



You are hereby summoned to the meeting of the Personnel Committee
To be held on Thursday 13th April 2023 at 8.00am

Michelle Barron
Town Clerk
6th April 2023
Attleborough Town Council

AGENDA

Personnel Committee Membership

Cllr A Westby, Cllr V Dale, Cllr J Ellis (Mayor and Deputy Mayor – as standing members)

1 Apologies for Absence

To receive and accept apologies for absence.

2 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3 Minutes of the Personnel Committee meeting held on the 23rd January 2023

For acceptance and approval.

4 Update on Staff Vacancies - update on Staff Vacancies

5 Staff Qualifications and Other Training – for consideration and resolution

6 Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

7 Confidential staff matters – for consideration and approval

8 Any Other Items which the Chairman decides are urgent

Items for discussion only

Expected Meeting Length is 1 Hour