



Vacancy

Grounds Person

37.5 Hours per week
£20K ~ £24k per annum

Applications are invited for the position of Grounds Person to maintain multiple Council owned sites within the busy market town of Attleborough. Applicants must be self-motivated and able to demonstrate their ability in grounds maintenance tasks and have relevant experience.

Main duties include:

- Duties will vary with the time of the year and will necessitate working anywhere within Attleborough Town Councils area or nearby when required.
- To ensure the recreational facilities are maintained and available – play areas, skateboard park, etc.
- To maintain and care for other sites including the Town Square, Churchyard and Cemetery
- Assist with grave digging and operate a mini digger.
- Carry out hard and soft landscaping.
- Possess a sound understanding of legislation relating to chemicals and dangerous substances.
- Ensure safe working practices at all times.
- Conduct basic risk assessments, make recommendations, and respond to emergencies.
- To respond to alerts and make checks on areas within the allocated sites.
- To open and close the gates to certain sites.
- To ensure the care and safe keeping of tool and plant equipment.
- Maintenance Work: to be done largely in winter, as part of a jobs programme.
- To use own initiative with minimum supervision and be able to work alone or part of a team (supervision will be provided by the Senior Grounds Person and the Town Clerk, as will mentoring and appraisals).
- To ensure the area you are managing is fully maintained, Health and Safety compliant, and report any maintenance work needed.
- Adhering to all aspects of Health and Safety Regulations.
- Be prepared to undergo further training, as necessary.
- To carry out any other duties related to the post.

Person Specification:

- 2+ years prior grounds person experience is desirable.
- Clear understanding of relevant Health and Safety legislation.
- Formal training in manual handling and risk assessment.
- Be able to positively interact with members of the public.
- Pesticide licence is desirable.
- Training in flailing as well as in arborists/chain saw work is desirable but not essential.
- A valid clean full driving licence is required, and be able to drive a van/tractor, as well as tow a trailer.
- Maintenance; or IOG National Technical Certificate; or BTEC First Diploma/First Certificate in Horticulture; or National Certificate in Turf Science and Sports Ground Management; or City and Guilds National Certificate in Horticulture is desirable.

To apply, please send a letter of application with your CV to enquiries@attleboroughtc.org.uk

Application closing date: Friday 10th July 2022