



ATTLEBOROUGH TOWN COUNCIL

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**Minutes of the meeting of the Attleborough Town Council
Events & Communications Committee
Held on Monday 8th August 2022 at 7.00pm
Held at the Town Hall, Queens Square.**

Present:

Cllr D Lane Cllr V Dale Cllr A Smith Cllr R Bond
Cllr J Ellis Cllr R Redfern
In attendance – M Barron – Town Clerk

038.22) Apologies for absence

None

039.22) Declarations of interest a) To receive and consider declarations of interest in items below –

None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

040.22) Minutes of Last meeting

On the motion of Cllr Bond, seconded by Cllr Dale it was **RESOLVED** to approve the minutes of the meeting held 13th June 2022.

041.22) Matters arising

Clerk to ask the academy if any bookmarks remaining.

ACTION: CLERK

042.22) Public participation

No public in attendance

043.22) Update on Art Exhibition

- Wi and Heritage confirmed for refreshments.
- Banner to be ordered.
- Speak to Janet regarding A boards
- Discussion over manner the exhibition. Cllrs Bond, Dale and MacKinnon offered to do a slot.

ACTION:CLERK

044.22) Remembrance Service 2022

On the motion of Cllr Smith, seconded by Cllr Dale it was **RESOLVED** to start the newsletter and website from 1st November 2022, with further editions for February, May and August.

On the motion of Cllr Redfern seconded by Cllr Cllr Wenham, it was **RESOLVED** to send the first edition by Royal mail to every household.

On the motion of Cllr Bond seconded by Cllr Wenham it was **RESOLVED** to distribute the first edition to local businesses and retailers for distribution.

Clerk to look into Perspex stands.

ACTION: CLERK

It was agreed that Cllr Lane, Cllr Smith and Cllr Redfern would discuss content and layout.

045.22) Remembrance sunday

It was agreed that Cllr Dale would liaise with Cllr Tyrer to see what support the RBL may need with arrangements. It was agreed to add the PA system to the next meeting.

046.22) Emergency Responders Day

Clerk to approach emergency responders to establish availability for an emergency responders day end Sept/beginning October.

ACTION: CLERK

047.22) Correspondence –

None

047.22) Any other business that the Chair feels is urgent.

Spring fair, awards evening to be added to the next agenda. PW and DL give apologies for next meeting.

Meeting closed