



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

**You are summoned to the Meeting of Attleborough Events Committee
To be held on Monday 12th December 2022 at 7.00pm**
This meeting will be held at the Town Hall

Michelle Barron
Proper Officer
6th December 2022

AGENDA

Events and Communication Committee Membership

Cllr J Ellis, Cllr R Redfern, Cllr D Lane, Cllr V Dale, Cllr A Smith,
Cllr S MacKinnon, Cllr P Wenham, Cllr R Bond,

1 Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Minutes of last meeting

To accept and approve the minutes of the meeting held 14th November 2022

5 Public Participation (10 minutes)

6 Newsletter Spring Edition - for consideration

- a) Deadline
- b) Distribution
- c) Printing

7 Community Heroes – for approval

- a) Confirm date
- b) Marketing
- c) Prizes

8 London Road Play Area Opening

9 Wheelpark opening

10 Christmas Events – update and information.

11 2023 Events Plan – for consideration

12 Purchase of Marquee and publicity banners/sails – for consideration

13 Notice Boards – for information

14 Coffee with a Councillor/cop

15 Any other business that the Chair feels is urgent (for discussion only)

16 Date and time of next meeting

Expected Meeting Length is 2 Hours