



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 7TH August 2023 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Michelle Barron

1st August 2023

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.

Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Attleborough Development Project Management - for information

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 3rd July 2023 - For acceptance and approval.

a) Minutes of the ATC Extraordinary meeting held on 19th June 2023 - For acceptance and approval.

b) Minutes of the ATC Extraordinary meeting held on 25th July 2023 6pm - For acceptance and approval.

c) Minutes of the ATC Extraordinary meeting held on 25th July 2023 6.30pm - For acceptance and approval.

7 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet) – for consideration and resolution

3PL/2023/0723/A – ATTLEBOROUGH: Abbeygate Cars Exchange Street – 1no. internally illuminated fascia sign & 1no. 4.5m free standing internally illuminated pylon sign.

3PL/2023/0719/F – ATTLEBOROUGH: West Carr Road (plot 5) – Change of use from farmland & erection of 3-bedroom modern bungalow with a garage & outside storage & large rear garden

3PL/2023/0730/HOU – ATTLEBOROUGH: 45 Chapel Road – Demolish conservatory, new 2 storey rear extension & alterations

3PL/2023/0709/LU – ATTLEBOROUGH: 8 Nuthatch Way – Proposed Rear extension at 6m wide 4m deep within the L shaped house design

3PL/2023/0685/HOU – ATTLEBOROUGH: **Corner Farm West Carr Road** – Installation of No30 ground mounted array 415w PV panels. 5kw batteries to store excess energy sited & installed in the garage roof space.

3PL/2023/0699/F- ATTLEBOROUGH: **West Carr Industrial Units West Carr Road** - Use of land for temporary siting of static caravan for 2 years for combined overnight security of West Carr Industrial Units site incorporating residential use (Retrospective)

8 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty cash** – for information
- e) **Income & Expenditure June 2023** – for information

9 Review IT Structure/Systems – for consideration and resolution

- a) Software
- b) Hardware

10 Play Area Proposals – for consideration and resolution

11 Carvers Lane Attleborough - POS Adoption – for consideration and resolution

12 Councillors Reports

Town, District and County Councillors can give a brief report on relevant information

13 Correspondence

- a) **Road markings in Attleborough Town Centre** - for consideration and resolution
- b) **Car Parked in Approach Road** - for consideration and resolution
- c) **Large Grant Request from The Attleborough Christmas Lights** - for consideration and resolution
- d) **Besthorpe A11 Junction** – for consideration and resolution
- e) **Resident Concerns regarding removal of Hedge in garden of Remembrance** - for consideration and resolution
- f) **Request to consider Public Participation be part of any Agenda for EGM Meetings** - for consideration and resolution
- g) **Request for possible funeral ceremony held in Town Hall** - for consideration and resolution
- h) **Car Boot** – for consideration and resolution
- i) **Gaymers Meadow Horse & Traps** - for consideration and resolution
- j) **D-Day 80 Beacons/ June 2024** - for consideration and resolution
- K) **Request for Small Grant from St Marys Church Sharing Table** – for consideration and resolution
- l) **Residents Letter regarding Bus Shelter** – for consideration and resolution

14 Councillor Surgeries - for consideration and resolution

15 October Booksale – for consideration and resolution

16 Gold Standard Bus Shelter – for consideration and resolution

- a) To consider the request to re-visit the Gold Standard Bus Stop Resolution as requested by Cllr T Taylor, Cllr S Fraser, Cllr J Ellis, Cllr P Wenham.
- b) Subject to approval - to revisit the following items.
 - Town council to provide a formal response to NCC about what elements of the Gold Stop proposal they wish to proceed with
 - Town council to provide a detailed written specification or visuals of which bus shelter the town

council would require

17 Public Participation (10 Minutes)

18 Any items which the Chairman decides are urgent

For discussion only.

Expected Meeting Length is 2 Hours