



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

Minutes of the meeting of the Attleborough Town Council Held on Monday, 5th December 2022 at 7.00 pm Held at the Town Hall, Queens Square.

Present:

Cllr P Leslie - presiding
Cllr D Lane Cllr A Smith Cllr J Ellis Cllr V Dale Cllr S Mackinnon
Cllr T Taylor Cllr D De Souza
In attendance – Michelle Barron – Town Clerk
In attendance – Anne Willett – Clerks Assistant (minute taker)
Public x 2

119.22) Mayors Welcome – Cllr Leslie welcomed everyone to the last meeting of the year which had passed too quickly and wished everyone a Merry Christmas.

120.22) Apologies for absence –

Cllr K Montague, Cllr E Tyrer, Cllr A Westby, Cllr R Redfern, Cllr P Wenham

121.22) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – Cllr Leslie – Item 7a

122.22) Public Participation –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

123.22) Minutes of the Town Council meeting held on 7th November 2022

On the motion of Cllr De Souza, seconded by Cllr Dale, it was

RESOLVED - to accept the minutes of the Town Council meeting held on 7th November 2022

ACTION: TOWN CLERK

124.22) Planning Matters

Planning Applications (Not due yet)

3PL/2022/1270/F – ATTLEBOROUGH: Hill Common Farm (Free), Hill Common

Attleborough – The Demolition of existing dwelling & the erection of a replacement dwelling – No objections

3PL/2022/1289/F – ATTLEBOROUGH: 4 Garnier Meadow – Erection of orangery to no 4 (formerly Plot 6) on approved application 3PL/2021/1041/D – No objections

On the motion of Cllr Leslie, seconded by Cllr Mackinnon, it was

RESOLVED - to accept and approve the above comments

ACTION: TOWN CLERK

On the motion of Cllr Leslie, seconded by Cllr De Souza, it was,

RESOLVED to propose Cllr Mackinnon act as Chair while Cllr Leslie leaves the meeting.

125.22) Financial Matters

a) To authorise payments –

On the motion of Cllr Taylor, seconded by Cllr Smith, it was

RESOLVED to accept and approve the following payment list dated 5 December 2022

Total £84,593.34 with an amendment to state reimbursement for payment to Eastern Attachments.

Cllr Leslie returns to meeting

b) To agree direct debits –

On the motion of Cllr Dale, seconded by Cllr Lane, it was

RESOLVED to approve and accept the direct debit list dated December 2022

Total £27,268.40

c) To receive Income –

On the motion of Cllr Lane, seconded by Cllr Mackinnon, it was

RESOLVED to approve and accept the income list for November 2022

Total £854.91

d) Petty cash – Noted for information

e) Income & Expenditure October 2022 – Noted for information

ACTION: TOWN CLERK

126.22) Quotations to Install CCTV Systems

a) Public Toilets, Queens Square -

On the motion of Cllr Mackinnon, seconded by Cllr Lane, it was

RESOLVED to accept quotation from NetCentral Solutions Ltd

b) Wheel Park, Recreation Ground, Station Road –

On the motion of Cllr Mackinnon, seconded by Cllr Taylor, it was

RESOLVED to accept quotation from NetCentral Solutions Ltd.

ACTION: TOWN CLERK

127.22) Hire Charges for the use of ATC Owned Facilities –

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was

RESOLVED – to accept Hire charges with following amendments - Charities qualify for 50% reduction and Community Causes more than 50% present to ATC meeting.

ACTION: TOWN CLERK

128.22) Charges for Attleborough Cemetery –

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED to accept and approve with 1st January 2023 as a start date.

ACTION: TOWN CLERK

129.22) Kings Coronation -

In principle Town Council participates in Kings Coronation with office taking the lead. Contact community groups for example St Marys Church, Fun Fest and Christ Community Church to see what their plans are. It was suggested to hold an informal forum as done for the Jubilee

celebrations and publicly advertise. Add as an agenda item for the next Community Forum meeting.

130.22) Councillors Reports

- Cllr Lane had produced a report for Cllrs and stated after each event the committee held a debrief and made notes to learn from. There were some areas where we are a little weak but we are learning and these would be addressed in the future.

131.22) Correspondence

a) Repairs on Southbound A11, resulting in using Attleborough as a 'rat run'

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

RESOLVED – represent this concern to NCC Highways

b) Disabled parking concerns

Hard to identify but would consider disabled parking as a priority in the future.

c) Concerns regarding traffic and school children crossing Queens Road

Represent this concern to NCC Highways and request a pedestrian crossing

d) Residents' concerns regarding Expansion Plan

Offer resident Help Line contact Tel No: for prescriptions

ACTION: TOWN CLERK

132.22) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

133.22) Any other items which the Chairman decides are urgent – None

134.22) Exclusion of Press & Public

On the motion of Cllr Leslie seconded by Cllr Dale, it was

RESOLVED - to pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

135.22) Attleborough Leisure Centre Funding

On the motion of Cllr De Souza, seconded by Cllr Ellis, it was

RESOLVED to offer £50,000

On the motion of Cllr Leslie, seconded by Cllr Mackinnon, it was

RESOLVED to offer £25,000

A vote was taken for £50,000 In favour Cllr De Souza, Cllr Dale, Cllr Ellis, Cllr Taylor
Against Cllr Smith

A vote was taken for £25,000 In favour Cllr Leslie, Cllr Mackinnon, Cllr Lane
Against Cllr Smith

The motion that was carried was for £50,000, four votes in favour, one against

Meeting closed 9pm

Public Participation 1st Session

- Cllr Dale asked on behalf of a resident if a parking enforcement officer could monitor parking at New North Road during school time as this was causing a problem to residents
- Clerk would contact parking operatives

Public Participation 2nd Session

- Resident queried cemetery charges if applied to pre-paid plots
- ATC no longer allows purchase of pre-paid plots
- Resident informed Gt. Ellingham have two crossing patrols
- ATC would enquire if NCC are still advertising for a replacement to patrol crossing on Queens Road and offer them any assistance.