



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 3rd April 2023 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Michelle Barron

28th March 2023

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.

Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 Public Participation (10 Minutes)

5 Minutes of the Town Council meeting held on 6th March 2023 - For acceptance and approval.

6 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet) – for consideration and resolution

3PL/2023/0277/HOU – ATTLEBOROUGH: Greenacres, 108 Besthorpe Road – Proposed single storey rear extension

3PL/2023/0285/HOU - ATTLEBOROUGH: 51 Hargham Road – Single storey front extension including changing the small adjoining flat roof to pitched.

3PL/2023/0229/HOU – ATTLEBOROUGH: 54 New Road – Installation of one external flue to allow the fitting of one woodburner in the sitting room.

3PL/2023/0196/F – ATTLEBOROUGH: Queens House Queens Square (Church Street) - Conversion of existing office building to two hot food takeaway shops (suigeneris) at ground floor and 4 no 1-bedroom residential flats and new external stairs to serve the flats.

3PL/2023/0278/D- ATTLEBOROUGH: Sustainable Urban Extension Land South of Attleborough – Reserved Matters application relating to Sub-Phase 1a (Infrastructure) of the consented Attleborough Sustainable Urban Extension, seeking approval of details regarding the northern roundabout junction with Buckenham Road, the High Street and the section of the Link Road connecting the High Street to the western boundary of Phase 1, a new junction on Buckenham Road

to the south of Slough Lane, a southern attenuation basin, foul sewer to the proposed Sewage Pumping Station (to be in the southwestern corner of the SUE), temporary site works compound and details relating to layout, scale, appearance and landscaping following outline permission 3PL/2017/0996/O (as amended by 3PL/2021/1668/VAR). Information has also been submitted pursuant to the discharge of Conditions 6, 7, 10, 13, 14, 15, 16, 20, 23, 24, 27, 31, 38, 42 & 43 of the outline consent.

7 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty cash** – for information
- e) **Income & Expenditure February 2023** – for information

8 Public Statements of Support for and Achievements of Attleborough Town Council

- a) **Press release** - for consideration and resolution
- b) **Letter to chair of Breckland Council and Others** - for consideration and resolution

9 Financial Regulations & Procurement Policy – for consideration and resolution

10 Grants Award Policy – for consideration and resolution

11 Councillors Reports

12 Town Hall Refurbishment – for consideration and resolution

13 Attleborough Retailers Group – for consideration and resolution

14 Correspondence

- a) **Request for disabled parking bay** - for consideration and resolution
- b) **Request from Pride Homecare to extend their annual event to Recreation Ground** – for consideration and resolution.
- c) **Request from Fun Fest Team to use Gaymers Field 3rd September 2023 for Dog Show** – for consideration and resolution
- d) **Request from Fun Fest Team for use of Recreation Ground for Firework Display 5th November 2023 and for a donation towards the cost** – for consideration and resolution

15 Public Participation (10 Minutes)

16 Any items which the Chairman decides are urgent

For discussion only.

17 Exclusion of Press & Public

To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

18 Queens Square Bus Stop – for consideration and resolution

Expected Meeting Length is 2 Hours

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