



Attleborough Town Council
Historic Market Town in the Heart of Norfolk

ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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**Minutes of the meeting of the Attleborough Town Council
Events & Communications Committee
Held on Monday 14th November 2022 at 7.00pm
Held at the Town Hall, Queens Square.**

Present:

Cllr D Lane Cllr V Dale Cllr A Smith
Cllr J Ellis Cllr S MacKinnon
In attendance – M Barron – Town Clerk

060.22) Apologies for absence

Cllr Wenham and Cllr Bond

061.22) Declarations of interest a) To receive and consider declarations of interest in items below –
None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

062.22) Minutes of Last meeting

On the motion of Cllr Dale, seconded by Cllr Smith it was **RESOLVED** to approve the minutes of the meeting held 10th October 2022.

Cllr Ellis enters the room and apologises for his late arrival

063.22) Public Participation

A resident informed that they had now received their newsletter. Resident makes a request to insert something in the next edition.

064.22) Event Charges on Council Property

On the motion of Cllr Smith, seconded by Cllr MacKinnon it was **RESOLVED** make a recommendation to full Council that we make a charge of £150 for the use of Queens Square, to be booked by the office and that any use is not exclusive use.

On the motion of Cllr Lane seconded by Cllr Smith it was **RESOLVED** to make a recommendation to full council to increase fees £12 to £15, £15 to £18 and the parties from £120 to £150

065.22) Community Newsletter Update

Feedback discussed very positive one constructive comment that we should include full addresses of venues for people that are new to the area, and not assume that people are familiar with locations. Distribution discussed. Possibly affected by RM strikes and reliability. Consider use of other distribution. Possible add weekly events. Discussion of coronation Event.

066.22) Emergency Responders Day Update

Well supported. Wetland trust and police very happy to come along again. Could potentially be shorter by an hour from 10-2 to 10-1

Try to run again in spring and October. Ideally the three parties that supported as well as Ambulance. Could potentially tie in with the spring fayre

067.22) Community Heroes

Clerk to speak to Cllr Leslie regarding dates. January/February.

068.22) Public Participation

None

069.22) Christmas Events –

Christmas Cinema advertised – Children’s filling up nicely. Love Actually is slower.

Christmas crafternoon – On the motion of Cllr Lane, seconded by Cllr Smith it was **RESOLVED** to increase the budget to £200.

070.22) Chairman’s Reports-

Cllr Lane circulates her Chairman’s report and asks for feedback from Councillors prior to this going to full Council.

Discussion specifically around pancake day.

Notice boards delayed further.

Use of Twitter recommended.

Ideas to look at getting more followers on Town Council Facebook

Councillor interaction and coffee with a cop.

071.22) Budget -

Various topics discussed for budget next year. Propose same budget for coronation as we had for the Jubilee taking book sales into account.

Discussion over book sale and loss of income. Committee to establish specific costs for the following year. PA system discussed. Possible ice rink.

072.22 Grand Openings. –

Grand openings for London Road play area and sails/branding for events. Potentially open start of Christmas holidays.

Snap bands, skating display, colouring,

Children’s entertainer.

Clerk to email round prices for giveaways prior to December meeting.

073.22 Correspondence –

It was agreed that council are unable to support but wish every success with the venture.

074.22 Date and Time of Next meeting -

12th December 2022

Meeting closed 8.30pm