



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**Minutes of the meeting of the Attleborough Town Council
Held on Monday, 3rd October 2022 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr P Leslie - presiding

Cllr A Westby Cllr D Lane Cllr A Smith Cllr J Ellis Cllr V Dale
Cllr T Taylor Cllr S Mackinnon Cllr K Montague Cllr D De Souza
Cllr A Busk Cllr P Wenham Cllr R Bond

In attendance – Michelle Barron – Town Clerk

In attendance – Anne Willett – Clerks Assistant (minute taker)

Dist. Cllr K Martin, Public x 2

087.22) Mayors Welcome – Cllr Leslie welcomes everyone to the meeting.

088.22) Apologies for absence –

Cllr Tyrer

Cllr Redfern

089.22) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr Ellis – Item 7a – Christmas Lights

Cllr Taylor – Item 7a – Christmas Lights

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr Ellis -Item 7a – Christmas Lights

090.22) Public Participation –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

091.22) Minutes of the Town Council meeting held on 5th September 2022

On the motion of Cllr Dale, seconded by Cllr Westby, it was

RESOLVED - to accept the minutes of the Town Council meeting held on 5th September 2022

ACTION: TOWN CLERK

092.22) Planning Matters

a) Planning Applications –

On the motion of Cllr Mackinnon, seconded by Cllr Ellis, it was

RESOLVED to approve and accept the recommendations already agreed and submitted prior to meeting.

b) Planning Applications

Planning Applications (Not due yet)

3PL/2022/1014/F – ATTLEBOROUGH: Banham Poultry Ltd, Station Rd – Demolition of existing stores & security buildings. Erection of new holding lairage, new site reception, security & office building. Extension to lairage & vehicle washdown facility – No objections.

3PL/2022/1042/O – ATTLEBOROUGH: Plots 11 to 19 Gaskin Way – Outline Planning Permission (all matters reserved) for the erection of 9no. detached dwellings with garages, 5no. two storey dwellings and 4no. single storey dwellings – No objections.

3PL/2022/1075/HOU – ATTLEBOROUGH: 12 Franklin Way – Addition of garage to existing house (revised scheme) – No objections

On the motion of Cllr Leslie, seconded by Cllr Mackinnon, it was

RESOLVED - to accept and approve the above comments

ACTION: TOWN CLERK

Cllr Ellis left the meeting

093.22) Financial Matters

a) To authorise payments –

On the motion of Cllr Lane, seconded by Cllr Westby, it was

RESOLVED to accept and approve the following payment list dated 3 October 2022

Total £24,520.11

Cllr Ellis returns to meeting

b) To agree direct debits –

On the motion of Cllr Montague, seconded by Cllr Dale, it was

RESOLVED to approve and accept the direct debit list dated October 2022

Total £25,091.17

c) To receive Income –

On the motion of Cllr Westby, seconded by Cllr Montague, it was

RESOLVED to approve and accept the income list for September 2022

Total £308,487.44

Cllr Taylor left the meeting

d) Petty cash – Noted for information

e) Income & Expenditure August 2022 – Noted for information

f) Completion of Audit 2021-22 & External Auditors Report

On the motion of Cllr Ellis, seconded by Cllr Wenham, it was

RESOLVED to accept and approve Completion of Audit 2021-22 & External Auditors Report.

Reconsider Opt-Out of SAAA Option – Town Clerk explained it was proving difficult to appoint an alternative Auditor and made a request for four Cllrs to agree to her in writing to reconsider Opt-Out of SAAA Option.

g) Precept 2nd Instalment – Noted for information

ACTION: TOWN CLERK

094.22) Decoy Common footpath improvement quotations –

On the motion of Cllr Bond, seconded by Cllr Westby, it was

RESOLVED to accept and approve quotation 2a £10,503 + vat from MBW Contractors

ACTION: TOWN CLERK

095.22) Topographical Survey Land off B1077 Station Rd –

On the motion of Cllr Mackinnon, seconded by Cllr Wenham, it was
RESOLVED – to accept and approve quotation £500 + vat from BBS BB Surveys Ltd
ACTION: TOWN CLERK

096.22) Councillors Reports

- Dist. Cllr Martin informed Planning meeting would take place at Breckland Tuesday 4th October 2022. Council meeting Thursday 6th October with Leisure Centre on agenda.
- Cllr Dale had attended Cabinet meeting where Leisure Centre was discussed, it was nice to see no objections.
- Cllr Lane had attended Lighthouse opening which had amazing potential, thanked Council staff for their work during T/L Queens funeral and announced the forth coming Book Sale.

097.22) Correspondence

- a) Residents' Concerns Speeding Hargham Rd** – Happy as a Council to support this and will raise at the next SNAP meeting
- b) Grant Application – St. Marys Church** –
On the motion of Cllr Montague, seconded by Cllr De Souza, it was
RESOLVED – to accept and approve grant application for £250
- c) Resident Concern Queens Road crossing for children** –
On the motion of Cllr Leslie, seconded by Cllr Westby, it was
RESOLVED - to reiterate to Highways our support that this is a legitimate safety concern which needs to be addressed.
- d) Request for key to Recreation Ground** –
On the motion of Cllr Lane, seconded by Cllr Smith, it was
RESOLVED – to allow access to Recreation Ground by pedestrian entrance as Town Council Insurance Company expressed concerns about security.

098.22) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

099.22) Any other items which the Chairman decides are urgent –

Cllr Leslie announced work would commence on London Road new play area and new Wheel Park at the end of October 2022.

100.22) Exclusion of Press & Public

On the motion of Cllr seconded by Cllr it was
RESOLVED - to pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

101.22) Attleborough Leisure Centre Project –

On the motion of Cllr Leslie, seconded by Cllr Lane, it was
RESOLVED to support the request from Breckland to have the £258k S106 money allocated to Gaymers Meadow, moved over to the Academy site to fund an 11 a side 3G pitch.

On the motion of Cllr Bond, seconded by Cllr Busk, it was
RESOLVED - that Council is not opposed to offering a sum in principle to support this project. However, to alleviate the concerns of members we need the following:

- A clear understanding of usage available to the public

- A clear understanding of the management structure
- A clear understanding of what is happening with the land at the back of the academy/cemetery.
- Agreement that by gifting Breckland the piece of cemetery land for an access road, we can also use this to retain access to the field at the back.

Meeting closed 8.50pm

Public Participation 1st Session

- Resident requested flower tributes for T/L Queen Elizabeth 11 be removed from Queens Square
- Town Clerk confirmed this would be done
- Resident queried when Newsletter being produced
- Town Clerk confirmed would be hitting doorsteps during period 30th October to 2nd November 2022.

Public Participation 2nd Session

- Resident queried if it could be considered to switch Christmas Lights off one hour earlier than usual in view of the energy crisis.
- Christmas Lights would be switched on at 4.15pm on 27th November 2022 and then sometime after that daily at 3.30pm until midnight but Christmas Light Committee may look into switching off at 11pm.