



**Minutes of the meeting of the Personnel Committee  
Held on Tuesday 28th February 2022 at 7.00pm at the Town Hall**

**Present:**

Cllr A Westby (Presiding)  
Cllr P Leslie C Cllr Dale Cllr Ellis Cllr E Tyrer  
Michelle Barron (Town Clerk)

**062.2021) Apologies for absence** – None received

**063.2021) Declarations of Interest**

- a) To consider declarations of interest in respect of items below – None received
- b) To receive any requests for dispensation of Disclosable Pecuniary Interest – None received

**064.2021) Minutes of meeting of the Personnel Committee held on 7<sup>th</sup> December 2021**

On the motion of Cllr Leslie, seconded by Cllr Ellis, it was **RESOLVED** to accept the minutes of the Personnel Committee meeting held 7<sup>th</sup> December 2021. Cllr Tyrer abstained due to not being present at the meeting.

**065.2021) Exclusion of press and public**

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was **RESOLVED** to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

**066.2021) Staffing Matters**

On the motion of Cllr Leslie, seconded by Cllr Westby it was **RESOLVED** to amend the Member Officer protocol and refer to full council.

On the motion of Cllr Leslie seconded by Cllr Tyrer it was **RESOLVED** that Cllr Tyrer as Deputy Mayor would investigate the complaint following the Environmental Committee.

On the motion of Cllr Westby, seconded by Cllr Dale it was **RESOLVED** to amend the Clerks contract to require 2 evenings per month.

**067.2021) Caretaker**

On the motion of Cllr Westby, seconded by Cllr Leslie to interview both candidates that had applied for the position.

Meeting closed 6.50