



Attleborough Town Council

Historic Market Town in the Heart of Norfolk

**Minutes of the meeting of the Attleborough Town Council
Held on Monday, 1st August 2022 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr P Leslie - presiding

Cllr A Westby Cllr D Lane Cllr R Redfern Cllr A Smith Cllr J Ellis Cllr P Wenham
Cllr R Bond Cllr E Tyrer Cllr T Taylor Cllr S Mackinnon Cllr K Montague

In attendance – Michelle Barron – Town Clerk

Public x 7, Chris Criscione, MPC

053.22) Mayors Welcome – Cllr Leslie opened the meeting and congratulated the Lionesses on their victory.

054.22) Apologies for absence –

Cllr Busk – Unwell

Cllr Dale – Holiday

055.22) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr T Taylor – Item 12c

Cllr J Ellis – Item 12c

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

None

056.22) Public Participation -

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

057.22) Minutes of the Town Council meeting held on 4th July 2022

Cllr Lane queried **Min 046.22** to “submit a request for total costs” should have read “submit a request for a donation they want”

After further discussions Cllr Taylor left the meeting

Cllr Leslie asked Cllrs how many of you thought we were going to pay for Christmas Lights or by show of hands just indicate we were going to pay a contribution. Cllrs indicated by show of hands they thought it was just a contribution. A separate motion could be made to clarify position, Town Clerk advised to make a special motion to strip previous motion from records.

On the motion of Cllr Bond, seconded by Cllr Smith, it was

RESOLVED to remove previous motion from records

On the motion of Cllr Lane, seconded by Cllr Smith, it was **RESOLVED** - to accept the minutes of the Town Council meeting held on 4th July 2022 with the amendment to **Min 046.22**.

ACTION: TOWN CLERK

058.22) Co-Option of Councillor

Two candidates each presented their application for the vacancy Cllr Smith, seconded by Cllr Redfern, nominated Dominic De Souza Cllr Wenham, seconded by Cllr Ellis, nominated Tina Drewry, it was **RESOLVED** by a majority vote to co-opt Dominic De Souza as Town Councillor, a Declaration of Acceptance Office form would be prepared by the office for signature. Cllr De Souza then took his seat with the members for the remainder of the meeting.

ACTION: TOWN CLERK

059.22 Lomond Road Repair Quote

On the motion of Cllr Smith, seconded by Cllr Redfern, it was **RESOLVED** to accept the quote from Online Play option 2 Inclusive Roundabout & surfacing £14,406.53 + Vat £2,881.31 Total £17,287.84

ACTION: TOWN CLERK

060.22 Benches Proposal

On the motion of Cllr Bond, seconded by Cllr Lane, it was **RESOLVED** to accept and approve 4 benches from Supplier 3 Captain's Treble Seat and 2 benches from Supplier 2 Hyde Park Seat

On the motion of Cllr Westby, seconded by Cllr Ellis, it was **RESOLVED** to accept and approve to purchase an additional accessible picnic bench at Decoy Common

ACTION: TOWN CLERK

061.22) Planning Matters

a) Planning Applications –

On the motion of Cllr Bond, seconded by Cllr Tyrer, it was **RESOLVED** to approve and accept the recommendations already agreed and submitted prior to meeting.

b) Planning Applications

3PL/2000/1007/O & 3PL/1995/0737/O – Land South of Besthorpe Road – To obtain confirmation from the council that the obligations within the agreements have been fulfilled and discharged. – No objections

3PL/2022/0685/A - Land at West Carr Road & Carvers Lane - Advert consent for one New Homes Development Signs for Places for People – No objections

3PL/2022/0839/A - Junction of Carvers Lane & Blackthorn Road - Advert consent for one New Homes Development Signs for Places for People – No objections

3PL/2022/0808/HOU - 26 Croft Green - Single Storey Rear Extension – No objections.

3PL/2022/0826/F - Queens House, Queens Square - Installation of 1.8m timber fencing to create private amenity balcony to the rear – No objections.

ACTION: TOWN CLERK

062.22) Financial Matters

a) To authorise payments –

On the motion of Cllr Montague, seconded by Cllr Mackinnon, it was

RESOLVED to accept and approve the following payment list dated 1 August 2022

Total £17,914.12

b) To agree direct debits –

On the motion of Cllr Tyrer, seconded by Cllr Lane, it was

RESOLVED to approve and accept the direct debit list dated August 2022

Total £3,876.32

c) To receive Income –

On the motion of Cllr Montague, seconded by Cllr Bond, it was

RESOLVED to approve and accept the income list for July 2022

Total £8,870.95

d) Income & Expenditure June 2022 – Noted for information

ACTION: TOWN CLERK

063.22) Councillors Reports

- Cllr Bond informed members as a representative on ATTCARE they are looking for additional funding to produce and widely distribute the report that had been carried out. They have approached local businesses for funding but need another £2,000.00
- Cllr Smith had attended a SNAP meeting with Cllrs Lane and Dale along with representatives from Rockland, Ellingham and Quidenham parish councils. Discussions took place on existing priorities such as speeding within Town centre and increased police visibility. Copies of notes available if required.

064.22) Correspondence

a) Request to use the Recreation ground for exercise classes –

On the motion of Cllr Montague, seconded by Cllr Tyrer, it was

RESOLVED – to approve in principle, to recommend they contact Football Club or Scouts regarding storage, also ensure correct insurance etc. in place.

b) Request from Mind to use offices for free mental health support –

On the motion of Cllr Westby, seconded by Cllr Tyrer, it was

RESOLVED to accept and approve the request from Mind to use offices for free mental health support

c) Request for funding from the Christmas Light Committee. –

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED – we as a Council are happy to support the Christmas Lights but are asking the Christmas Lights Committee to put a proposal for a contribution request to the Council towards the costs of the Christmas Lights

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

RESOLVED – we are inviting the Christmas Lights Committee to make a proposal to the Council evidenced asking for a contribution from the Council

Regarding the electric Cllr Leslie suggested we ask the Clerk to look at historic data of the electric costs in preparation to come back to Council

d) Request from Attleborough Football Club –

On the motion of Cllr Tyrer, seconded by Cllr Westby, it was

RESOLVED – ATC would support as the landowners the request from Attleborough Football Club in their grant application

065.22) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – see notes attached

066.22) Any other items which the Chairman decides are urgent –

ClIr Leslie thanked everybody doing the work on the projects going forward, it is nice to see some real progress.

Meeting closed 8.50pm

DRAFT

Public Participation 1st Session

- Resident queried no paper agendas available
- Residents complaint
- Cllr Leslie waiting for resident to respond
- Resident queried how ATC were going to comply with opening hours on Skate Park
- Cllr Leslie informed they were looking at CCTV cameras but due to residents' tone would not be sharing any further information at this time
- Resident left the meeting.

- Chris from Homes England gave an update regarding SUE, in effect the plan has not changed, we still have ambition to amend the original outline planning application with minor amendments, better drainage and better layout for Link Road. However, two new applications have come forward and have been submitted in order to keep the planning with no intention to influence them. As a Town Council you are not going to be consulted on the applications and everyone's focus is on the ones I presented to you before.

- Resident queried if the three-hour parking restriction was causing a problem
- Breckland has a portal open on their website for comments which we would encourage you to use. There is news coming but that has not been released publically yet.

Public Participation 2nd Session

- Resident queried whether the 1925-26 By Laws still applied to the Recreation Ground and would they still be relevant regarding future plans for the area
- Cllr Leslie did not see any conflicts that exist and there is nothing that we are planning to do on the Recreation Ground which goes outside of the current usage. There may be with the new Wheel Park an improvement over existing facilities.