



**Attleborough Town Council**  
Historic Market Town in the Heart of Norfolk

**ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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**Minutes of the meeting of the Attleborough Town Council  
Events & Communications Committee  
Held on Monday 12<sup>th</sup> December 2022 at 7.00pm  
Held at the Town Hall, Queens Square.**

**Present:**

Cllr D Lane   Cllr V Dale            Cllr A Smith  
Cllr R Redfern   Cllr R Bond   Cllr S MacKinnon  
In attendance – M Barron – Town Clerk

**075.22) Apologies for absence**

Cllr Wenham and Cllr Ellis

**076.22) Declarations of interest** a) To receive and consider declarations of interest in items below –  
None received  
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

**077.22) Minutes of Last meeting**

On the motion of Cllr MacKinnon, seconded by Cllr Dale, it was **RESOLVED** to approve the minutes of the meeting held 14<sup>th</sup> November 2022.

**078.22) Public Participation**

None

**079.22) Newsletter Spring Edition**

On the motion of Cllr Bond, seconded by Cllr Redfern, it was **RESOLVED** to give the Clerk the authority to investigate with the agreed printer (Solo Press) whether there was an option to do a combined print and postage at better value, and to proceed as necessary.

It was agreed that the next Newsletter should go out end of February covering March, April and May.

**080.22) Community Heroes**

- A: It was agreed to set a day for February.
- B: Social media and posters – push after Christmas
- B: Prizes – could engage local businesses.

**ACTION:CLERK**

### **081.22) London Road Opening**

On the motion of Cllr Lane seconded by Cllr Redfern, it was **RESOLVED** to give the Clerk £250 budget to use on giveaways/entertainment etc. for the London Road opening. (based on an expected 50 children maximum)

### **082.22) Wheelpark Opening**

On the motion of Cllr Bond seconded by Cllr Lane, it was **RESOLVED** to budget £1000 for the Clerk to plan a Wheelpark grand opening, including investigating if this could be offered by the contractor.

### **083.22) Christmas Events**

Update given on community cinema and crafternoon which have good support. Cllr Lane asked that we share the St Marys "bring a friend" campaign. Discuss nominal charge for cinema going forward to prevent no shows.

### **084.22) Events Plan —**

On the motion of Cllr Lane, seconded by Cllr Redfern, it was **RESOLVED** to in principle agree the events schedule for next year.

Further discussion was had on the Wedding Fair and improvements to the venue. On the motion of Cllr Lane, seconded by Cllr Dale, it was **RESOLVED** to look into improvements to the ground floor of the Town hall to provide weddings and bring details in January. This would include access, curtains and kitchen.

### **085.22) Purchase of marquee, banners and sails-**

On the motion of Cllr Bond, seconded by Cllr Lane, it was **RESOLVED** that the clerk should purchase banner and sails to the value of £500.

### **086.22) Notice Boards -**

The clerk have an update. There is still no date for receipt of the boards following the injury of the contractor. Clerk to chase again in January.

### **087.22 Suspension of standing orders**

On the motion of Cllr Lane, seconded by Cllr Redfern, it was **RESOLVED** to suspend standing orders to allow a member of the public to speak.

- A resident commented that the curtains were donated many years ago by Holly Court, and they were second hand when Holly Court got them so definitely to replacement.
- A resident suggested engaging Norfolk radio for the opening of the wheelpark.

### **088.22 Coffee with a councillor/cop-**

Cllr Lane presented dates for potential councillor cafes and coffee with a cop for presentation to full council.

### **089.22 Date and Time of Next meeting -**

23<sup>rd</sup> January 2023

Meeting closed 8.30pm