



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

**You are summoned to the Meeting of Attleborough Events Committee
To be held on Monday 14th November 2022 at 7.00pm**
This meeting will be held at the Town Hall

Michelle Barron
Proper Officer
7th November 2022

AGENDA

Events and Communication Committee Membership

Cllr J Ellis, Cllr R Redfern, Cllr D Lane, Cllr V Dale, Cllr A Smith,
Cllr S MacKinnon, Cllr P Wenham, Cllr R Bond,

1 Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Minutes of last meeting

To accept and approve the minutes of the meeting held 10th October 2022

5 Public Participation (10 minutes)

6 Event charges on Council Property - for consideration

7 Community Newsletter update - for consideration

- a) Confirm launch dates for further issues
- b) Coronation booklet (as with the Jubilee)
- c) Costings – for information

8 Emergency Responders Day Update - for information.

9 Community Heroes – for approval
Dates for presentation event

10 Public Participation (10 minutes)

11 Christmas Events – update and information.

12 Community Hero's – for consideration

13 Chairman's Report

14 Budget – for consideration

To consider the financial needs of the events committee for 2022/2023 to assist the Clerk with budget preparation.

15 Grand Opening Events – for consideration

- a) Wheelpark
- b) London Road

16 Correspondence

- a) Letter from the laurels – for consideration

17 Any other business that the Chair feels is urgent (for discussion only)

18 Date and time of next meeting

Expected Meeting Length is 2 Hours