



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 7TH August 2023 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Michelle Barron

1st August 2023

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 Attleborough Development Project Management - for information

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 3rd July 2023 - For acceptance and approval.

a) Minutes of the ATC Extraordinary meeting held on 19th June 2023 - For acceptance and approval.

b) Minutes of the ATC Extraordinary meeting held on 25th July 2023 6pm - For acceptance and approval.

c) Minutes of the ATC Extraordinary meeting held on 25th July 2023 6.30pm - For acceptance and approval.

7 Planning Matters

a) Planning Applications (Applications agreed and responses made) – for confirmation by members

b) Planning Applications (Not due yet) – for consideration and resolution

3PL/2023/0723/A – ATTLEBOROUGH: Abbeygate Cars Exchange Street – 1no. internally illuminated fascia sign & 1no. 4.5m free standing internally illuminated pylon sign.

3PL/2023/0719/F – ATTLEBOROUGH: West Carr Road (plot 5) – Change of use from farmland & erection of 3-bedroom modern bungalow with a garage & outside storage & large rear garden

3PL/2023/0730/HOU – ATTLEBOROUGH: 45 Chapel Road – Demolish conservatory, new 2 storey rear extension & alterations

3PL/2023/0709/LU – ATTLEBOROUGH: 8 Nuthatch Way – Proposed Rear extension at 6m wide 4m deep within the L shaped house design

3PL/2023/0685/HOU – ATTLEBOROUGH: Corner Farm West Carr Road – Installation of No30 ground mounted array 415w PV panels. 5kw batteries to store excess energy sited & installed in the garage roof space.

3PL/2023/0699/F- ATTLEBOROUGH: West Carr Industrial Units West Carr Road - Use of land for temporary siting of static caravan for 2 years for combined overnight security of West Carr Industrial Units site incorporating residential use (Retrospective)

8 Financial Matters

- a) To authorise payments – for acceptance and approval
- b) To agree direct debits – for acceptance and approval
- c) To receive Income – for acceptance and approval
- d) Petty cash – for information
- e) Income & Expenditure June 2023 – for information

9 Review IT Structure/Systems – for consideration and resolution

- a) Software
- b) Hardware

10 Play Area Proposals – for consideration and resolution

11 Carvers Lane Attleborough - POS Adoption – for consideration and resolution

12 Councillors Reports

Town, District and County Councillors can give a brief report on relevant information

13 Correspondence

- a) Road markings in Attleborough Town Centre - for consideration and resolution
- b) Car Parked in Approach Road - for consideration and resolution
- c) Large Grant Request from The Attleborough Christmas Lights - for consideration and resolution
- d) Besthorpe A11 Junction – for consideration and resolution
- e) Resident Concerns regarding removal of Hedge in garden of Remembrance - for consideration and resolution
- f) Request to consider Public Participation be part of any Agenda for EGM Meetings - for consideration and resolution
- g) Request for possible funeral ceremony held in Town Hall - for consideration and resolution
- h) Car Boot – for consideration and resolution
- i) Gaymers Meadow Horse & Traps - for consideration and resolution
- j) D-Day 80 Beacons/ June 2024 - for consideration and resolution
- K) Request for Small Grant from St Marys Church Sharing Table – for consideration and resolution
- l) Residents Letter regarding Bus Shelter - – for consideration and resolution

14 Councillor Surgeries - for consideration and resolution

15 October Booksale – for consideration and resolution

16 Gold Standard Bus Shelter – for consideration and resolution

- a) To consider the request to re-visit the Gold Standard Bus Stop Resolution as requested by Cllr T Taylor, Cllr S Fraser, Cllr J Ellis, Cllr P Wenham.
- b) Subject to approval - to revisit the following items.
 - Town council to provide a formal response to NCC about what elements of the Gold Stop proposal they wish to proceed with
 - Town council to provide a detailed written specification or visuals of which bus shelter the town

council would require

17 Public Participation (10 Minutes)

18 Any items which the Chairman decides are urgent
For discussion only.

Expected Meeting Length is 2 Hours

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF 01953 456194
enquires@attleboroughtc.org.uk www.attleboroughtc.org.uk

6)



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**Minutes of the meeting of the Attleborough Town Council
Held on Monday 3rd July 2023 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr E Tyrer - presiding
Cllr S Taylor Cllr V Dale Cllr P Leslie Cllr J Ellis Cllr P Wenham
Cllr D De Souza Cllr J Taylor Cllr S Fraser Cllr S Mackinnon
Cllr R Bond Cllr A Westby Cllr T Taylor

In attendance – Michelle Barron – Town Clerk
In attendance – Anne Willett – Clerks Assistant (minute taker)
Public x 9

041.23) Welcome – Cllr Tyrer opened the meeting and welcomed everyone.

042.23) Apologies for absence –

Cllr Lane
Cllr T Ashby

043.23) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr T Taylor – Item 13e & 13f
Cllr S Taylor – Item 13e & 13f
Cllr S Fraser – Item 13e & 13f

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None

044.23) Public Participation –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

045.23) Minutes of the Town Council meeting held on 12th June 2023

On the motion of Cllr T Taylor, seconded by Cllr Dale, it was

RESOLVED – to accept and approve the minutes of the Town Council meeting held on 12th June 2023.

ACTION: TOWN CLERK

046.23) Planning Matters

a) Planning Applications (Not due yet)

3PL/202/0624/F – ATTLEBOROUGH: Attleborough Sports Hall Queens Square – Single-storey extension to existing Sports Hall & refurbishment works to the existing hall & ancillary spaces. Creation of new vehicular & pedestrian accesses – No comments

3PL/2023/0631/HOU- ATTLEBOROUGH: 23 Westfields – Proposed single storey rear extension – No Comments

3PL/2023/0647/F – ATTLEBOROUGH: Attleborough Surgeries Station Road - Installation of a single storey Portakabin building for use as an admin office for a temporary period of 3 years – All supportive.

Cllrs T Taylor & S Taylor abstained

ACTION: TOWN CLERK

047.23) Financial Matters

a) To authorise payments –

On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED to accept and approve the following payment list dated July 2023
Total £11,225.82

b) To agree direct debits –

On the motion of Cllr Bond, seconded by Cllr Westby, it was
RESOLVED to approve and accept the direct debit list dated July 2023
Total £27,637.16

c) To receive Income –

On the motion of Cllr Bond, seconded by Cllr Mackinnon, it was
RESOLVED to approve and accept the income list for June 2023
Total £2492.98

d) Petty cash – Noted for information

e) Income & Expenditure May 2023 – Noted for information but to provide a half yearly review.

ACTION: TOWN CLERK

048.23) Replacement Steel Tennis Court Net Quotations –

On the motion of Cllr De Souza, seconded by Cllr Dale, it was
RESOLVED to accept and approve J B Corrie Fencing quotation for £3,950 (excl. VAT)

ACTION: TOWN CLERK

049.23) Dog Walk Fencing At London Road –

On the motion of Cllr Leslie, seconded by Cllr Westby, it was
RESOLVED – to accept and approve both quotes from K Collins Groundworks.

ACTION: TOWN CLERK

050.23) Play Area Proposals –

On the motion of Cllr T Taylor, seconded by Cllr Leslie it was
RESOLVED – to take to next Environment meeting and then report back to ATC.

ACTION: TOWN CLERK

051.23) Gold Standard Bus Stop Queens Square –

A discussion took place where different opinions were considered
On the motion of Cllr T Taylor, seconded by Cllr Ellis, it was **RESOLVED** to replace the seating in the old brick-built bus shelter with new DDA compliant seating and to give it a full makeover, including real time information to meet gold standard and to add additional bike racks and covered canopied seating (not a closed in bus shelter) by the bay, again with real time information.

052.23) Councillors Reports –

- Cllr Mackinnon in a private capacity had recently needed the services of the Community Car scheme and praised all those involved.
- Cllr Bond reported recently donated money would be used for funding equipment for the temporary building and training paramedics.
- Cllr Westby had attended a recent East Harling Drainage Board meeting and reported they were keen to meet with ATC to discuss way forward especially regarding SUE.
- Dist. Cllr S Taylor had attended training at Breckland – Emergency Plan was excellent, Ashill was discussed and how they could have improved the situation. Training was vitally important and it was recommended all Cllrs take part in future training.

053.23) Correspondence

- a) **Request to purchase bench for Attleborough Cemetery –**
On the motion of Cllr T Taylor, seconded by Cllr Dale, it was
RESOLVED – to approve providing a suitable location is found in the cemetery.
- b) **Road markings in Attleborough Town Centre -**
On the motion of Cllr T Taylor, seconded by Cllr Leslie, it was
RESOLVED – to approve and support the request for better road markings in Attleborough Town Centre.
- c) **Memorial Bench Query – Gaymers Meadow –**
On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED – to approve providing a suitable location is found at Gaymers Meadow.
- d) **Resident concerns regarding Grant Donation –**
Cllr Tyrer did not think question relevant, it is up to their discretion how the money they have raised is spent. Correspondence sent to the Council anonymously would be added as an agenda item at the next ATC meeting.

Cllrs S Taylor, T Taylor & S Fraser left the meeting

- e) **Parish & Town Councils Signage –**
On the motion of Cllr Leslie, seconded by Cllr Bond, it was
RESOLVED – to allow the Clerk at her discretion to spend money on signage
- f) **Mobile Deployable Surveillance Cameras –**
On the motion of Cllr Leslie, seconded by Cllr Dale, it was
RESOLVED – to allow the Clerk at her discretion to identify areas with Breckland.

ACTION: TOWN CLERK

Cllrs S Taylor, T Taylor & S Fraser return to meeting

054.23) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

055.23) Any other items which the Chairman decides are urgent – None

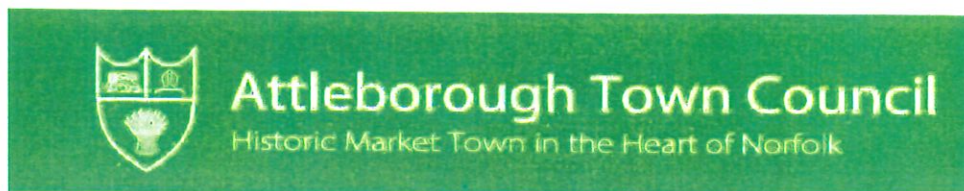
Meeting closed 8.30pm

Public Participation 1st Session

- Staff budget was queried
- Money in budget showed expected new members of staff
- Staff budget queried on AGAR
- The difference due partly to not having a Clerk in place for nearly a year
- Resident thanked Cllrs Dale & Tyrer for agreeing to judge competition and there were plans for Halloween shop windows.
- Resident mentioned a Festival had been arranged by nearby towns but seemed Attleborough had been left out. After contacting Dist. Cllrs, he had received a detailed reply from Cllr Taila Taylor & Cllr Sam Taylor saying Thetford Council had contacted Breckland Council and he wondered if Attleborough could do the same next year to become involved.
- Cllr Tyrer willing to explore this and get involved in all aspects of the community.

Public Participation 2nd Session

- Regarding Bus stop this was voted on back in April to adopt Gold Standard, could the Clerk investigate the legality of tonight's resolution.
- It was queried if public had been consulted on bus stop
- Public had been consulted
- It was pointed out previous resolution regarding bust stop had been made in principle so its aims had been achieved.
- Resident queried there was missing information from meeting pack.
- Town Clerk stated this has been circulated for previous meeting but acknowledged It should have been circulated again.



Minutes of the meeting of the Attleborough Town Council Extra-ordinary meeting.
Held on Monday, 19th June 2023 at 6 pm
Held at the Town Hall, Queens Square.

Present:

Cllr E Tyrer - presiding
Cllr A Westby Cllr S Taylor Cllr J Taylor
Cllr P Leslie Cllr V Dale Cllr S MacKinnon Cllr J Ellis
Cllr R Bond Cllr T Taylor Cllr De Souza Cllr T Ashby Cllr S Fraser

In attendance – Michelle Barron – Town Clerk

01.23) Mayors Welcome -

Cllr Tyrer opened the meeting.

02.23) Apologies for absence –

Cllr Lane

03.23) Declarations of Interest

a) To receive and consider declarations of interest in items below – Cllr R Bond and Cllr T Taylor

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None

04.23) Review of grant budget

On the motion of Cllr Leslie, seconded by Cllr Taylor it was,
RESOLVED to merge the Grant Awards and the Christmas lights budget lines and include a 10% increase to bring the new grants budget to £23,000, and in addition to this monies raised from events can also added to this total.

ACTION: CLERK

05.23) Grant request scouts

On the motion of Cllr Tyrer seconded by Cllr Leslie it was **RESOLVED** that although the council fully support we do need to get the outstanding contract resolved and a result will defer. (Cllr TT abstain)

06.23) Grant Request Funfest

On the motion of Cllr T Ashby, seconded by Cllr T Taylor, it was **RESOLVED** to suspend standing orders to allow a representative of funfest to speak on the organisations behalf. .

On the motion of Cllr Dale seconded by Cllr DeSouza it was **RESOLVED** to award £4000 to Funfest.

07.23) Grant Request Attcare

On the motion of Cllr S Taylor, seconded by Cllr R Bond, it was **RESOLVED** to award £3000 to Attcare. (Cllr T Taylor abstain)

Meeting closed

6 b)



Attleborough Town Council
Historic Market Town in the Heart of Norfolk

Minutes of the meeting of the Attleborough Town Council Extra-ordinary meeting.
Held on Tuesday 25th July 2023 at 6 pm
Held at the Town Hall, Queens Square.

Present:

Cllr E Tyrer - presiding

Cllr A Westby	Cllr S Taylor	Cllr J Taylor	Cllr S Fraser	Cllr P Wenham
Cllr P Leslie	Cllr S MacKinnon	Cllr J Ellis	Cllr R Bond	
Cllr T Taylor	Cllr De Souza	Cllr Lane		

In attendance – Michelle Barron – Town Clerk
Anne Willett – Clerks Assistant- Minute Taker
Public x 4

08.23) Mayors Welcome -
Cllr Tyrer opened the meeting.

09.23) Apologies for absence –
Cllr Dale
Cllr Ashby

10.23) Declarations of Interest

- a) To receive and consider declarations of interest in items below –
Cllr T Taylor – Item 3
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None

11.23) Queens Square Outdoor Cinema

Although members were in favour of this event there were concerns that ATC had been requested to make the initial payment and Breckland Council would reimburse 50% of the overall cost (£945). There was also concern regarding whether Queens Square would be large enough to accommodate large amounts of people. Due to time scale it was suggested to hold the event possibly during September 2023.

On the motion of Cllr Tyrer, seconded by Cllr Lane it was,
RESOLVED to suspend Standing Orders for the public to speak.

Resident agreed with Cllr S Taylor to suspend Outdoor Cinema until a later date.

On the motion of Cllr S Taylor, seconded by Cllr Wenham, it was
RESOLVED to withdraw proposal and consider again at a later date.

Cllr T Taylor abstained

Meeting closed 6.40pm

6c)



Minutes of the meeting of the Attleborough Town Council Extra-ordinary meeting.

Held on Tuesday 25th July 2023 at 6.30pm

Held at the Town Hall, Queens Square.

Present:

Cllr E Tyrer - presiding

Cllr A Westby Cllr S Taylor Cllr J Taylor Cllr S Fraser Cllr P Wenham

Cllr P Leslie Cllr S MacKinnon Cllr J Ellis Cllr R Bond

Cllr T Taylor Cllr De Souza Cllr Lane

In attendance – Michelle Barron – Town Clerk

Anne Willett – Clerks Assistant- Minute Taker

Public x 4

12.23) Mayors Welcome -

Cllr Tyrer opened the meeting and apologised for the late start.

13.23) Apologies for absence –

Cllr Dale

Cllr Ashby

14.23) Declarations of Interest

a) To receive and consider declarations of interest in items below – None

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None

15.23) Gold Standard Bus Stop

There was a discussion by members and although all agreed a covered bus stop with Realtime Information was needed there was some difference of opinion on the design. It was agreed vulnerable members of the community needed to be represented enabling them to be seated and protected from the weather.

On the motion of Cllr Leslie, seconded by Cllr Lane, it was

RESOLVED to suspend Standing Orders for the public to speak.

Designs were shown and Option 1 was the only design that offered protection.

On the motion of Cllr J Taylor, seconded by Cllr S Taylor, it was proposed to choose Option 4 with an extra bay.

On the motion of Cllr Leslie, seconded by Cllr De Souza, it was proposed to choose Option 1 as a basis of discussion with NCC

A recorded vote was taken

Option 4, Cllrs J Taylor, S Taylor, Fraser, Wenham, Ellis, 5 votes

Option 1, Cllrs De Souza, Westby, Mackinnon, Bond, Leslie, Lane, 6 votes

Option 1 carried

Cllrs Tyrer, T Taylor abstained

Cllr S Taylor leaves meeting 7.13pm

On the motion of Cllr Lane, seconded by Cllr Bond, it was
RESOLVED to suspend Standing Orders

It was queried if there was a time scale regarding the bust stop, it was thought to be before Winter weather.

Meeting closed 7.20pm

7a))

Planning Applications received to-date

3PL/2023/0654/HOU – ATTLEBOROUGH: 5 Tulip Close – Single storey front extension - No objections

3PL/2023/0644/F – ATTLEBOROUGH: Land North of 4 Atling Way – Proposed detached single-storey one- bedroom dwelling with new vehicular & pedestrian accesses - No objections

3PL/2023/0661/F – ATTLEBOROUGH: Attleborough Surgeries Station Road – Installation of a single storey Portakabin building for use as consultation rooms for a temporary period of 3 Years - No objections

3PL/2023/0630/HOU – ATTLEBOROUGH: 49 Leys Lane – Single storey extension to rear & new vehicular access - No objections

3PL/2023/0658/F – ATTLEBOROUGH: Plandescil Ltd 42-44 Connaught Road – Conversion of existing offices to 2 no dwellings (semi-detached) - No objections

3PL/2023/0669/HOU – ATTLEBOROUGH: 11 Bannister Close, Attleborough – Single storey rear extension (replacement of conservatory) & conversion of integral garage to living accommodation - No objections

3PL/2022/1300/F – Land to South side of Swangey Lane – 8no. Poultry houses with associated admin blocks, feed bins & ancillary development (revised scheme) which is accompanied by an Environmental Statement & non-technical summary – No comments

7b)

Anne Willett

From: Michelle Barron
Sent: 21 July 2023 11:19
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2023/0723/A

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 21 July 2023 09:04
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2023/0723/A

CONSULTATION - ADVERTISEMENT

REFERENCE: 3PL/2023/0723/A
PROPOSAL: 1no. internally illuminated fascia sign and 1no. 4.5m free standing internally illuminated pylon sign
LOCATION: ATTLEBOROUGH: Abbeygate Cars Exchange Street
APPLICANT: Abbeygate

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

https://url6.mailanyone.net/scanner?m=1qMI80-00095P-5y&d=4%7Cmail%2F90%2F1689926400%2F1qMI80-00095P-5y%7Cin6a%7C57e1b682%7C26595217%7C13522537%7C64BA3C1C0C962F7BC1ED6F19AC17BE9B&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvginnal&s=u7Q_OW7VfyxlesUfmM-rvNunboc or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **11th August 2023**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **11th August 2023**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Anne Willett

From: Michelle Barron
Sent: 21 July 2023 11:18
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2023/0719/F

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 21 July 2023 09:34
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2023/0719/F

CONSULTATION - FULL

REFERENCE: 3PL/2023/0719/F

PROPOSAL: Change of use from farmland & erection of 3 bedroom modern bungalow with a garage and outside storage, and large rear garden.

LOCATION: ATTLEBOROUGH: West Carr Road (plot 5)

APPLICANT: Mr Eddie Wright

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

https://url6.mailanyone.net/scanner?m=1qMlay-0006TM-4w&d=4%7Cmail%2F90%2F1689928200%2F1qMlay-0006TM-4w%7Cin6k%7C57e1b682%7C26595217%7C13522537%7C64BA4320983A36663524400821872886&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvgninnal&s=TVZZ8oCXygPsjyZCsK_fyfCV3rY or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **11th August 2023**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

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Anne Willett

From: Michelle Barron
Sent: 21 July 2023 11:18
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2023/0730/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 21 July 2023 10:35
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2023/0730/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2023/0730/HOU
PROPOSAL: Demolish conservatory, new 2 storey rear extension and alterations
LOCATION: ATTLEBOROUGH: 45 Chapel Road
APPLICANT: Mr I Crawford

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

https://url6.mailanyone.net/scanner?m=1qMmX3-000462-4Y&d=4%7Cmail%2F90%2F1689931800%2F1qMmX3-000462-4Y%7Cin6b%7C57e1b682%7C26595217%7C13522537%7C64BA5131D9BDF1D1173BB960BD15F185&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvginnal&s=zl8PB_jedglQQssG91c3OgevWso or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **11th August 2023**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **11th August 2023**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Michelle Barron

From: planning@breckland.gov.uk
Sent: 26 July 2023 15:19
To: Michelle Barron
Subject: Planning Consultation PC 3PL/2023/0709/LU

CONSULTATION - CERT.LAW.PROP.USE

REFERENCE: 3PL/2023/0709/LU
PROPOSAL: Proposed Rear extension at 6m wide 4m deep within the L shaped house design
LOCATION: ATTLEBOROUGH: 8 Nuthatch Way
APPLICANT: JW Construction East Anglia Ltd

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

https://url6.mailanyone.net/scanner?m=1qOfMf-0006Cu-64&d=4%7Cmail%2F90%2F1690380600%2F1qOfMf-0006Cu-64%7Cin6k%7C57e1b682%7C26595217%7C13522537%7C64C12B81244618198F6C8D7C1C375FC2&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvginnal&s=kA05_bM1au299v1NZt1DILf9Urc or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **16th August 2023**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **16th August 2023**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

[B]Please note - When receiving the planning application consultation email, please remove the live link (in blue) before replying or forwarding the email to a third party. This link gives anyone you forward it to the

Anne Willett

From: Michelle Barron
Sent: 28 July 2023 09:33
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2023/0685/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 27 July 2023 16:20
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2023/0685/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2023/0685/HOU

PROPOSAL: Installation of No30 ground mounted array sited 415w PV Panels. 5kw batteries to store excess energy sited & installed in the garage roof space

LOCATION: ATTLEBOROUGH: Corner Farm West Carr Road, Attleborough

APPLICANT: Mrs Sharon Johnson

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

Representations should be made either online on the Breckland website at:

<https://url6.mailanyone.net/scanner?m=1qP2mM-0002Mq-3t&d=4%7Cmail%2F90%2F1690470600%2F1qP2mM-0002Mq-3t%7Cin6k%7C57e1b682%7C26595217%7C13522537%7C64C28B164DF39173488FA4B3E9498924&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvginnal&s=81F5jbQD VpeOWRc1fiYclzRyXk> or by email to planning@breckland.gov.uk

Alternatively if you are unable to submit comments electronically please forward your comments in writing by **17th August 2023**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Any comments that the Town/Parish Council may wish to make should be received by **17th August 2023**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Anne Willett

From: Michelle Barron
Sent: 01 August 2023 09:56
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2023/0699/F

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 31 July 2023 16:20
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2023/0699/F

CONSULTATION - FULL

REFERENCE: 3PL/2023/0699/F

PROPOSAL: Use of land for temporary siting of static caravan for 2 years for combined overnight security of West Carr Industrial Units site incorporating residential use (Retrospective)

LOCATION: ATTLEBOROUGH: West Carr Industrial Units West Carr Road

APPLICANT: Mr D Reynolds

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#) by 21st August 23

Representations should be made either online on the Breckland website at:

<https://url6.mailanyone.net/scanner?m=1qQUgP-0005Hf-5s&d=4%7Cmail%2F90%2F1690816200%2F1qQUgP-0005Hf-5s%7Cin6h%7C57e1b682%7C26595217%7C13522537%7C64C7D10D107607F4137DCF2B8C177254&o=%2Fphtw%3A%2Fwtslrw.nckabekod.p.u%2Fgvginnal&s=6iNI7PerWX9N4k0ZmChebiOkPDU> or by email to planning@breckland.gov.uk

8a)

PAYMENTS AUGUST 2023		DESCRIPTION	SERVICE	NET	VAT	TOTAL	BACS/CHQ
PAID TO				£	£	£	BACS
ARROWCLEAN		WINDOW CLEANING	TH	45.00	-	45.00	BACS
ABACUS PLAYGROUNDS		WETPOUR REPAIRS	O/S	950.00	190.00	1,140.00	BACS
BODO		CYGNET CLOSE REPAIR GATE TO PLAY AREA	O/S	140.00	28.00	168.00	BACS
BRECKLAND COUNCIL		PREMISES LICENCE	TH	180.00	-	180.00	BACS
BRECKLAND TYRE SERVICES		PUNCTURE REPAIR	O/S	20.83	4.17	25.00	BACS
KERRY BUTCHER		PAYROLL APR/MAY/JUN	ADMIN	255.00	51.00	306.00	BACS PAID 25 JULY
COLLIER TURF		WHITE MARKING PAINT X 12 + SUPAFLUSH X 6	O/S	1,034.74	206.95	1,241.69	BACS
K COLLINS GROUNDWORK		FENCING DOG WALK LONDON ROAD (DEPOSIT)	OS	2,047.54	-	2,047.54	BACS PAID 5 JULY
COMMUNITY CAR		JULY FUNDING GRANT	ADMIN	275.00	-	275.00	BACS
COMMUNITY CAR		JULY JOURNEYS	ADMIN	333.12	-	333.12	BACS
ERNEST DOE		18" BLADE	O/S	51.88	10.38	62.26	BACS
IMPRINT		SKATE PARK SIGNS	O/S	220.00	44.00	264.00	BACS PAID 12 JULY
MAYDAY		PHOTOCOPIER USAGE	ADMIN	158.15	31.64	189.79	BACS
MICROSHADE		HOSTED APPLICATION SERVICE	ADMIN	560.97	112.19	673.16	BACS
NETCENTRAL		ICT SUPPORT & ZOOM	ADMIN	155.97	31.19	187.16	BACS
NORFOLK GEEKS		WEBSITE MAINTENANCE	ADMIN	70.00	-	70.00	BACS
NUTS N BOLTS		JUG, BRUSH, COPPER TUBE, TAP CONNECTOR	TH	43.58	8.72	52.30	BACS
SCREWFIX		RESIN, MIXER NOZZLES, ADHESIVE, S/SPECS	O/S	37.08	7.41	44.49	BACS
THURLOW NUNN		LINE-2 7MMX 705FT	O/S	39.68	7.94	47.62	BACS
VIKING		STATIONERY/TOILET ROLLS, WASHING LIQUID	ADMIN	249.11	49.82	298.93	BACS
				£ 6,867.65	£ 783.41	£ 7,651.06	

8b)

DD AUGUST 2023

Name	Description	Service	Bill Freq	Net	Vat	Total
Barclaycard	Barclays	Admin	Monthly	£ 355.51	£ -	£ 355.51
Vodafone	mobiles	Admin	Monthly	£ 55.43	£ 11.08	£66.51
Bank Charges	Barclays	TH	Monthly	£ 6.40	£ -	£6.40
Bank Charges	Lloyds	TH	Monthly	£ 16.06	£ -	£16.06
Biffa	Waste collection	Rec	Monthly	£ 120.40	£ 24.08	£144.48
Biffa	Waste collection	TH	Monthly	£ 201.77	£ 40.36	£242.13
Wave	Water	Town Hall	Quarterly			
BT	Cloud	TH	Quarterly	£ 386.70	£ 77.34	£464.04
BT OnePhone	Mobiles/Broadband	OS	Monthly	£ 296.52	£ 59.30	£355.82
Wave	Water	Cemetery	Quarterly		£ -	
Wave	Water	Public Toilets	Quarterly		£ -	
Wave	Water	Queens Sq	Quarterly			
Anglian Water	Water	Chapel Rd	Quarterly		£ -	
Breckland Council	Rates	TH	Monthly	£ 1,420.00	£ -	£1,420.00
Breckland Council	Rates	Cemetery	Monthly	£ 160.00	£ -	£160.00
Breckland Council	Rates	TH Office	Monthly	£ 192.61	£ -	£192.61
Total Gas & Power	Electricity	Public Toilets	Monthly	£ 71.03	£ 3.56	£74.59
Total Gas & Power	Elect Skate Park	OS	Monthly	£ 93.25	£ 4.66	£97.91
Total Gas & Power	Gas	TH	Quarterly			
Total Gas & Power	Electricity	TH	Monthly	£ 286.64	£ 14.34	£300.98
Phs Group	waste collection	TH	Annual			
Fuel Genie	Fuel	OS	Monthly			
HMRC Tax/Nic	BACS	HMRC	Monthly	£ 3,790.76	£ -	£ 3,790.76
Norfolk Pension	BACS	Pension	Monthly	£ 3,672.92	£ -	£ 3,672.92
Staff Salary	BACS	Salaries	Monthly	£ 12,965.69	£ -	£ 12,965.69
TOTAL						£ 20,429.37
						£24,326.41

8c)

INCOME JULY 2023	
Banked Monies	
Hall Bookings	£ 624.50
Larry Gray Rent	£ 290.00
Memorial	£ 4,205.00
Allotment Rent + Bond	£ 170.40
Community car grant July	£ 275.00
VAT Reclaimed	£ 11,598.51
Repayment plan damage to church wall	£ 100.00
Gaymers Bowls Water	£ 31.92
Breckland Recycling	£ 279.79
Total	£ 17,575.12

89)

DATE	DETAILS	REC'D	OUT	BAL	MISC	POSTAGE	TOWN HALL	OPEN SPACES	MEETING REFRESHMENTS	MILEAGE	EVENTS	VAT
1-7-23	GFNS	495 54	20 57	301 16	10 00	—	2 40	1 24	01 68	30 31	53 26	4
2-13-7-23	Rtly Cash 000107	78 27		379 43								
3 "	Rtly Cash 000108	20 57		400 00								
4-17-23	Lidl Milk		1 25	398 75					1 25			
5-3-7-23	Lidl Milk Biscuits		3 89	394 86					3 89			
6-13-7-23	Lidl Milk		2 40	392 46					2 40			
7-17-7-23	Lidl Milk Asst Biscuits		7 49	384 97					7 49			
8-24-7-23	Lidl Milk		2 70	382 27					2 70			
9			17 73	382 27					17 73			
10												
11		594 38	17 73	382 27	10 00	—	2 49	11 24	01 86	03 31	53 26	4
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4020 101 4122 101 4030 301

4400 178

8e)

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>							
1050 Income	31	0	(31)			0.0%	
1376 Precept	323,982	647,963	323,982			50.0%	
1378 Grant payment Community Cars	825	3,300	2,475			25.0%	
1382 S106 Income Received	0	46,694	46,694			0.0%	
1391 interest received on saving ac	813	0	(813)			0.0%	
	<u>325,651</u>	<u>697,957</u>	<u>372,306</u>			<u>46.7%</u>	<u>0</u>
Administration :- Income							
4000 Staff Costs	69,106	375,000	305,894		305,894	18.4%	
4001 Other Employment Costs	0	20,000	20,000		20,000	0.0%	
4002 website	140	5,000	4,860		4,860	2.8%	
4004 Health & Safety	0	3,643	3,643		3,643	0.0%	
4005 Training	2,005	7,000	4,995		4,995	28.6%	
4010 Travelling Expenses	32	500	469		469	6.3%	
4020 Miscellaneous Expenses	(21)	2,000	2,021		2,021	(1.1%)	
4023 Subscriptions	1,323	2,500	1,177		1,177	52.9%	
4025 Insurances	10,515	13,000	2,485		2,485	80.9%	
4027 Bookkeeping	300	2,500	2,200		2,200	12.0%	
4029 Photocopier Usage Fee	196	2,500	2,304		2,304	7.8%	
4031 Computer	2,261	9,000	6,739		6,739	25.1%	
4040 Community Car Scheme	1,528	7,840	6,312		6,312	19.5%	
4041 Grants S137	0	1,000	1,000		1,000	0.0%	
4042 Local Grants	5,999	5,000	(999)		(999)	120.0%	
4044 Highway Improvements	0	8,000	8,000		8,000	0.0%	
4051 Bank Charges	80	300	220		220	26.8%	
4056 Consultancy	0	3,000	3,000		3,000	0.0%	
4057 Audit Fees	(1,545)	2,800	4,345		4,345	(55.2%)	
4058 Legal Fees	0	10,000	10,000		10,000	0.0%	
4059 Civic Reception	0	1,000	1,000		1,000	0.0%	
4060 Civic Allowances	0	1,000	1,000		1,000	0.0%	
4061 Elections	0	12,150	12,150		12,150	0.0%	
4076 SumUP card charges	0	20	20		20	0.0%	
4099 Contingency	0	1,000	1,000		1,000	0.0%	
4121 Telephone	1,365	6,000	4,635		4,635	22.8%	
4122 Postages	0	100	100		100	0.0%	
4123 Stationery	265	2,000	1,735		1,735	13.3%	
4140 Fuel	(231)	0	231		231	0.0%	
4147 Photocopier Lease payments	295	1,500	1,205		1,205	19.7%	
4190 Equipment Purchase	306	2,000	1,694		1,694	15.3%	
4230 Supplies	68	700	632		632	9.8%	
4231 Advertising	250	1,000	750		750	25.0%	
	<u>94,238</u>	<u>509,053</u>	<u>414,815</u>	<u>0</u>	<u>414,815</u>	<u>18.5%</u>	<u>0</u>
Administration :- Indirect Expenditure							
Net Income over Expenditure	<u>231,413</u>	<u>188,904</u>	<u>(42,509)</u>				

Detailed Income & Expenditure by Budget Heading 30/06/2023

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
112 Street Lights							
4402 Public Lighting	10,767	25,000	14,233		14,233	43.1%	
Street Lights :- Indirect Expenditure	<u>10,767</u>	<u>25,000</u>	<u>14,233</u>	<u>0</u>	<u>14,233</u>	<u>43.1%</u>	<u>0</u>
Net Expenditure	<u>(10,767)</u>	<u>(25,000)</u>	<u>(14,233)</u>				
113 Toilets							
4112 Water	73	750	677		677	9.8%	
4113 Electricity	269	1,786	1,517		1,517	15.1%	
4230 Supplies	0	500	500		500	0.0%	
4255 Safety Checks	0	200	200		200	0.0%	
Toilets :- Indirect Expenditure	<u>342</u>	<u>3,236</u>	<u>2,894</u>	<u>0</u>	<u>2,894</u>	<u>10.6%</u>	<u>0</u>
Net Expenditure	<u>(342)</u>	<u>(3,236)</u>	<u>(2,894)</u>				
114 Christmas Lights							
1050 Income	4,000	0	(4,000)			0.0%	
Christmas Lights :- Income	<u>4,000</u>	<u>0</u>	<u>(4,000)</u>				<u>0</u>
4400 Expenditure	0	15,000	15,000		15,000	0.0%	
Christmas Lights :- Indirect Expenditure	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>		<u>0</u>
Net Income over Expenditure	<u>4,000</u>	<u>(15,000)</u>	<u>(19,000)</u>				
115 Archive							
4121 Telephone	0	100	100		100	0.0%	
4145 Maintenance/Repairs	115	100	(15)		(15)	115.0%	
4230 Supplies	0	100	100		100	0.0%	
4255 Safety Checks	84	115	31		31	72.7%	
Archive :- Indirect Expenditure	<u>199</u>	<u>415</u>	<u>216</u>	<u>0</u>	<u>216</u>	<u>47.8%</u>	<u>0</u>
Net Expenditure	<u>(199)</u>	<u>(415)</u>	<u>(216)</u>				
116 Attleborough Neighbourhood Pla							
4400 Expenditure	0	5,000	5,000		5,000	0.0%	
Attleborough Neighbourhood Pla :- Indirect Expenditure	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(5,000)</u>	<u>(5,000)</u>				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
118 Events							
1393 Income Events	1,294	0	(1,294)			0.0%	
	<u>1,294</u>	<u>0</u>	<u>(1,294)</u>				<u>0</u>
Events :- Income							
4400 Expenditure	53	2,000	1,947		1,947	2.7%	
4504 Coronation	804	5,000	4,196		4,196	16.1%	
4505 Newsletter	727	5,000	4,273		4,273	14.5%	
	<u>1,585</u>	<u>12,000</u>	<u>10,415</u>	<u>0</u>	<u>10,415</u>	<u>13.2%</u>	<u>0</u>
Events :- Indirect Expenditure							
Net Income over Expenditure	<u>(291)</u>	<u>(12,000)</u>	<u>(11,709)</u>				
201 Open Spaces							
1020 Grants & Wayleaves	5,000	0	(5,000)			0.0%	
1100 Allotment Income	751	1,700	949			44.2%	
1105 Burial Fees	4,910	10,000	5,090			49.1%	
1106 Sports Letting	1,525	0	(1,525)			0.0%	
1120 Sale of land Dairy Court	4,000	0	(4,000)			0.0%	
1150 Re-imburement of Utilities	100	0	(100)			0.0%	
1151 Insurance claim	100	0	(100)			0.0%	
	<u>16,386</u>	<u>11,700</u>	<u>(4,686)</u>			<u>140.1%</u>	<u>0</u>
Open Spaces :- Income							
4020 Miscellaneous Expenses	0	784	784		784	0.0%	
4058 Legal Fees	482	0	(482)		(482)	0.0%	
4110 Rates	478	1,817	1,339		1,339	26.3%	
4112 Water	345	1,500	1,155		1,155	23.0%	
4113 Electricity	205	2,250	2,045		2,045	9.1%	
4140 Fuel	1,194	5,725	4,531		4,531	20.9%	
4143 Equipment Hire	138	750	612		612	18.4%	
4144 Tree Work	0	3,500	3,500		3,500	0.0%	
4145 Maintenance/Repairs	10,274	25,000	14,726		14,726	41.1%	
4146 Play Equipment	0	5,000	5,000		5,000	0.0%	
4189 Wheel Park	10	0	(10)		(10)	0.0%	
4190 Equipment Purchase	1,575	3,000	1,425		1,425	52.5%	
4191 Street Furniture	3,522	0	(3,522)		(3,522)	0.0%	
4225 Refuse Collections	711	2,250	1,539		1,539	31.6%	
4230 Supplies	618	7,500	6,882		6,882	8.2%	
4255 Safety Checks	0	1,000	1,000		1,000	0.0%	
4296 Company Vehicle	244	10,000	9,756		9,756	2.4%	
4300 Premises Licence	70	360	290		290	19.4%	
4400 Expenditure	0	1,000	1,000		1,000	0.0%	
4501 Play Areas Consultancy	0	1,000	1,000		1,000	0.0%	
	<u>19,865</u>	<u>72,436</u>	<u>52,571</u>	<u>0</u>	<u>52,571</u>	<u>27.4%</u>	<u>0</u>
Open Spaces :- Indirect Expenditure							
Net Income over Expenditure	<u>(3,479)</u>	<u>(60,736)</u>	<u>(57,257)</u>				

Detailed Income & Expenditure by Budget Heading 30/06/2023

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210 Attleborough in Bloom							
4230 Supplies	0	250	250		250	0.0%	
4400 Expenditure	0	500	500		500	0.0%	
Attleborough in Bloom :- Indirect Expenditure	0	750	750	0	750	0.0%	0
Net Expenditure	0	(750)	(750)				
290 Open Spaces Capital Exps.							
4190 Equipment Purchase	5,541	20,000	14,459		14,459	27.7%	
4194 Litter bins	0	1,000	1,000		1,000	0.0%	
Open Spaces Capital Exps. :- Indirect Expenditure	5,541	21,000	15,459	0	15,459	26.4%	0
Net Expenditure	(5,541)	(21,000)	(15,459)				
301 Town Hall							
1000 Booking Fees	2,649	10,000	7,351			26.5%	
1007 Bar Rent	(640)	500	1,140			(128.0%)	
Town Hall :- Income	2,009	10,500	8,491			19.1%	0
4110 Rates	4,385	14,560	10,175		10,175	30.1%	
4111 Gas	471	4,200	3,729		3,729	11.2%	
4112 Water	0	1,000	1,000		1,000	0.0%	
4113 Electricity	730	4,000	3,270		3,270	18.2%	
4145 Maintenance/Repairs	0	3,500	3,500		3,500	0.0%	
4190 Equipment Purchase	0	2,000	2,000		2,000	0.0%	
4220 Cleaning	90	1,500	1,410		1,410	6.0%	
4225 Refuse Collections	1,859	5,000	3,141		3,141	37.2%	
4230 Supplies	373	1,500	1,127		1,127	24.9%	
4231 Advertising	0	1,000	1,000		1,000	0.0%	
4255 Safety Checks	409	600	191		191	68.2%	
4257 Major Repairs	0	30,000	30,000		30,000	0.0%	
Town Hall :- Indirect Expenditure	8,317	68,860	60,543	0	60,543	12.1%	0
Net Income over Expenditure	(6,308)	(58,360)	(52,052)				
501 Contingency							
4400 Expenditure	0	25,000	25,000		25,000	0.0%	
Contingency :- Indirect Expenditure	0	25,000	25,000	0	25,000	0.0%	0
Net Expenditure	0	(25,000)	(25,000)				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	349,339	720,157	370,818			48.5%	
Expenditure	140,853	757,750	616,897	0	616,897	18.6%	
Net Income over Expenditure	<u>208,486</u>	<u>(37,593)</u>	<u>(246,079)</u>				
Movement to/(from) Gen Reserve	<u>208,486</u>						