



You are hereby summoned to the meeting of the Personnel Committee
To be held on Monday 19th December 2022 at 6.00pm

Michelle Barron
Town Clerk
13th December 2022
Attleborough Town Council

AGENDA

Personnel Committee Membership

Cllr A Westby, Cllr V Dale, Cllr J Ellis (Mayor and Deputy Mayor – as standing members)

1 Apologies for Absence

To receive and accept apologies for absence.

2 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3 Minutes of the Personnel Committee meeting held on the 17th October 2022

For acceptance and approval.

4 Grounds Team Training Courses (update) for consideration & approval

5 Recruitment of staff - consideration and approval

6 Budget and headcount for 2023/24 for consideration and approval.

7 Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

8 Confidential staff matters – for consideration and approval

9 Appraisals and pay reviews – for consideration and approval

10 Any Other Items which the Chairman decides are urgent

Items for discussion only

Expected Meeting Length is 1 Hour