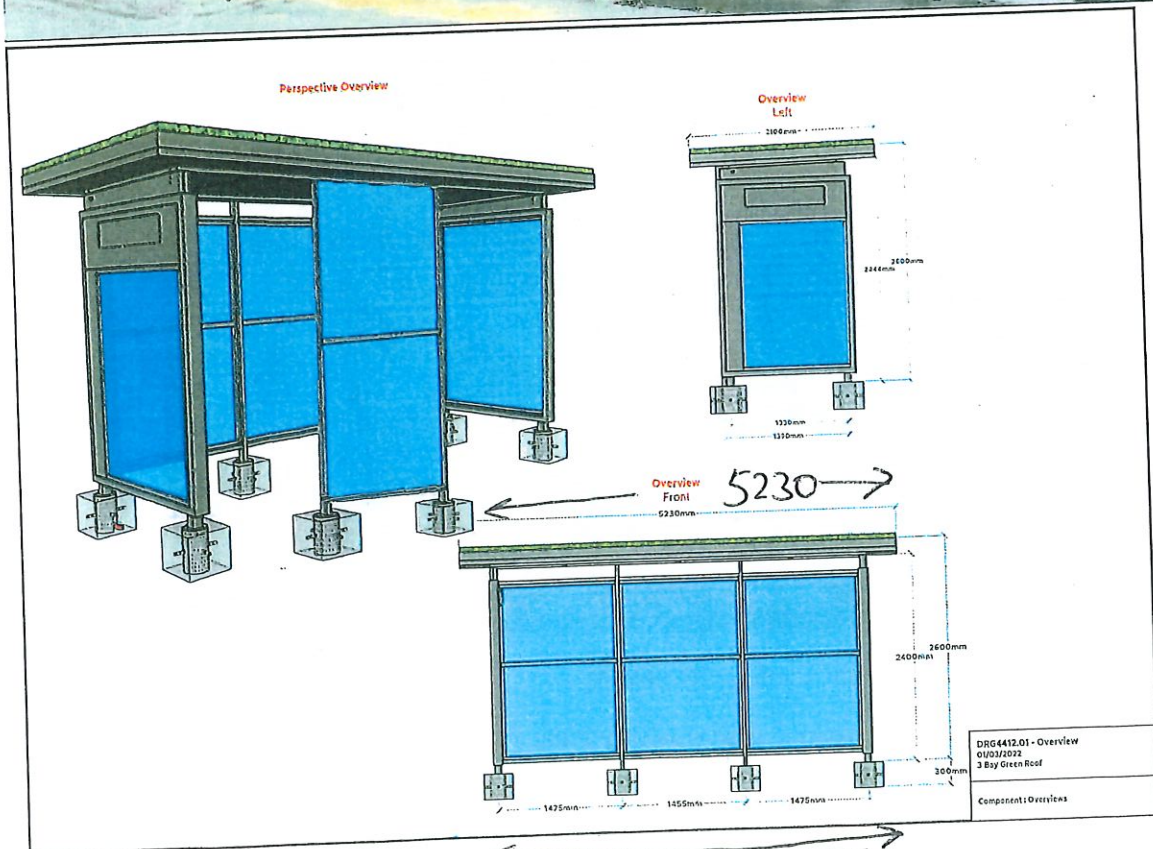
In summary, yes, dimensions are important but NCC are not asking Attleborough Town Council to perform any independent survey. This can be done retrospectively. In reality, taking all factors into consideration i.e. available footway, customisable solutions, existing feasibility survey, space should not be an issue and certainly no solution will prohibit the 1.2m required footway regulation.

Could I ask if the town council are still adamant to install a cantilever shelter? Although I confirm this was acceptable to NCC as it met the Gold stop principle, it does make me uncomfortable that bus passengers will be exposed in bad weather, particularly from the side. Cantilever shelters are specifically designed for locations where space is restricted, however, they do not offer comparable protection compared to enclosed shelters. Queens Square does have the capacity for an enclosed

design and I would encourage the town council to consider the additional practically these designs provide.

Hopefully this has given you some assurance that a decision on shelter type can be made without specific dimensions but if you have any further questions please let me know.

Kind regards





TOP – STYLE 4 = open style bus shelter with seating

BOTTOM – STYLE 1 = fully closed in shelter with seating. Please note this appears to be a foreign brand so is indicative style only.

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5 of 8

It's very encouraging to hear protection has been appreciated and decisions made on this basis.

To reiterate any feasibility on dimensions and available space will be done by NCC and/or the shelter supplier after a design has been chosen.

If Cllr Taylor wants to have a conversation with me directly so that I can alleviate any concerns, I'm happy to do so.

Regards

■

From: Michelle Barron <townclerk@attleboroughtc.org.uk>

Sent: Monday, July 31, 2023 12:16 pm

Subject: RE: S106 developer contribution - Norwich Road

WARNING: External email, think before you click!

This is helpful thank you

No the option chosen was a bus shelter offering protection from the elements, However Cllr T Taylor has requested this be revisited so it will be again on the full council 7th August.

Kind Regards

Michelle

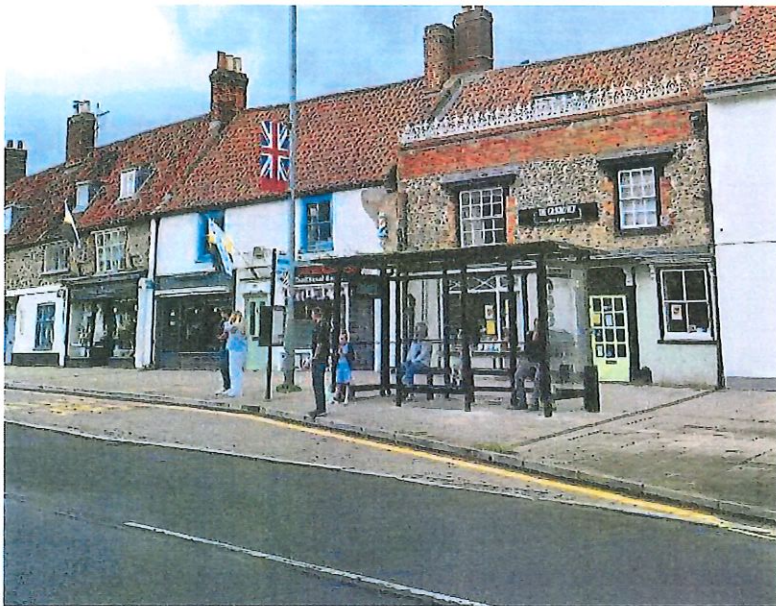
Hi Michelle,

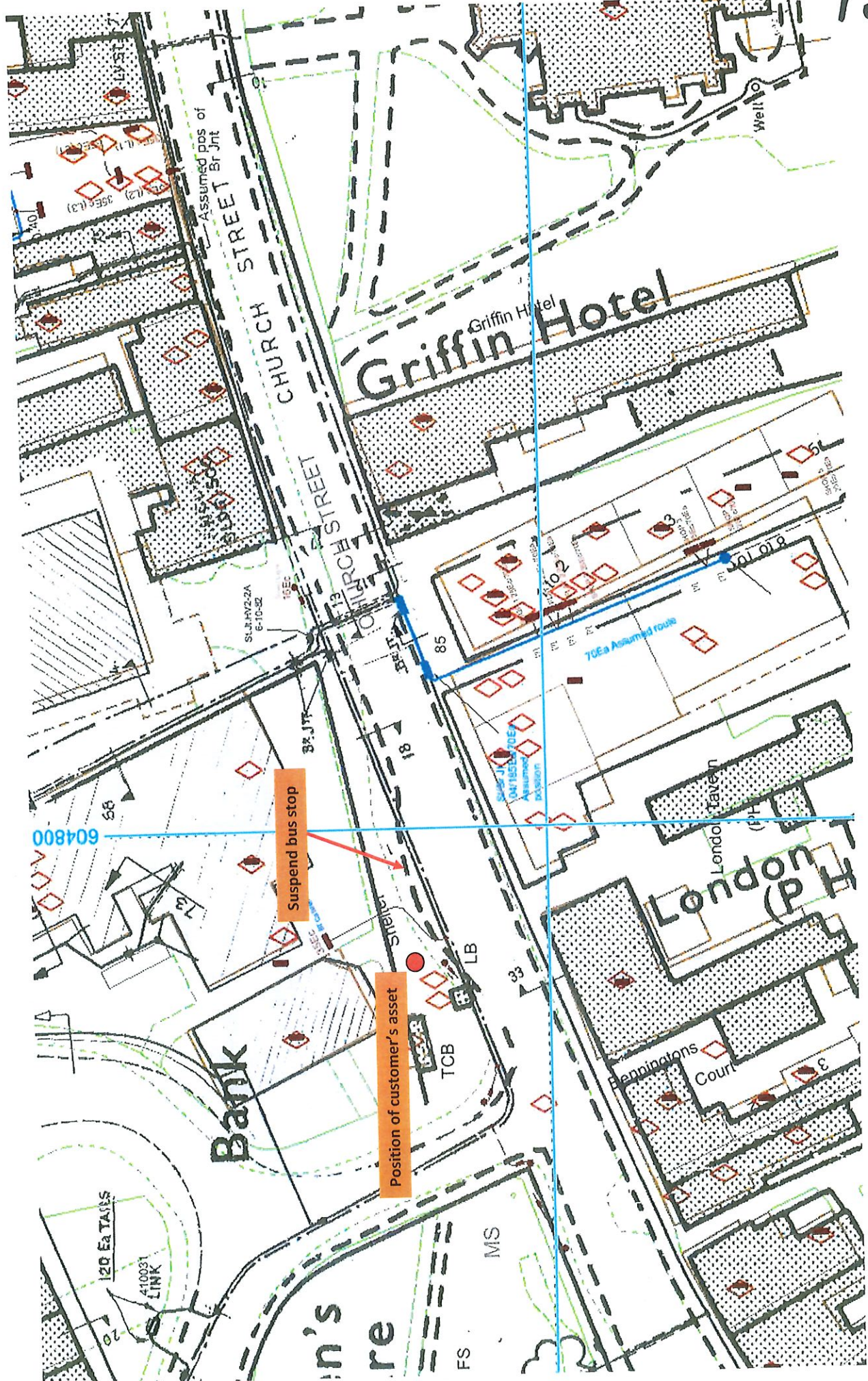
For completeness, attached are the Swaffham shelters. The quotation just sent is based on this design.

These have been well received with bus passengers being very complimentary.

Regards

Rob





Suspend bus stop

Position of customer's asset

604800

Griffin Hotel

London Tavern

Penningtons Court

Bank

Assumed pos of Br Jnt

TCEa Assumed route

120 Ea TAILS

410031 LINK

n's re

MS

FS

TCB

LB

18

85

10.2

3

5

10.1

10.2

10.1

Well

356 (1)

356 (2)

356 (3)

SLJHV2-2A
6-10-02

10.1

10.2

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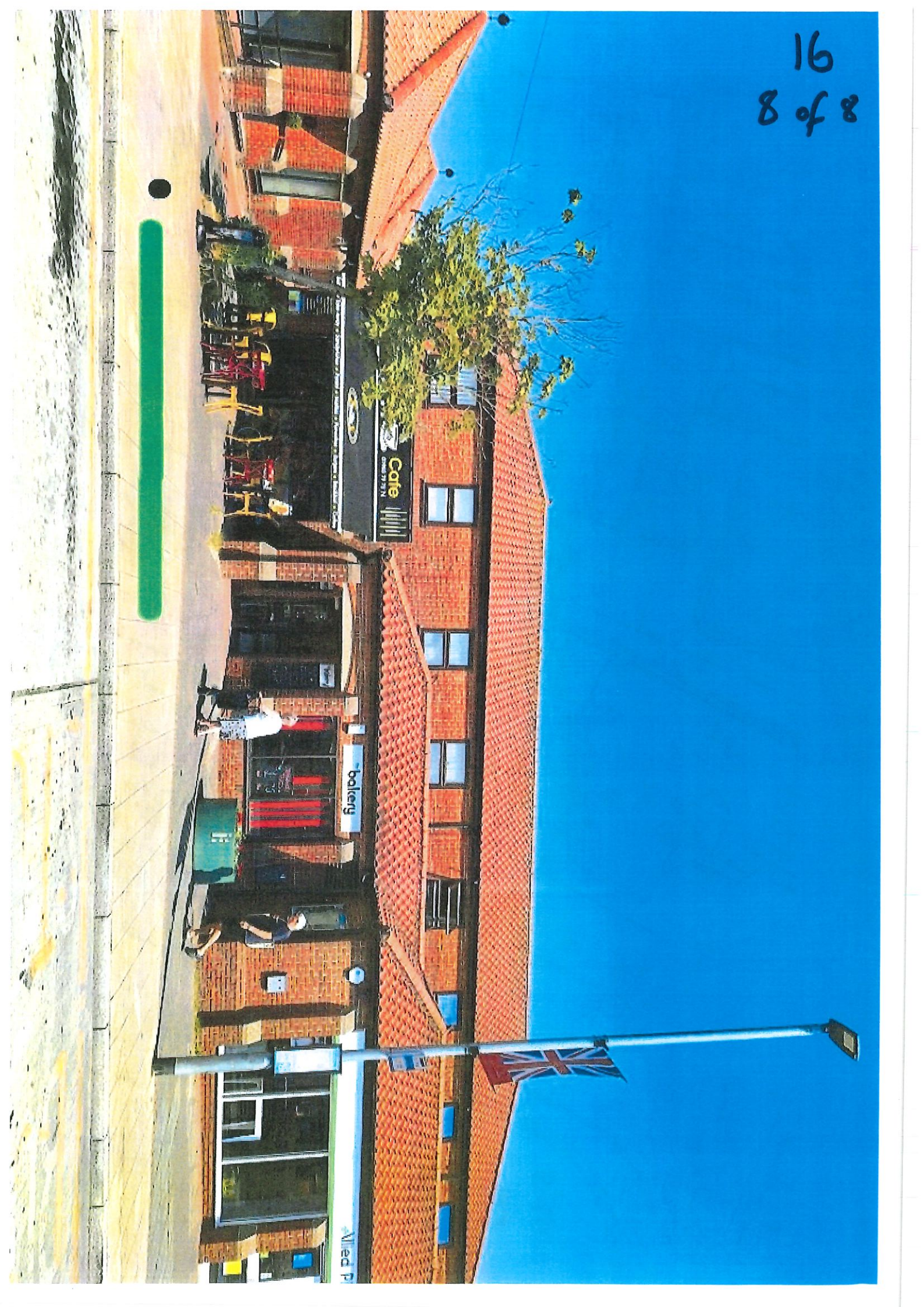
10.1

10.2

10.1

10.2

16
8 of 8



16(b1)

Rob Pratt
Public Transport Development Officer
Norfolk County Council
robert.pratt@norfolk.gov.uk

13/06/2023

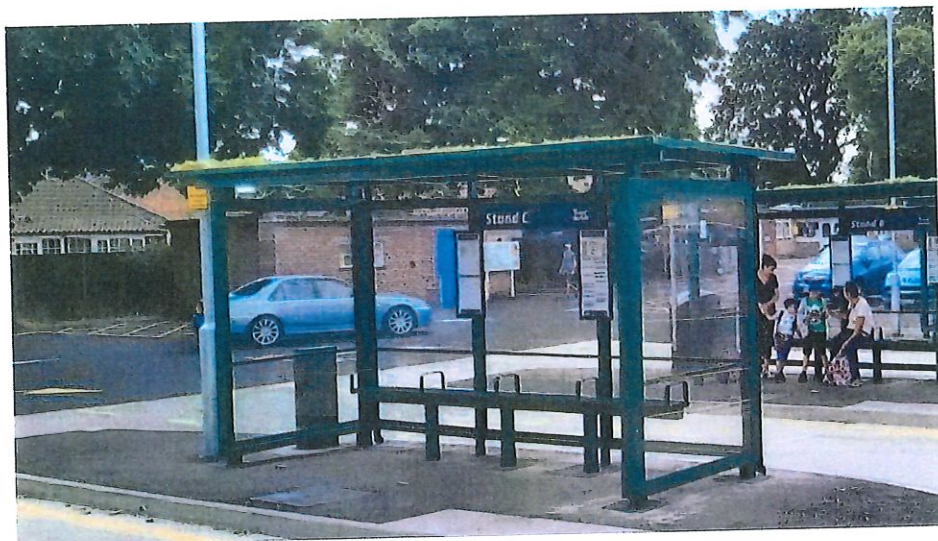
Quotation Number: PY14033

Dear Rob

Further to your recent enquiry we have the pleasure in submitting our quotation for the removal of the existing shelter. Then the supply and installation of the following:

Bus stop 'Queens Square', Church Road, Attleborough, Norfolk NR17 2AH

3 Bay Bus enclosed shelter with mid centre panel and a green sedum roof



- o Approx: 5300mm x 2000mm 2400mm
- o Polyester Powder Coated Aluminium Frame (RAL 6005 Dark Green)
- o 10 mm Polycarbonate Glazing
- o 3.6m Aluminium bench seat unit
- o UKPN power supply to a feeder pillar for cabling, 30W LED lighting and RTI unit
- o RTI mounting bracket, timetable cases and bus stop flag bracket
- o Two black timetable cases



t: 01362 853124 e: sales@westcotec.co.uk w: www.westcotec.co.uk

Registered Office: Westcotec Ltd 34 Bertie Ward Way Rash's Green Ind Est Dereham Norfolk NR19 1TE
Reg'd in Cardiff No: 4208260

1661

westcotec

All shelters fabricated, are constructed from high-grade aluminium extrusion BS EN 755 (1-9) that once powder coated BS EN ISO 9002 to your chosen RAL or BS colour will give a long lasting, low maintenance corrosion free finish. 15-year warranty.

The upright stanchions of the shelter will be submerged below the surface within concrete blocks to provide a secure footing.

A FMP30 feeder pillar (RAL 6005 Dark Green) will be supplied and installed, for the UKPN unmetered power feed to the shelter.

Please note we will apply for a Notice of Works to Norfolk County Council before any works take place. The price includes all groundworks, skip hire, installation, materials, labour, travel, UKPN costs and administration.

£26,965 excluding VAT

Notes:

o This price does not include the supply of the RTI unit.

o Lead Times: @ 6 to 8 weeks from receipt of order.

I hope this quotation meets with your approval and we look forward to hearing from you in due course.

Paul Young
Contracts Manager

Telephone: 01362 853124 or 07796 807059
Email: paul.young@westcotec.co.uk



t: 01362 853124 e: sales@westcotec.co.uk w: www.westcotec.co.uk

Registered Office: Westcotec Ltd 34 Bertie Ward Way Rash's Green Ind Est Dereham Norfolk NR19 1TE
Reg'd in Cardiff No: 4208260

16(b2)

Hi Michelle,

In terms of maximum size, I would take the sizes within the quotation as these have been specified with the footway and digital screen taken into consideration.

Regards

Rob
