



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

Minutes of the meeting of the Attleborough Town Council Events & Communications Committee Held on Wednesday, 17th November 2021 at 7.00 pm Held at the Town Hall, Queens Square.

Present:

Cllr J Ellis Cllr T Taylor Cllr D Lane Cllr V Dale Cllr A Smith
In attendance – Michelle Barron – Town Clerk
Members of public x 3

Due to some technical difficulties with the electronic equipment this meeting started late and streaming was interrupted. We apologise for this inconvenience.

26.21) Apologies for absence

Apologies received from Cllr E Tyrer

27.21) Declarations of interest

None

28.21) Minutes

On the motion of Cllr Taylor, Seconded by Cllr Dale it was **RESOLVED** to approve the minutes of 28th September 2021
On the motion of Cllr Taylor, seconded by Cllr Dale it was **RESOLVED** to approve the minutes of 18th October 2021

29.21) Community Involvement

Feedback was given from the previous evenings meeting to discuss the Jubilee and Market Stalls.

- There was more interest for a market on a Saturday.
- Some businesses may not benefit such as salons/restaurants. It was discussed to have a stand that sold vouchers for local businesses
- Agree to wait after until Christmas
- Discussion around licences, insurance and Market Charges. To go on January Agenda
ACTION: Clerk
- Further conversations regarding Heritage involvement, The Church and Teddy Bears picnic. Discussion of a Jubilee parade – members hoped this could tie in with the summer carnival and asked for a meeting to be arranged with the carnival committee/chairman.
- Discussion of an Emblem competition.
- Christ community church asked to be kept in the loop as not central.
- Road closures discussed as well at Breckland Street Party packs.

- It was discussed how further events would be funded, and whether to ask Full Council for an Events Committee budget.

On the motion of Cllr Lane seconded by Cllr Ellis it was **RESOLVED** to register for the Jubilee Beacon

ACTION: CLERK

On the motion of Cllr Lane seconded by Cllr Taylor, it was **RESOLVED** to hold a community get together meeting on Thursday 20th January at 6pm, followed by the Events meeting at 7pm.

30.21) Book Sale

It was discussed that the next book sale could raise money for the Jubilee. On the proposal of Cllr Lane seconded by Cllr Dale, it was **RESOLVED** to invite applications from community groups to apply for a share of the profits of the community book sale to purchase needed items.

On the motion of Cllr Lane, seconded by Cllr Dale it was **RESOLVED** to hold the next community book sale on the 11th, 12, and 13th March.

- Community poster to be produced for this.

31.21) Notice Boards

On the motion of Cllr Dale, seconded by Cllr Taylor, it was **RESOLVED** to hand notice boards over to the environmental committee.

32.21) Attleborough Matters and Community Newsletter

Discussions were had around previous newsletters and the possibility of producing in house. A more local approach is wanted, what's coming up in the town, possible match fixtures. Costs of previous productions were discussed. Cllr Lane asked members to bring any other Parish pump type publications to the next meeting. The Clerk was asked to obtain print prices for 4 x A5 coloured/black and white and 8 x A5 coloured/black and white and distribution costs from Royal Mail.

On the motion of Cllr Dale, seconded by Cllr Lane it was **RESOLVED** to suspend standing orders to allow a member of the public to join discussions for distribution.

33.21) Creative Arts East

Can we explore whether they do the outdoor films as well?

On the motion of Cllr Lane seconded by Cllr Dale It was **RESOLVED** to reinstate the Community Cinema.

34.21) Food Fayre

The Clerk is awaiting a response and update from the organiser.

35.21) Forward Planning

Lots of ideas for future events discussed. Valerie Watson Brown and the support they can offer was discussed. It did not seem we had yet received the meeting packs. On the motion of Cllr Dale seconded by Cllr Taylor it was

RESOLVED to defer this until the next meeting and obtain the slides.

On the proposal of Cllr Dale, seconded by Cllr Taylor it was

RESOLVED to have the Events Calendar produced by Cllr Taylor in the pack for next meeting.

- Next meeting needs a limited Agenda to allow for brainstorming and sharing of ideas.

36:21) Correspondence.

A member of the public shared a community showcase from another town as an idea as something the town could adopt.

Dates that Homes England will be visiting the town were discussed. These are advertised.

36.21 Public participation

A resident was concerned that the smart new notice board from the station had been removed.

The Clerk informed that this was faulty and had been returned for repair.

The newsletter was also discussed with a resident suggesting that A5 would be a good size to put in public areas such as Sainsburys.

Cllrs will explore the feasibility of hiring or purchase of a stage.

37.21) Date and time of next meeting.

Monday 13th December 2021

Meeting closed 9pm