



**You are summoned to the Meeting of Attleborough Town Council  
Environment Committee**

**To be held on Monday 21<sup>st</sup> August 2023 at 7.00pm**

This meeting will be held at the Town Hall

CLlr P Leslie, CLlr J Taylor, CLlr D DeSouza, CLlr R Bond, CLlr P Wenham, CLlr S Taylor, CLlr T Taylor,  
CLlr J Ellis,

**Michelle Barron**  
11th August 2023  
Town Clerk

## **AGENDA**

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

### **1 Welcome**

### **2 Apologies for Absence**

To receive and accept apologies for absence.

### **3 Declarations of Interest**

#### **a) To receive and consider declarations of interest in items below:**

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

#### **b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

### **4 Public Participation (10 Minutes)**

**5 Minutes of the Environment Committee 17<sup>th</sup> July 2023** - for acceptance and approval

**6 Repair/Replacement of the bench outside of the old Post Office** – for consideration and resolution

**7 Re-pointing and repairs to the church wall** – for consideration and resolution

**8 Correspondence** – for consideration and resolution

**a) Request for replacement area to play cricket at London Rd Play Area**

**9 London Road Dog Walk New Fencing Update** - for consideration and resolution

Expected Meeting Length 1 hour



## Attleborough Town Council

Historic Market Town in the Heart of Norfolk

### Minutes of the meeting of the Attleborough Town Council Environment Committee

Held on Monday 17<sup>th</sup> July 2023 at 7.00 pm

Held at the Town Hall, Queens Square.

**Present:**

Cllr T Taylor - presiding

In attendance – Michelle Barron – Town Clerk

Cllr P Leslie, Cllr D DeSouza, Cllr J Taylor, Cllr R Bond, Cllr S Taylor, Cllr T Taylor, Cllr J Ellis,  
Cllr P Wenham

**011.23) Chairman Welcome**

Cllr Taylor welcomes everyone and opens the meeting.

**012.23 Apologies for absence.**

None

**013.23) Declarations of Interest**

**a) To receive and consider declarations of interest in items below – None received**

**b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –**

Cllr T Taylor and Cllr S Taylor declare a personal interest in item 9.

**014.23) Public Participation –**

- A resident raises a concern regarding the leaflet that is being distributed about the 20-minute neighbourhoods which is causing some worry. Can the council release something in response? The Clerk will prepare something.
- A resident asked whether we can consider filter signs instead of stop/give way as a way of improving traffic flow at Connaught road/Queens Square. Cllr Taylor informs that Rhodri Oliver NCC will be at the district councillor surgery on 29<sup>th</sup>.
- A resident queried why the Queen Square cinema is on the environment committee and there is a question the remit for this.

**015.23) Minutes of the Environment Committee 19<sup>th</sup> June 2023**

On the motion of Cllr S Taylor, seconded by Cllr Bond, it was **RESOLVED** to approve the minutes of the meeting of the 19<sup>th</sup> June 2023 with an amendment to show Cllr J Ellis as present.

**016.23) Decoy Common**–

It was agreed to further explore options for fencing and hedgerows along the A11 and bring back to council.

**017.23) Cemetery Hedges** –

On the motion of Cllr T Taylor seconded by Cllr J Ellis it was **RESOLVED** to remove the hedging along the remembrance garden and where possible reuse this to replant the areas along the car park.

**018.23 MUGA Lighting**

The Clerk confirms the feedback from Breckland regarding the lighting and the need to consult environmental health and residents. Cllr T Taylor informs that the police and contextual safeguarding team are keen for lighting to be installed. On the motion of Cllr S Taylor seconded by Cllr J Taylor it was **RESOLVED** that this is further explored. Portable CCTV also to be explored.

**019.23 Queens Square Cinema**

There is much discussion on this subject, regarding the suitability of the environment committee to approve with no budget. On the motion of Cllr Bond seconded by Cllr S Taylor it was agreed that an EGM would be the most appropriate course of action.

**020.23 Tender for hedge flailing**

On the motion of Cllr S Taylor seconded by Cllr R Bond it was **RESOLVED** to go to tender for a 5-year contract.

**021.23 Request from youth club for storage shed.**

On the motion of Cllr R Bond seconded by Cllr P Leslie it was **RESOLVED** to go ahead with the free storage provision for the youth club.

**022.23 Play area proposals**

On the motion of Cllr Leslie seconded by Cllr Bond it was **RESOLVED** to suspend standing orders for the public to speak.

A resident wanted to make sure the needs of disabled youngsters were taken into consideration. The Clerk offered to go away and do some additional work to help councillors in their decision of where monies could be spent.

Meeting Closed

6)

## Repair/Replacement of bench outside of the old Post Office

Hi Anne,

We haven't got anything. I have asked a few different departments. I can only guess that it would be Breckland.

Kind Regards

**Matt Lines, Highway Engineer South**

Ketteringham Depot

Community and Environmental Services

Tel: 0344 800 8020

Dear Anne Willett

Thank you for your query which has been forwarded to our Property team

We are here to help you so if you have any further queries, you can contact us using any of [our contact channels](#)

You can also apply and pay for a wide range of Council services and report a variety of issues using the Online Forms on our website.

Please let us know about the experience you have received today by completing a [short survey](#). This survey will take about a minute to complete and will be very valuable for improving the services we offer you.

Kind regards

Customer Services  
Breckland Council

Hi Anne, our part in the contact centre is closed as I have sent it to them. I have emailed the property Team directly [property@breckland.gov.uk](mailto:property@breckland.gov.uk)

Thank you

8)

Dear Sir/Madam,

I am writing to express my significant displeasure at the replacement fence for the dog area at Dodds Road park. I would like to know how the decision to move the fence such a significant distance was made?

As you will surely be aware, this is the area that children use to play cricket - there are metal stumps attached to the football goal/basketball area and the tarmac/rubber area acts to give the ball consistent bounce. There is no longer room to play cricket here at all - negating the point of having the cricket stumps in this position.

Although there are alternative stumps in the other goal area, they are impossible to use for cricket - due to the massive dip in the football goal (another area requiring of attention, but will skirt past that) and also as the football goals are virtually always in use in summer.

Where are my son and his friends and the other boys and girls that use the park for this purpose meant to play cricket now? There are no cricket facilities in Attleborough as you will be aware.

Please can I have a response to this email and I would like consideration of rectifying this decision and moving the fence back to its original position as imagine this must be an oversight? Alternatively are there plans for another area of the park to be made suitable for the purposes of playing cricket?

Yours sincerely,

A black rectangular redaction box covering the signature of the sender.

9)

## London Road Dog Walk New Fencing Update

Hi Anne,

Further to our discussion earlier, please find below confirmation of the outcome of my visit to London Road this lunchtime with John and Tim from the ground staff.

The appointed fencing contractor was on site undertaking some finishing off and we undertook a joint inspection of the works completed thus far. The following significant defects were identified and pointed out:

1. The 1.2m (4') high inner fence has too few posts – approx. spacing 12m leaving chain link panel inadequately supported and easily lifted vertically toward the middle. Two further intermediate posts are required to be installed between each existing post.
2. One of the existing posts is loose in the ground and requires embedding/concreting in more robustly before it's pushed over.
3. Diagonal restraint stays, designed to resist the tensioning of the fence panels, are misaligned (splayed) from the fence line and present a trip hazard. They need refixing and embedding to be in line and flush with the chain link panels generally.
4. The junction with the original fence at the London Road end needs tidying as there are some exposed sharp edges where the original chain link wire has been cut and where new fixing wire has been installed.
5. The same comments apply to the other end, but additionally a replacement post needs to be installed abutting the first new post to adequately terminate the original fence. At present the end of the original panel is wrapped around and tied off to the new post, leaving sharp loose cut ends and furthermore the original panel is now very loose.
6. The 1.8m (6') high boundary fence has also been installed with too few posts, albeit not quite so badly – in this case one extra intermediate post is required between each pair currently installed.
7. Same comments apply regarding the splay of the diagonal stays, although fewer are affected and generally to a lesser degree.

An email was sent to contractor 09/08/2023 2:08 pm (GMT+00:00) asking him to address the above and to meet John Ketley at 2.30pm on 10/08/23. The contractor did not keep the appointment and has not returned to the site since.