



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 12th June 2023 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Michelle Barron

26th May 2023

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.

Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Homes England Update - for information

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 18th May 2023 - For acceptance and approval.

7 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet) – for consideration and resolution

3PL/2023/0464/F – ATTLEBOROUGH: Scout Hut, Station Road – Demolition of existing single storey Building, construction of new single storey building & associated works.

8 Financial Matters

a) **To authorise payments** – for acceptance and approval

b) **To agree direct debits** – for acceptance and approval

c) **To receive Income** – for acceptance and approval

d) **Petty cash** – for information

e) **Income & Expenditure April 2023** – for information

f) **Annual review of Insurance schedule** - for acceptance and approval

- 9 Conclusion of Financial Year 2022-23
- a) Internal Audit Report for the year ended 31 March 2023 – for acceptance and approval
 - b) End of year financial reports 31 March 2023 – for acceptance and approval
 - c) Completion of Annual Return 31 March 2023 – for resolution
 - Section 1 – Annual Governance Statement for Attleborough Town Council
 - Section 2 – Accounting Statements for Attleborough Town Council
- 10 Revision of Grants and Budget – for consideration and resolution
- 11 Removal of cemetery spoil and creation of community composting. – for consideration and resolution
- 12 New Website – for consideration and resolution
- 13 Play Area Proposals – for consideration and resolution
- 14 Refurbishment of Town Hall – for consideration and resolution.
- 15 Grants Requests – for consideration and resolution
- a) Attleborough Scouts
 - b) Attcare
 - c) Attleborough Funfest
- 16 Councillors Reports
- 17 Correspondence
- a) New housing development on West Carr Road - for consideration and resolution.
 - b) Norfolk Day 27th July Queens Square - for consideration and resolution.
 - c) Dog walk fencing at London Road – for consideration and resolution
 - d) Request to use Queens Square 27th June & 12th September 2023 - for consideration and resolution.
 - e) Request for Councils permission from Attleborough Bloomers to seek sponsorship for tubs & planters – for consideration and resolution
- 18 Committee membership
Personnel members for the term 2023 – 2027
- 19 Public Participation (10 Minutes)
- 20 Any items which the Chairman decides are urgent
For discussion only.

Expected Meeting Length is 2 Hours