



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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**Minutes of the meeting of the Attleborough Town Council
Events & Communications Committee
Held on Monday 23rd January 2023 at 7.00pm
Held at the Town Hall, Queens Square.**

Present:

Cllr D Lane Cllr V Dale Cllr A Smith Cllr J Ellis
Cllr R Redfern Cllr R Bond Cllr S MacKinnon
In attendance – M Barron – Town Clerk

090.22) Apologies for absence

It was noted that Cllr Wenham has resigned from the Committee.

091.22) Declarations of interest a) To receive and consider declarations of interest in items below –

None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

092.22) Minutes of Last meeting

Cllr Ellis said the minutes did not reflect his attendance at the meeting. There was some confusion about this. It was agreed that the minutes would be rectified if needed and so the approval of minutes were deferred to the next meeting.

ACTION:CLERK

093.22) Public Participation

None

094.22) Newsletter Spring Edition

There was discussion around content received so far. On The motion of Cllr Lane, seconded by Cllr Bond, it was

RESOLVED that Cllr Lane, Cllr Redfern and Cllr Bond should meet to complete the editorial, which could then be circulated by email.

095.22) Pancake

A: It was greed to start advertising.

B: Medals had been ordered

B: Engage local businesses for pancakes and possibly frying pans.

ACTION:CLERK

096.22) Community Heroes

Clerk to ensure bar booked. Doors will open at 6.45pm for a 7pm start.

On the motion of Cllr Bond, seconded by Cllr Lane, it was **RESOLVED** to give authorisation to proceed with this.

097.22) London Road opening

On the motion of Cllr Lane, seconded by Cllr Smith, it was **RESOLVED** to hold this on February 11th at 10.30am and Cllr Dale was asked if she would like the honour of cutting the ribbon.

It was agreed to ensure photos were taken at the event.

098.22) Wheelpark opening

On the motion of Cllr Bond, seconded by Cllr Lane, it was **RESOLVED** to book the professional display riders for the wheelpark opening, with a further £500 budget to support the Clerk in setting up the event. Note: explore music and lights. Clerk to contact other councils namely Beccles, Norton or North Walsham and investigate if they have any solutions for equipment storage for environment.

099.22) Purchase of Marquee and publicity banners and sails

Large branded banners and 2 x feather sails have been purchased for use at Town Council events or where the council have a presence at other events. Cllr Smith offered to assist with Marquee research.

100.22) Spring Fayre.

- On the motion of Cllr Bond, seconded by Cllr Smith, it was **RESOLVED** to identify what, if any trestles we currently hold and purchase additional if necessary so that we have ten in total.
- The Spring Fayre is scheduled for 1st April. Cllrs MacKinnon, Dale, Redfern and Lane to form a working group.

101.22 Coronation

There was much discussion regarding the Coronation. On the motion of Cllr Lane, seconded by Cllr Dale it was **RESOLVED** to suspend standing orders to allow the public to join the discussion. More information is needed and we are awaiting confirmation from Breckland to confirm arrangements with the screen. Cllr Lane updated on the news from the Palace including a Coronation Saturday, Sunday street fayre, Jubilee volunteering day. It was also discussed that there is match funding available for flag poles and a £500 grant available to other groups.

102.22 Councillor Café -

Councillor Lane to provide dates to Clerk to be advertised. There will also be a private space for Councillors to speak to residents that may wish to speak privately.

103.22 Items for next Agenda.

- Portable chairs for council use.

104.22 Date and time of next meeting

13th February 2023

Meeting closed