



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

Minutes of the meeting of the Attleborough Town Council Held on Monday, 4th July 2022 at 7.00 pm Held at the Town Hall, Queens Square.

Present:

Cllr P Leslie - presiding
Cllr A Westby Cllr D Lane Cllr R Redfern Cllr A Busk Cllr A Smith Cllr Ellis
Cllr R Bond Cllr V Dale Cllr Tyrer Cllr Taylor
In attendance – Michelle Barron – Town Clerk
In attendance – Anne Willett – Clerks Assistant (minute taker)
Public x 6, Dist. Cllr Martin

038.22) Mayors Welcome – Cllr Leslie opened the meeting and welcomed everybody.

039.22) Apologies for absence –

Cllr Mackinnon – Holiday
Cllr Wenham – Personal
Cllr Montague - Unwell

040.22) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr T Taylor – Item 8
Cllr J Ellis – Item 8

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr J Ellis – Item 8

041.22) Public Participation -

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

042.22) Minutes of the Town Council meeting held on 6th June 2022

On the motion of Cllr Bond, seconded by Cllr Dale, it was

RESOLVED - to accept the minutes of the Town Council meeting held on 6th June 2022.

ACTION: TOWN CLERK

043.22) Planning Matters

a) Planning Applications –

On the motion of Cllr Lane, seconded by Cllr Bond, it was

RESOLVED to approve and accept the recommendations already agreed and submitted prior to meeting.

b) Planning Applications

3PL/2022/0672/HOU – ATTLEBOROUGH: 42 Lavender Close – Single-storey rear extension – No objections

3PL/2022/0713/F – ATTLEBOROUGH: The Bowls Club Station Road – Change of use of land for erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service – No objections.

3PL/2022/0719/A – ATTLEBOROUGH: Footpath Outside 1 High Street (Big C Shop) – Two Digital 75-inch LCD Display Screen One on each Side of the Street Hub Unit – No objections but would like to be informed how much of the percentage we receive, who to contact and how do we facilitate this?

3PL/2022/0720/F – ATTLEBOROUGH: Footpath outside 1 High Street (Big C Shop) – Removal of existing BT Phone Box and Installation of a Proposed Replacement BT Street Hub and Associated Display of Advertisement to both sides of the unit – No objections

3PL/2022/0721/A – ATTLEBOROUGH: Footpath outside Zandielle Clinic Church Street – Two Digital 75-inch LCD Display Screen one each side of the Street Hub Unit – No objections

3PL/2022/0723/F – ATTLEBOROUGH: Footpath outside Zandielle Clinic Church Street - Removal of existing BT phone box & installation of a proposed replacement BT street hub & associated display of advertisement to both side of the unit – No objections

On the motion of Cllr Smith, seconded by Cllr Busk, it was RESOLVED to accept and approve the above comments.

ACTION: TOWN CLERK

045.22) Financial Matters

a) To authorise payments –

On the motion of Cllr Dale, seconded by Cllr Bond, it was RESOLVED to accept and approve the following payment list dated 4 July 2022
Total £7,344.76

b) To agree direct debits –

On the motion of Cllr Westby, seconded by Cllr Bond, it was RESOLVED to approve and accept the direct debit list dated July 2022
Total £24,699.09

c) To receive Income –

On the motion of Cllr Tyrer, seconded by Cllr Bond, it was RESOLVED to approve and accept the income list for June 2022
Total £3,734.87

d) Petty Cash payments – Noted for information

e) Income & Expenditure May 2022 – Noted for information but consultancy queried

f) Notice Boards –

On the motion of Cllr Taylor, seconded by Cllr Dale, it was RESOLVED to purchase two notice boards

g) Michlmayr – Specification & Quotation for St Marys Church Clock –

On the motion of Cllr Taylor, seconded by Cllr Westby, it was RESOLVED – to accept and approve specification & quotation for St Marys Church clock

ACTION: TOWN CLERK

Cllr Ellis left the meeting

046.22) Christmas Lights Quotation –

On the motion of Cllr Lane, seconded by Cllr Dale, it was RESOLVED – to ask the Christmas Lights Committee to submit a request for total costs

ON 1 AUGUST 2022 IT WAS RESOLVED TO STRIP THIS MOTION FROM THE RECORDS AS IT WAS INACCURATE



ACTION: TOWN CLERK

Cllr Taylor abstained

Cllr Ellis returned to meeting

047.22) SNAP Meetings Hosting Only –

On the motion of Cllr Leslie, seconded by Cllr Lane, it was

RESOLVED – ATC continues to host and ask group led by Chair to organise and distribute minutes.

ACTION: CLLR AS

048.22) Request to use S106 money to engage a land management company to assist with identifying new cemetery site –

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

RESOLVED – in principle yes we agree to use S106 money to identify new cemetery site according to the brief led by the Clerk

ACTION: TOWN CLERK

049.22) Councillors Reports

- Cllr Martin reported Oak Lodge is well underway and preliminary works started at Hamilton Acorn
- Cllr Dale reported at the Scrutiny meeting taking place next week it is hope to have a representative from Norfolk County Council to discuss cutting grass verges

050.22) Correspondence

a) Request for shelter at seat top of Hargham Road –

On the motion of Cllr Taylor, seconded by Cllr Westby, it was

RESOLVED - we do support this request and will take further with the relevant organisations, the Town Clerk will put in a request to Breckland and include real time information at bus stops.

b) Large vehicles travelling along Church St –

On the motion of Cllr Tyrer, seconded by Cllr Taylor, it was

RESOLVED - make representation to Norfolk County Council to shorten the parking length along Church Street.

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED to suspend standing orders for member of public to speak

c) Requests from Attleborough Boxing Club-

After a brief discussion by lead coach and founder of Attleborough Boxing Club

On the motion of Cllr Westby, seconded by Cllr Taylor, it was

RESOLVED - to approve the use of the Town emblem by Attleborough Boxing Club to display at the gym and on club vests.

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED – to write a letter of support for the Boxing Club

ACTION: TOWN CLERK

051.22) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – None

052.22) Any other items which the Chairman decides are urgent –

Cllr Leslie reminder members of the Wheel Park consultation being held Tuesday 5th July and requested members to attend if they were able to.

Meeting closed 8.30pm

Public Participation 1st Session

- Resident requested a delay in the eviction of the chickens from allotments situated at Grosvenor Park, London Road until next meeting
Council advised at the next Environment meeting a review would be made.
- Number of taps queried on allotments at Grosvenor Park
An Additional tap had been put in but the need for more taps will be added to the next Environment meeting agenda
- It was queried why the Fun Fair wasn't going ahead on the Recreation Ground
Thursday 7th & Friday 8th July
The Carnival Committee made this decision, it was not made by the Town Council
- Will the Wheel Park Consultation contain Questions & Answers?
Yes, relative to the park itself
- Resident queried was still waiting for response to a phone call & email regarding what action ATC are taking to comply with the granted planning consent
- Council will consider and notify in due course