



**Minutes of the meeting of the Personnel Committee
Held on 23rd January 2023 at 6.00pm at the Town Hall**

Present:

Cllr A Westby (Presiding)
Cllr P Leslie Cllr Dale Cllr Ellis Cllr R Bond
Michelle Barron (Town Clerk)

26.2022) Apologies for absence

All present

27.2022) Declarations of Interest

- a) To consider declarations of interest in respect of items below – None received
- b) To receive any requests for dispensation of Disclosable Pecuniary Interest – None received

28.2022) Minutes of meeting of the Personnel Committee held on 19th December 2022

On the motion of Cllr Leslie, seconded by Cllr Bond, is was

RESOLVED to accept the minutes of the Personnel Committee meeting held 19th December 2022.

ACTION: CLERK

29.2022) Recruitment of Staff

Grounds staff straight forward but it was suggested the Clerk and her assistant screen applicants for Office staff recruitment.

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED the Clerk arrange two rounds of interviews, first round to shortlist for Personnel Committee and appoint Cllr Leslie contact for second interviews.

ACTION: CLERK

30.2022 Exclusion of press and public

On the motion of Cllr Dale, seconded by Cllr Ellis, it was

RESOLVED to exclude press and public due to the sensitive nature of matters to be discussed.

31.2022 Confidential staff matters

█ The Clerk reported █ had returned to work after illness █

- The Clerk informed members a member of Grounds staff had taken a day from work █
█ it was agreed this could be taken as compassionate leave.

The Clerk informed she would now leave the meeting as her appraisal was to be discussed but before doing so she informed the Committee she had received emails from certain Cllrs one being Cllr Ellis saying he was personally worried that proper procedures were not being followed and feels it is now taking the Council back to where it was three years ago █

█ The Clerk said she did not know what that meant and could it be explained.

Personnel Com Mins 23.01.23

After further discussion it was concluded the Clerk had done her best to secure the S106 money and had done her duty and Cllr Ellis conclusion was not a rational one. If the Council does not support the scheme the money will be lost and returned to developer and the funds would not be spent without following due process and councillor approval.

Town Clerk left meeting and did not return.

Cllr Westby and Cllr Dale informed members the Clerks appraisal was very positive and we are very lucky to have a Clerk who is dedicated to the job. Michelle attends a lot of evening meetings, more than anticipated so [REDACTED]

On the motion of Cllr Leslie, seconded by Cllr Dale, it was,

RESOLVED [REDACTED]

ACTION: CLERK

32.2022 Any Other Items which the Chairman decides are urgent

None

Meeting closed 6.30pm