



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

You are summoned to the Meeting of Attleborough Town Council

To be held on Monday 6th February 2023 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on www.attleboroughtc.org.uk) and is opened to the public

Michelle Barron

31st January 2023

Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Future Breckland Town Delivery Plan - for information

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 9th January 2023

a) Minutes of the Town Council Extraordinary meeting held on 23rd January 2023

For acceptance and approval.

7 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet) – for consideration and resolution

3PL/2023/0016/VAR – ATTLEBOROUGH: Former Garden/Garage Driveway to Daglas House – Variation of Conditions 2 & 3 on 3PL/2021/1191/F – Changes to roof construction material. Additional area to extend the dwelling footprint to be able to incorporate an additional bedroom & inclusion of a new window to front elevation.

3PL/2022/0904/O – ATTLEBOROUGH: Dorengo, Carvers Lane – Outline Planning Permission required for Residential Development

3PL/2023/0057/VAR – ATTLEBOROUGH: Land Located on West Carr Road – Variation of Condition No 2 on 3PL/2021/1246/F – Bat boxes to be added to side elevations of House Types A & B with minor repositioning to the windows. Roof above master suite, above carport, on House Type B will be redesigned with skylights, roof angles & heights.

3PL/2023/0065/O – ATTLEBOROUGH: Land Adjacent to Rosecroft Primary School London Road – Outline planning application for the erection of 8 dwellings & associated works with all matters reserved, except access.

3PL/2023/0043/VAR – ATTLEBOROUGH: Hill Common Farm Edwards Hill Common – Variation of Condition 2 on 3PL/2019/0993/F – Relocation of cart shed & discharge of conditions 4, 10 & 12

8 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty cash** – for information
- e) **Income & Expenditure December 2022** – for information
- f) **Appointment of Internal Auditor** – for consideration and resolution

9 London Road Play Area – Additional Fencing Quotation – for consideration and resolution

10 Recording of meetings: - for consideration and resolution To consider workable and reliable options whilst retaining transparency.

11 Jubilee Woodland - for consideration and resolution

- a) To agree next steps and funding options.
- b) To form a working group or sub-committee for this project.

12 Process for Voluntary Groups working on council land – for consideration and resolution

- To create a process/policy of coordination/co-operation and to mitigate risk.

13 Policies – for consideration and resolution

14 Wheel/Skate Park – for consideration and resolution

- Management of gate closure
- Time restrictions

15 Attleborough Christmas Lights – for consideration and resolution

16 Councillors Reports

17 Outstanding Settlement Agreement Matter – for consideration and resolution

To consider/report on clause 1.4 of the Settlement Agreement (May 2021), which states “the First Claimant [Cllr Taylor] shall pay the sum of £10,000 to a charity or project based in Attleborough of the First Claimant’s choice within 12 months of this Agreement.”

18 Decoy Common Bonfires - for consideration and resolution

19 Correspondence

- a) Decoy Common burning green waste – for consideration
- b) Rosecroft School Parking – for consideration
- c) Correspondence from George Freeman MP’s constituent – for consideration

20 Public Participation (10 Minutes)

21 Any items which the Chairman decides are urgent

For discussion only.

22 Exclusion of Press & Public

To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

23 Employment of Town Council Solicitors – for consideration and resolution

24 To discuss safeguards for staff and councillors – for consideration and resolution

Expected Meeting Length is 2 Hours