



**ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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**Minutes of the meeting of the Attleborough Town Council  
Events & Communications Committee  
Held on Monday 10<sup>th</sup> October 2022 at 7.00pm  
Held at the Town Hall, Queens Square.**

**Present:**

Cllr D Lane   Cllr V Dale            Cllr A Smith      Cllr R Bond  
Cllr J Ellis    Cllr S MacKinnon   Cllr P Wenham  
In attendance – M Barron – Town Clerk

**048.22) Apologies for absence**

None

**049.22) Declarations of interest a) To receive and consider declarations of interest in items below –**

None received

**b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received**

**050.22) Minutes of Last meeting**

On the motion of Cllr Bond, seconded by Cllr Dale it was **RESOLVED** to approve the minutes of the meeting held 8<sup>th</sup> August 2022.

**051.22) Public Participation**

None

**052.22) Art Exhibition Feedback**

- Exhibitors very happy with event
- Once a year is enough
- Could consider nearer Christmas for gift trade
- 3 days would be better than two to catch school mums etc
- Advertising was good banner was brilliant
- For set up 12-4 would be ample
- Suggest charging £10 per trestle
- Lighting under the bar is not good for exhibits
- Craft in committee room
- Card racks should go near till
- Praise for Ground staff and their assistance. Art shed left immaculate
- Try not to clash with Wymondham next year.

### 053.22) Community Newsletter Update

Content to include a questionnaire, a welcome note from the Mayor, what we do and tiers of the council. Events coming up. Extract from high school. Bios needed for website. Community heroes. Projects.

### 054.22) Remembrance Service 2022

RBL need to be contacted to confirm arrangements. Cllr Dale confirms a standard bearer has been confirmed. Cadets will be in attendance. Clerk to ask St Marys if assistance needed with Order of Service. Clerk has organised road closure.

**ACTION: CLERK**

### 055.22) Emergency Responders Day

29<sup>th</sup> October 2022. Confirmation of attendance from Fire Service, Police and Norfolk lowland search and rescue. The clerk requests anyone with contacts for other agencies to assist.

**ACTION: ALL**

### 056.22) Christmas Events

a) crafternoon. Ideas presented for booking. Cllr Dale organising. On the motion of Cllr Lane seconded by Cllr Smith it was **RESOLVED** to provide a budget of £100 to the Christmas crafternoon.

b) community cinema confirmed. Muppet Christmas Carol not Mickey mouse was preferred. Cllr Smith recommended ticket services.

### 057.22) Community Heroes –

On the motion of Cllr MacKinnon seconded by Cllr Lane it was **RESOLVED** to hold a community heroes' event on the 250 words on why you are nominations and who, to include groups and individuals.

### 058.22) Kings Coronation -

On the motion of Cllr Lane seconded by Cllr Wenham it was **RESOLVED** to refer the matter to full council

### 059.22) Spring Fayre -

On the motion of Cllr Lane, seconded by Cllr Bond it was **RESOLVED** to organise a one-day spring Fayre event on 1<sup>st</sup> April 2023.

Correspondence –

- a) Clerk to investigate options for a skating rink
- b) On the motion of Cllr Dale seconded by Cllr Wenham it was **RESOLVED** to agree that Bakeaholics may hold their one-day event, on the condition that the office does not have to do the work and all paperwork to be in place by a final date of 31<sup>st</sup> October 2022.

### Other items chair feels are urgent –

Cllr Lane informed members of the Norfolk Diversity and Inclusion meeting led by Norfolk Constabulary. To consider if we should send a representative.

Meeting closed 8.35pm